



Ordinary Council Meeting Minutes

Date: 12 December 2012

Please Note: These minutes and the decisions recorded therein have not as yet been confirmed by Council as a true and accurate record of the meeting.

The Shire of Moora Vision and Mission Statement

Vision

Our vision is that:

The Moora region will be a place of brilliant opportunity over the next twenty years. Sustainable growth will result in a vibrant, healthy, wealthy and diverse community.

Mission

Our mission is:

To identify and stimulate growth through creative leadership and a willingness to get things done.

SHIRE OF MOORA
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
12 DECEMBER 2012

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<i>Item 9.1.1</i>	<i>List of Payments Authorised Under Delegation 1.31</i>
<i>Item 9.1.2</i>	<i>Statement of Financial Activity for the Period Ended 30 November 2012</i>
<i>Item 9.1.3</i>	<i>List of Payments Authorised Under Delegation 1.31 – November 2012 Meeting</i>
<i>Item 9.4.1</i>	<i>Realignment Map showing adjustments to Location 3528 Wirrilda Road</i>

I. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**I.1 DECLARATION OF OPENING**

The Shire President declared the meeting open at 5.32pm.

I.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**ATTENDANCE**

CE Gardiner	-	Shire President / Presiding Member
AR Tonkin	-	Deputy Shire President
DV Clydesdale-Gebert	-	Councillor
CD Hawkins	-	Councillor
R Keamy	-	Councillor
JW McLagan	-	Councillor
OC Cocking	-	Councillor
TG Humphry	-	Councillor
AJ Leeson	-	Chief Executive Officer
JL Greay	-	Manager Engineering Services
LJ Parola	-	Manager Finance & Corporate Services
RL McCall	-	Manager Community & Economic Development
PR Williams	-	Manager Health, Building & Planning Services

LEAVE OF ABSENCE

SA Bryan	-	Councillor
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3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER

5/12 Accepted a \$10,000 cheque at a presentation at the Childcare Centre Christmas function from the Hon Brian Ellis MLC on behalf of the Minister for Communities towards the Childcare Centre's running.

7/12 St Joseph's Primary School end of year presentation night at the Moora Performing Arts Centre

11/12 Moora Primary School end of year presentation night

11/12 Liberal Party Public Forum with the Premier at the Moora Recreation Centre

Cr Hawkins, Cr McLagan and Cr Clydesdale-Gebert

11/12 Liberal Party Public Forum with the Premier at the Moora Recreation Centre

Cr Tonkin

30/11 Moore Catchment Council meeting in Gingin

5/12 Moore Catchment Council were presented with a \$45,000 cheque from Minister Terry Redmond towards the Carnaby Cockatoo Project in Moora. Also at the presentation were Grant Woodhams MLA and Nationals Candidate Shane Love.

8. CONFIRMATION OF MINUTES**8.1 ORDINARY COUNCIL MEETING - 21 NOVEMBER 2012****COUNCIL RESOLUTION**

145/12 Moved Cr Cocking, seconded Cr Humphry that the Minutes of the Ordinary Meeting of Council held on 21 November 2012 be confirmed as a true and correct record of the meeting.

CARRIED 8/0

9. REPORTS OF OFFICERS

9.1 CORPORATE SERVICES

9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31

REPORT DATE: 6 December 2012

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: Nicole Chappell, Finance Creditors & Records Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.31 – Payments from Municipal and Trust Funds.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

146/12 Moved Cr Hawkins, seconded Cr Cocking that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.31

Municipal Fund	Cheques 61019 to 61044	\$253,839.64
	EFTs 8950 to 9056	323,029.62
	Credit Card Payment	5,163.60
	Net Pays - PPE 21/11/12	89,265.38
	Net Pays - PPE 5/12/12	78,407.56
Trust Account	Cheques 4824 to 4829	<u>153.00</u>
	Total	\$749,858.80

CARRIED 8/0

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 NOVEMBER 2012

REPORT DATE: 5 December 2012

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Leanne Parola, Manager Finance & Corporate Services

ATTACHMENTS: Statement of Financial Activity for the Period Ended 30 November 2012

PURPOSE OF REPORT:

To note and receive the Statement of Financial Activity for the period ended 30 November 2012.

BACKGROUND:

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT:

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS:

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Year to date income and expenditure is provided by program to enable comparison to 2012/13 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

147/12 Moved Cr McLagan, seconded Cr Tonkin that Council notes and receives the Statement of Financial Activity for the period ended 30 November 2012.

CARRIED 8/0

9.1.3 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31 – NOVEMBER 2012 MEETING

REPORT DATE: 4 December 2012

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: Leanne Parola, Manager Finance & Corporate Services

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

To provide Councillors with a replacement listing of payments from the 21 November 2012 Council Meeting.

BACKGROUND

The attachment detailing the listing of payments provided to Council with the papers for the Ordinary Meeting of Council held 21 November 2012 had been corrupted and some of the descriptions were incorrect.

COMMENT

At the Ordinary Meeting of Council held 21 November 2012, Council resolved as follows:

130/12 Moved Cr Hawkins, seconded Cr Bryan that Council notes and endorses the total payments of \$795,537.06 from the Municipal and Trust Funds made under delegation 1.31, however does not endorse the actual payments list due to errors whereby the creditors title was not in sync with the correct description or payment amount due an error with the electronic file when printed.

<i>Municipal Fund</i>	<i>Cheques 60961 to 61018</i>	<i>\$134,370.37</i>
	<i>EFT 8757 to 8949</i>	<i>500,654.18</i>
	<i>Net Pays – PPE 23/10/12</i>	<i>80,676.28</i>
	<i>Net Pays – PPE 6/11/12</i>	<i>78,888.16</i>
<i>Trust Fund</i>	<i>Cheques</i>	<i><u>948.07</u></i>
	<i>Total</i>	<i>\$795,537.06</i>

The replacement payments list is attached for endorsement.

POLICY REQUIREMENTS

Delegation 1.31 – Payments from Municipal and Trust Funds.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

148/12 Moved Cr Cocking, seconded Cr McLagan that Council notes and endorses the Listing of Payments from the Municipal and Trust Funds made under delegation 1.31 for the following payments:

<i>Municipal Fund</i>	<i>Cheques 60961 to 61018</i>	<i>\$134,370.37</i>
	<i>EFT 8757 to 8949</i>	<i>500,654.18</i>
	<i>Net Pays – PPE 23/10/12</i>	<i>80,676.28</i>
	<i>Net Pays – PPE 6/11/12</i>	<i>78,888.16</i>
<i>Trust Fund</i>	<i>Cheques</i>	<i><u>948.07</u></i>
	<i>Total</i>	<i>\$795,537.06</i>

CARRIED

8/0

9.1.4 PROVISION OF HOUSING – MOORA HEALTH CENTRE

FILE REFERENCE: CC/MHCI

REPORT DATE: 5 December 2012

APPLICANT/PROPONENT: Dr Bernard Chapman

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: 19/10/11 (132/11)

AUTHOR: Alan Leeson, Chief Executive Officer

ATTACHMENTS: Nil

PURPOSE OF REPORT:

To formally approve the allocation of Council Housing being one furnished executive residence located at 43 Lefroy Street Moora for the purpose of housing one general medical practitioner from the Moora Health Centre and the expenditure associated with furnishing the residence. The residence was previously utilised as a Council Manager Residence however in more recent times has been let to Rabo Bank on commercial terms.

BACKGROUND:

Council for some time has been aware of Dr Bernard Chapman's recruiting drive for more general medical practitioners. Dr Chapman has successfully recruited and will place an additional doctor into Moora from late January 2013.

COMMENT:

Dr Chapman as part of the arrangement will call upon Council's commitment of providing a house with furnishings. The executive residence is located at 43 Lefroy Street, Moora.

The rental of the house by Council to Dr Chapman's medical service will be by agreement and has been financially assisted via the Southern Inland Health Initiative which is a "Royalties for Regions" program initiative.

The provision of a house to the Moora Health Centre will ensure that Moora is able to maintain good coverage of general practitioners in the district. It will also importantly offset and alleviate the pressures that come with being a GP in a rural centre in that it will enable Dr Chapman to spread the work load. There are many shires across rural regions of Western Australia who are called upon to provide a lot more support in a financial sense than housing so the Moora Shire community is extremely fortunate to have a medical practice servicing the community that is pretty much self-sustaining.

POLICY REQUIREMENTS:

There are no known policy implications associated with this proposal.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 and associated financial management provisions associated with authorisation of expenditure not included in the budget.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:**➤ Environment**

There are no known significant environmental implications associated with this proposal.

➤ Economic & Social

The provision of health services, in this case medical practitioners, is a key service that is offered in Moora that has wide ranging benefit in attracting and retaining people to Moora. Moora in being able to offer a hospital supported by a network of doctors via the Moora Health Centre will ensure that businesses and key service agencies will successfully continue to attract and retain employees. Whilst health services are just one element amongst others such as education and law and order services, sustainable health services will ensure Moora is well placed to compete in the market place.

FINANCIAL IMPLICATIONS:

The weekly market rental value of 43 Lefroy Street on the basis of commercial / corporate rental is around \$350 per week. That rate does not include an allowance for gardening. The author recommends that in order to ensure the upkeep of the surrounds to a high standard Council provide the upkeep of the lawns / gardens as part of the overall package. It therefore may be the weekly value could be around \$375 per week.

In discussions thus far with Dr Chapman the provision of a house was to be on a completely self-contained / furnished basis. The reason for this is that doctors be they recruited on a permanent basis or locum basis can be quite transient. On that basis it is somewhat unrealistic to expect an overseas trained doctor to come to the rural regions of WA with a house full of furniture and the like in tow. If overseas recruited doctors were required to provide furniture etc. the likely outcome would simply be that medical practices would not successfully recruit new doctors. The author can conclude as such based upon experience in other Council's / towns such as Merredin and Narrogin.

In relation to the actual furnishing of the house along with other ancillary items such as kitchen wares, laundry wares, outdoor furnishings etc., Council has not budgeted any funds for this expenditure. The author therefore seeks Council authorisation to proceed with the purchase. The Moora Health Centre will be helping offset the expenditure through the rental / lease of the house through Southern Inland Health Initiative funding which will in effect repay the cost of furnishings etc.

SUMMARY

Dr Chapman has worked feverishly over the past 12 months firming up recruitment of new G.P's for his medical practice. He has liaised consistently and positively with the author in order to ensure the recruitment process has a positive outcome for both the practice but ultimately the community. Although the provision of housing is relatively minor in the total scheme of things it is an important part of the recruitment jigsaw. It is estimated the new GP will be in place early in the New Year.

Therefore in summary, Councils commitment up to this point in consultation with Dr Chapman (Moora Health Centre) has been;

- Provision of a motor vehicle including annual fringe benefit tax of \$5,000 per annum (estimated);

- Provision of a furnished house with subsidised rental (estimate of \$200 per week in negotiations with Dr Chapman).

The rental arrangements will be structured as such that Council will receive a payment of approximately \$100 per week which will then allow for the recoup of expenditure associated with furnishing the residence.

VOTING REQUIREMENTS

Absolute Majority Required

OFFICER RECOMMENDATION

That Council authorise expenditure up to a total of \$10,000 to go toward the furnishing of 43 Lefroy Street, Moora as part of Council's contribution of housing to the Moora Health Centre complimenting the General Practitioner recruitment strategy of the Practice, further that the budget be amended accordingly.

COUNCIL RESOLUTION

149/12 Moved Cr Hawkins, seconded Cr Tonkin that Council authorise expenditure up to a total of \$15,000 to go toward the furnishing of 43 Lefroy Street, Moora as part of Council's contribution of housing to the Moora Health Centre complimenting the General Practitioner recruitment strategy of the Practice, further that the budget be amended accordingly with the Chief Executive Officer to exercise his discretion.

CARRIED BY ABSOLUTE MAJORITY 8/0

Note: Council increased the authorised expenditure to \$15,000.

9.2 HEALTH, BUILDING & PLANNING SERVICES

Nil

9.3 COMMUNITY & ECONOMIC DEVELOPMENT

Nil

9.4 ENGINEERING SERVICES

9.4.1 LAND RESUMPTIONS – WIRRILDA ROAD

FILE REFERENCE: S/ROAI
REPORT DATE: 29 November 2012
APPLICANT/PROPONENT: Shire of Moora
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: John Greay, Manager of Engineering Services
ATTACHMENTS: Realignment Maps showing adjustments to Location 3528 Wirrilda Road

PURPOSE OF REPORT:

A proposed road upgrade along Wirrilda Road requires Councils confirmation / recommendation to the Department of Regional Development and Lands for the realignment of the roads through Mr Peter Mackie's property for the purpose of road improvements.

BACKGROUND:

Within councils budgeted road programme this year an upgrade to a section on Wirrilda Road has been allowed for. The road upgrade commences at the boundary with the Shire of Victoria Plains and extends approximately 3.5kms into our shire. Within this section there is a substandard curve that requires improvement. We have engaged Jurien Surveys to carry out the necessary survey work in identifying the new road centre line and new fence locations that impact on Loc.3528.

COMMENT:

We have contacted the owner and he has signed the appropriate forms to allow the land resumptions to take place. Service providers (e.g. Western Power, Telstra) will be notified in due course advising them of the realignment of the road.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 – S168
Land Administrative Act 1997 – (part 5)

STRATEGIC IMPLICATIONS:

Nil

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

We have applied for a clearing permit for the road upgrade and the advertising time for comments from the general public has now expired. We are expecting approval from the Department of Environment to be received within the next few days. The DEC may place conditions on what we have proposed.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with the proposal.

FINANCIAL IMPLICATIONS:

This project is being funded through Roads to Recovery

An allocation of \$334,252 has been allowed for in this year's budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION***150/12 Moved Cr Tonkin, seconded Cr Cocking that Council***

- 1. agrees to initiate road closures, land resumptions and amalgamations to allow for the realignment of Wirrilda Road through Lots 3528 which is currently owned by Mr Peter Mackie ; and***
- 2. (a) advertise in the Central Midlands Coastal Advocate for a period of 35 days indicating councils intent as indicated on plans submitted, with the boundaries of the truncated portions from Lot 3528 to the north of the new road alignment on the southern deviation (sheet 1 of 2), be included into the road reserve; and***

(b) the closed portion of Wirrilda Road, to the north of the road alignment, on the northern deviation (sheet 2 of 2) be included into Lot 3528.

CARRIED 8/0

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE OF MEETING

There being no further business, the Shire President declared the meeting closed at 6.15pm.

CONFIRMED

PRESIDING MEMBER