

SHIRE OF MOORA
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
WEDNESDAY 10 MAY 2006

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16. CLOSURE OF MEETING**17***** Separate Attachments***11.1.1 Draft Plan for the Future**11.5.1 Asset Valuation – Miling Child Health Centre**13.1 Community Safety and Crime Prevention Partnership Agreement**13.2 Audit Committee Meeting Minutes – 10 May 2006*

1. DECLARATION OF OPENING & WELCOME OF VISITORS

The Shire President declared the meeting open at 3.35pm, welcomed visitors and announced:

"Acknowledgment of Country"

I would like to show my respect and acknowledge to the traditional owners of this land and acknowledge their contribution to the Shire of Moora as I do for all its people.

2. DISCLAIMER READING

The Shire President read the following disclaimer:

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

3. ATTENDANCE

SA Bryan	-	Shire President	-	Moora Town Ward
CE Gardiner	-	Deputy President	-	Moora Town Ward
WA Barrett-Lennard	-	Councillor	-	Bindi Bindi Ward
JL Craven	-	Councillor	-	Moora Town Ward
SJ Pond	-	Councillor	-	Koojan Ward
AR Tonkin	-	Councillor	-	Coomberdale Ward
CD Hawkins	-	Councillor	-	Moora Town Ward
DV Clydesdale-Gebert	-	Councillor	-	Watheroo Ward
SJ Deckert	-	Chief Executive Officer		
JL Greay	-	Operational Development Manager		
PJ Haas	-	Environmental Development Manager		
MJ Prunster	-	Community Development Manager		
MM Murray (from 4.18pm)	-	Executive Support Officer		

APOLOGIES

JW McLagan – Councillor – Miling Ward

PUBLIC

Mr Kevin Minson (until 4.14pm)– Retired Dental Practitioner

4. DECLARATIONS OF INTEREST

Nil.

5. QUESTIONS BY THE PUBLIC IN ACCORDANCE WITH SECTION 5.24 OF THE ACT

Nil.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Hawkins verbally requested leave of absence for the Ordinary Meeting of Council to be held on 14th June 2006, as he would be out of the area on work related business.

COUNCIL RESOLUTION

69/06 *Moved Cr Gardiner, seconded Cr Barrett-Lennard that Cr Hawkins be granted leave of absence for the Ordinary Meeting of Council to be held on 14th June 2006.*

CARRIED 8/0

8. PETITIONS AND MEMORIALS

Mr Kevin Minson will be attending the Council Meeting to discuss initiatives to assist with the attraction of a new Dentist.

Mr Minson addressed Council providing an overview of initiatives that Council may wish to consider in its attempts to attract a new dentist to Moora.

The Shire President thanked Mr Minson for his presentation and input.

Mr Minson retired from the meeting at 4.14pm.

9. ANNOUNCEMENTS BY THE SHIRE PRESIDENT

The Shire President's report for the period to 10 May 2006 is provided below.

- Cr Hawkins attended the Moora Chamber of Commerce meeting on the 3rd May 2006.
- Congratulations to Mrs Edna Brown and Mrs Millstead for their recognition by the Red Cross.
- Representatives from the Shire of Narembeen visited on the 9th May to inspect the Moora Swimming Pool to gather ideas for the refurbishment of their facility.
- Cr Craven and I, along with some shire staff and members of the community attended the meeting of the 'Friends of the Cemetery' in the Performing Arts Centre on the evening of Monday 8th May.

10. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

At 4.18pm the Executive Support Officer joined the meeting.

10.1 ORDINARY COUNCIL MEETING – 26TH APRIL 2006

COUNCIL RESOLUTION

70/06 Moved Cr Hawkins, seconded Cr Pond that the Minutes of the Ordinary Meeting of Council held on 26 April 2006, be confirmed as a true and correct record of the meeting.

CARRIED 8/0

11. REPORTS OF OFFICERS

11.1 ADMINISTRATION

11.1.1 Draft Plan for the Future of the District of Moora 2006–2008

AUTHOR: Jo–Anne Ellis, Financial Development Manager
REPORT DATE: 4 May 2006
DECLARATION: Nil

BACKGROUND

The Local Government Act 199 Section 5.56 requires a Local Government to Plan for the Future of its District. This plan is to be made in accordance with Financial Management Regulation 19C.

Prior to the Local Government Amendment Act 2004 local government was required to produce a Principal Activities Plan. This requirement was repealed and replaced with the current requirement to produce a Plan for the Future of the District. Council has previously produced a Principal Activities Plan for the years 2004–2009; the final version of this Plan for the Future will supersede the previously adopted Principal Activities Plan.

- A local government is required to produce a Plan that applies for each financial year after the financial year ending 30 June 2006. Electors and ratepayers of the district are to be consulted during the development of a plan or when preparing any modifications of a plan

The Plan for the Future of a district:

- Sets out the broad objectives of the local government for the period specified in the plan
- Is to be a plan for at least 2 financial years duration
- Is to be reviewed by the local government every two years
- May be modified and extended
- Is to be adopted by absolute majority
- Is to apply to the district for the period of time specified in the plan

- Should detail the involvement by the electors and ratepayers in the development of the plan and any modifications of the plan

Local public notice stating a plan for the future of the district (or modification) has been adopted by the Council and detail regarding availability of the plan is to be given.

COMMENT

Councillors have previously considered the Draft Plan for the Future in Briefing Sessions and Budget Meetings. The plan presented to Council has been developed based on discussions at these meetings.

STATUTORY ENVIRONMENT

Section 5.56 – Local Government Act 1995

Regulation 19C – Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Projects identified in the Plan for the Future should be included in the Budget for the year revenues and expenditures are identified.

STRATEGIC IMPLICATIONS

Planning for the Future of the Moora District will ensure Council, Staff and the Community understand the direction the District is moving towards.

PRECEDENT

Under previous legislative requirements the Shire of Moora adopted a Principal Activities Plan that was planning for the Future of the District.

VOTING REQUIREMENTS

Absolute Majority

MANEX RECOMMENDATION – ITEM 11.1.1

That Council receive the Draft Plan for the Future of the District of Moora 2006–2008 and endorse it for release for Public Comment.

COUNCIL RESOLUTION – ITEM 11.1.1

71/06 Moved Cr Gardiner, seconded Cr Barrett-Lennard that Council receive the Draft Plan for the Future of the District of Moora 2006–2008 and endorse it for release for Public Comment with the following changes:

In the Strategic Project titled “Moora Community and Administration Centre” insert the sentence “The building will also give professional presence for visiting dignitaries and prospective industry delegations to Moora for further Economic Development”, in the fifth paragraph; and

In the Strategic Project titled “Sport and Recreation Facilities” under the sub-heading “Moora Oval Grandstand” insert the sentence “There has been feedback from the community that a gymnasium in Moora is desirable, therefore the proposed upgrade could also incorporate a gymnasium to meet this demand”.

CARRIED BY ABSOLUTE MAJORITY 8/0

Note: The Manex recommendation was amended because Council wanted to make some minor amendments to the Draft Plan for the Future, before being released to the public.

11.2 FINANCIAL DEVELOPMENT

11.2.1 Budget Review

AUTHOR: Jo-Anne Ellis, Financial Development Manager
REPORT DATE: 4 May 2006
DECLARATION: Nil

BACKGROUND

Local Governments are required to conduct a budget review between 1 January and 31 March each financial year. This is a new requirement due to amendments to Financial Reporting Regulations. A budget review is a detailed comparison of the year to date actual results with the adopted or amended budget.

The budget review is to be submitted to Council within 30 days of the review for Council to consider and determine whether or not to adopt the review and any recommendations made in the review.

A copy of the review and Council decision is to be provided to the Department of Local Government within 30 days of the decision by Council.

COMMENT

The budget review for the period 1 July to 28 February has been conducted by management and is provided as a separate attachment to this agenda.

This agenda item was included in the Agenda for the Ordinary Council Meeting on April 26, 2006. In the absence of the Financial Development Manager Council adopted the following motion so further discussion and explanation could take place once she returned from leave.

COUNCIL RESOLUTION – ITEM 11.2.1 (April 26th 2006)

Moved Cr Hawkins, seconded Cr Barrett-Lennard that Council receives the budget review for the period 1 July to 31 March 2006 as tabled, and requests that this item be placed on the agenda of the next Ordinary Meeting for further discussion.

CARRIED 9/0

STATUTORY ENVIRONMENT

Regulation 33A – Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

The budget review enables management to establish whether the local government continues to meet its budget commitments. It enables Council to determine whether income and expenditures are in accordance with adopted budget.

STRATEGIC IMPLICATIONS

The budget review helps determine and document any projects that are unlikely to be completed during the budget year and new opportunities that have arisen during the year. The review provides a timely indication of ability of the local government to achieve the budgeted performance for the year and the timing allows corrective actions if required prior to 30 June.

At 4.46pm the Operational Development Manager left the meeting.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION (MANEX RECOMMENDATION) – ITEM 11.2.1

72/06 Moved Cr Hawkins, seconded Cr Gardiner that Council having considered the budget review for the period 1 July to 31 March adopts the review as tabled.

CARRIED BY ABSOLUTE MAJORITY 8/0

Note: During discussion on the Budget Review Report, it was noted that Table 5 to the report appeared to have a duplication. It was noted that the table was ancillary to the Budget Review and amending Table 5 had no impact on the overall result.

COUNCIL RESOLUTION – ITEM 11.2.1(b)

73/06 Moved Cr Hawkins, seconded Cr Gardiner that Council be presented with another budget review for the period up to and including the 30th April 2006 prior to the budget meeting to be held on the 7th June 2006.

CARRIED 8/0

At 4.52pm the Operational Development Manager rejoined the meeting.

11.3 OPERATIONAL DEVELOPMENT

Nil.

11.4 COMMUNITY DEVELOPMENT

11.4.1 Application for Planning Approval – Grouped Dwellings

LOCATION: Lot 57 Burns Place Moora

OWNER: Department of Housing & Works, 99 Plain St.
East Perth

APPLICANT: Broadhurst & Bott Architects

ZONING: Residential (R 12.5/25)

FILE: 7.4

AUTHOR: Michael Prunster, Community Development Manager

REPORT DATE: 1 May 2006

DECLARATION: Nil

PROPOSAL

The application received is for the construction of 2 X 2 bedroom brick veneer grouped dwellings to the value of \$500,000.

BACKGROUND

Council considered this application at their meeting held on the 8 March 2006. The following resolution was passed at that meeting:-

*COUNCIL RESOLUTION
(MANEX RECOMMENDATION) - ITEM 12.4.1*

37/06 Moved Cr Gardiner, seconded Cr Hawkins that the planning application for construction of grouped dwellings on Lot 57 Burns Place by Broadhurst & Bott Architects on behalf of the Department of Housing and Works be approved under the R25 density coding subject to the following conditions: -

- *Council to give consideration of submissions received following the advertising period of 21 days.*
- *The finished floor level to be 204.7 AHD.*
- *Minimum setback from Burns Place to be 6.0m.*
- *Minimum Rear & Side boundary setbacks to be 1.5m*
- *Landscaping is to be completed to the street kerbing.*
- *New fencing of the lot to be constructed as per site plan.*
- *Subject to building licence issued by Shire Of Moora.*
- *Storm water disposal to be to the satisfaction of the Shire's Operations Development Manager*

CARRIED 9/0

The closing date for submissions as advertised in the local newspaper was the 20 April 2006. There were no submissions/comments received from the public in connection with the proposed development.

PLANNING FRAMEWORK

The application conforms to the Shire of Moora town planning scheme No 4, and Council has carried out the conditions of the scheme as follows:-

7.3.2 Where an application is made for planning approval to commence or carry out development, which involves an “AA”, use, or for any other development, which requires the planning approval of the Council, the Council may give notice of the application in accordance with the provisions of sub-clause 7.3.3.

7.3.3 Where the Council is required or decides to give notice of an application for planning approval the Council shall cause one or more of the following to be carried out:

- a) notice of the proposed development to be served on the owners and occupiers of land within an area determined by the Council as likely to be affected by the granting of planning approval stating that submissions may be made to the Council within twenty-one days of the service of such notice;
- b) notice of the proposed development to be published in a newspaper circulating in the Scheme Area stating that submissions may be made to the Council within twenty-one days from the publication thereof;
- c) a sign or signs displaying notice of the proposed development to be erected in a conspicuous position on the land for a period of twenty-one days from the date of publication of the notice referred to in paragraph (b) of this clause.

7.3.4 After expiration of twenty-one days from the serving of notice of the proposed development, the publication of notice or the erection of a sign or signs, whichever is the later, the Council shall consider and determine the application.

Approval for the amendment to R25 residential density code was included in Council resolution of 10 March 2006.

PHYSICAL ASSESSMENT

The addition of these dwellings will improve this subdivision development, and provide modern units for the highly sought after rental properties.

CONCLUSION

There being no submissions/comments received in relation to the proposed development, it is now recommended that Council approve the application as per the resolution of the 10 March 2006.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

(MANEX RECOMMENDATION) – ITEM 11.4.1

74/06 Moved Cr Pond, seconded Cr Barrett-Lennard that due to the non-receipt submissions/comments following the expiration of the advertising period, for the proposed development by the Department of Housing & Works, of grouped dwellings at lot 57 Burns Place Moora, Council approve the application as per the following conditions outlined at the Council meeting of the 10 March 2006: –

- *The finished floor level to be 204.7 AHD.*
- *Minimum setback from Burns Place to be 6.0m.*
- *Minimum Rear & Side boundary setbacks to be 1.5m*
- *Landscaping is to be completed to the street kerbing.*
- *New fencing of the lot to be constructed as per site plan.*
- *Subject to building licence issued by Shire Of Moora.*
- *Storm water disposal to be to the satisfaction of the Shire's Operations Development Manager.*

CARRIED 8/0

11.5 ENVIRONMENTAL DEVELOPMENT

11.5.1 Tender – Miling Infant Health Clinic

LOCATION: Lot 11 Cnr Great Northern Hwy & Nardy Road Miling
FILE: 5.8
AUTHOR: Peter Haas, Environmental Development Manager
REPORT DATE: 2 May 2006
DECLARATION: Nil

BACKGROUND

The Miling Infant Health Clinic was advertised for sale by tender in the Central Midlands and Coastal Advocate.

COMMENT

The tender closing date was Friday 21st April 2006 and one tender was received from a Mr Richard Groves for a price of \$5,170.00.

Mr Groves has stated in a letter sent with the tender documents that he has a wool business based in Miling and that he is currently managing Miling Fuel & Merchandise, and that he wishes to use the building as a home.

A late expression of interest in the building has been received after the closing date from a Mr Ronald Farrell via Mr Barry Large. In an e-mail sent to me from Mr Large, Mr Large has stated that Mr Farrell would tender \$16,678.00 cash at settlement. A formal tender has not been received from Mr Farrell.

It should be noted a valuation of the building (attached) in 2003 valued the building at \$20,000, and is one tender sufficient to enable Council to make a decision in this matter.

Council is under no obligation to accept any tenders for the sale of this building and may wish to readvertise the tender if it wished to do so.

It should be noted that at the tender closing date only Mr Groves tender had been received thus it is the only formal offer that has been made for the building.

STATUTORY ENVIRONMENT

Tender Regulations

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

An amount of \$5,170 into the budget to be used as per Councils decision for improvements in Miling requested by the community via Cr Mc Lagan.

STRATEGIC IMPLICATIONS

Sale of surplus asset to a person more able to use it.

PRECEDENT

Nil

VOTING REQUIREMENTS

Simple majority

MANEX RECOMMENDATION – ITEM 11.5.1

That Council accepts the tender price of \$5,170.00 from Mr Richard Groves for the sale to Mr Groves of the Miling Infant Health Clinic located at Lot 11 cnr Great Northern Highway and Nardy Road Miling.

The Manex recommendation lapsed for the want of a mover.

COUNCIL RESOLUTION – ITEM 11.5.1

- 75/06** *Moved Cr Hawkins, seconded Cr Tonkin that Council*
- 1) Does not accept the only formal tender received for the Miling Infant Health Clinic located at Lot 11, corner Great Northern Highway and Nardy Road Miling;*
 - 2) Authorise that the sale of the property by public tender be readvertised.*

CARRIED 8/0

Note: The Manex recommendation was not adopted as Council was of the opinion that in this instance the receipt of only one formal tender, that was substantially lower than the market value, was insufficient for Council to determine whether a fair price was being achieved. Therefore the most

appropriate method of establishing a fair price was to commence the public tender process again.

11.6 ECONOMIC DEVELOPMENT

Nil.

11.7 SPORT AND RECREATION

Nil.

12. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

13. MOTIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

The Chief Executive Officer advised of two late items dealing with:

1. Community Safety and Crime Prevention Strategy Plan; and
2. Audit Committee Meeting Minutes of the Committee Meeting held prior to the Council meeting today.

for Council's consideration.

COUNCIL RESOLUTION

76/06 Moved Cr Hawkins, seconded Cr Barrett-Lennard that Council consider the two late items as tabled by the CEO titled "Community Safety and Crime Prevention Strategy Plan" and "Audit Committee Meeting held 10 May 2006".

CARRIED 8/0

13.1 Community Safety and Crime Prevention Strategy Plan

AUTHOR: Michael J Prunster, Community Development Manager
REPORT DATE: 10 May 2006
DECLARATION: Nil

BACKGROUND

A Community Safety and Crime Prevention Partnership agreement between the Government of Western Australia and the Shire of Moora was signed and executed by the Shire President on the 18th July 2005.

The purpose of the agreement is to: –

- 1) Acknowledge that the State Government has primary responsibility for law enforcement, policing, community safety and crime prevention.
- 2) Acknowledge the important role the Shire of Moora has to play in the area of community safety and crime prevention.
- 3) Promote the development and implementation of a Community Safety and Crime Prevention Plan for the Shire of Moora community.
- 4) Develop effective lines of communication between the State Government and the Shire of Moora.

A copy of the full contents of the agreement is attached for Council information.

The agreement provides grants from the State Government to assist with the cost of preparing the Plan and we have received an initial grant of \$10,000 for the initial plan preparation and other associated costs.

It is understood that additional funding may be available after the completion of the plan to assist in carrying out the prevention priorities identified in the Plan. (I am waiting on confirmation of this from the Office of Crime Prevention).

In October 2005, Members from the Office of Crime Prevention visited Moora and conducted a workshop, which was attended by some 16 participants from various government agencies together with Shire staff, Shire President, service Club representatives, and school staff. This workshop identified priority areas in Moora to assist in formulating the Plan. Following the adoption of this Plan, a committee will need to administer it and it has been suggested that this committee should be made up of the current Interagency Members who currently have quarterly meetings to discuss social problems in Moora. A meeting of this group has been called for the 15th June at the Moora Performing Arts Centre to discuss the future administration of the Plan.

The Office of Crime Prevention was advised in a letter from the Shire of Moora C.E.O dated 15/7/05, that Council fully supported a regional approach for a plan by collaborating with neighbouring Councils. The Shires of Victoria Plains, Wongan-Ballidu, Dandaragan and Dalwallinu were invited to the workshop in October, but only Victoria Plains attended. We understand that the Wongan-Ballidu Shire have engaged a local person to complete their Plan, but we are not aware of the other Shires progress.

Following the completion of the Shire of Moora Plan, it may be then be appropriate to contact the adjoining Shires for further discussion on a regional Plan. This plan would be funded from the remaining grant funds and contributions from the other Shires.

COMMENT

We need to commence the preparation of the Plan and we have obtained two quotes: –

- Red Ochre Consulting – \$5,000 plus accommodation and fuel costs.
- Mrs Debbie Fisher Moora – \$5,000

It is recommended that Mrs Fisher's quote be accepted as she has been very active in meetings with the Office of Crime Prevention, local Drug & Alcohol Group, Youth Club and other youth activities. She is currently on a short-term contract with the Department of Corrective Services as the Primary Crime Prevention Officer in Moora, and one of her tasks in this position is to assist the Shire in the completion of the safety audit. To date she has assisted in arranging meetings with the Office of Crime Prevention and arranging the meeting to be held in June with the other local agencies.

The preparation of the Community Safety & Crime Prevention Strategy Plan will be compiled in her own time and the Office of Crime Prevention has supplied some templates and information on what is required in the Plan. It will require considerable amount of preliminary work commencing with the Interagency Meeting in June.

Mrs Fisher has had previous experience in this type of document preparation and I have no reservations that she is very capable of preparing the draft Plan for Shire consideration.

STATUTORY ENVIRONMENT

Signed agreement with Government of Western Australia

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil cost to Shire. \$10,000 Grant received for project

STRATEGIC IMPLICATIONS

Addressing anti social problems in Moora

VOTING REQUIREMENTS

Simple Majority.

COUNCIL RESOLUTION

(OFFICER RECOMMENDATION) – ITEM 13.1

77/06 Moved Cr Craven, seconded Cr Hawkins that Council appoint Mrs Debbie Fisher to prepare a Community Crime and Safety Plan for the Shire of Moora at the quoted cost of \$5,000 with a condition that the Plan be completed for Council's consideration by the 25 August 2006.

CARRIED 8/0

13.2 Audit Committee Meeting held 10 May 2006

LOCATION: Moora

AUTHOR: Steven Deckert, Chief Executive Officer

REPORT DATE: 10 May 2006

DECLARATION: The author has no financial interest in this matter

BACKGROUND

In accordance with the Local Government Act and Audit Regulations, Council has appointed a committee to handle the legislative requirements in respect to audits.

The Audit Committee held its inaugural meeting on 10 May 2006, prior to the Ordinary Meeting of Council.

The minutes of the Audit Committee Meeting are now presented to Council so that Council can consider the recommendations contained within the minutes for adoption.

COMMENT

The Audit Committee, while appointed by Council to fulfill its statutory obligations in respect to audits, has no delegated authority. Therefore the Committee cannot make decisions on behalf of Council, but instead makes recommendations for Council's consideration. In considering the recommendations of the Committee, Council may adopt the recommendations as decisions of Council either with or without amendment or may reject the recommendations.

The minutes of the Audit Committee Meeting held on 10 May 2006 contain the following recommendations for Council's consideration:

That it be recommended to Council that:

- 1. the document "Request for Quotation for the Provision of Audit Services for the Shire of Moora" forms the basis of attracting and selecting an auditor.*
- 2. the document "Request for Quotation for the Provision of Audit Services for the Shire of Moora" be sent to a minimum of four audit firms with Local Government audit experience.*
- 3. an analysis of the quotations received be performed by the Chief Executive Officer and Financial Development Manager and this analysis be provided to the audit committee with the quotations received.*
- 4. an audit committee meeting be held on 7 June 2006 to consider and recommend appointment of auditor to Council.*

The background and detail supporting these recommendations can be found in the Agenda and Minutes of the Audit Committee Meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995 (as amended)

Local Government (Audit) Regulations 1996

POLICY IMPLICATIONS

There is no current policy or future policy implications in respect to the recommendation of this report.

BUDGET IMPLICATIONS

There are no budget or financial implications resulting from the adoption of the recommendation of this report. The provision of auditing services is provided for on an annual basis as part of the Adopted Budget.

STRATEGIC IMPLICATIONS

Meeting statutory compliance and obtaining an independent audit of Council's books of account assists the Shire in achieving its strategic goals.

PRECEDENT

The adoption of the recommendation of this report does not establish a precedent.

VOTING REQUIREMENTS

Simple majority

<p>COUNCIL RESOLUTION (COMMITTEE AND OFFICER RECOMMENDATION) – ITEM 13.2</p>

78/06 *Moved Cr Hawkins, seconded Cr Gardiner that Council:*

- 1. Receives the minutes of the Shire of Moora Audit Committee Meeting held on 10 May 2006, as appended;*
- 2. Adopts the recommendations contained within the minutes of the Audit Committee Meeting held on 10 May 2006 as decisions of Council, namely:*
 - 1. the document "Request for Quotation for the Provision of Audit Services for the Shire of Moora" forms the basis of attracting and selecting an auditor.*
 - 2. the document "Request for Quotation for the Provision of Audit Services for the Shire of Moora" be sent to a minimum of four audit firms with Local Government audit experience.*
 - 3. an analysis of the quotations received be performed by the Chief Executive Officer and Financial Development Manager and this analysis be provided to the audit committee with the quotations received.*
 - 4. an audit committee meeting be held on 7 June 2006 to consider and recommend appointment of auditor to Council.*

14. NOTICE ON MOTIONS FOR THE NEXT COUNCIL MEETING

Nil.

15. MATTERS BEHIND CLOSED DOORS

Nil.

16. CLOSURE OF MEETING

There being no further business, the Shire President declared the meeting closed at 5.12pm.

CONFIRMED

PRESIDING MEMBER