

**Shire of Moora
Ordinary Council Meeting
27th June 2007**

NOTICE OF MEETING

Dear Elected Member

The next Ordinary Council Meeting of the Shire of Moora
will be held on **Wednesday 27th June 2007**
in the Council Chambers, 34 Padbury Street, Moora
commencing at **3.30 pm**

SJ Deckert
Chief Executive Officer
22nd June 2007

The Shire of Moora Vision and Mission Statement

Vision

Our vision is that:

The Moora region will be a place of brilliant opportunity over the next twenty years. Sustainable growth will result in a vibrant, healthy, wealthy and diverse community.

Mission

Our mission is:

To identify and stimulate growth through creative leadership and a willingness to get things done.

SHIRE OF MOORA**WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL**

Chief Executive Officer
Shire of Moora
PO Box 211
MOORA WA 6510

Dear Sir,

Re: Written Declaration of Interest in Matter Before Council

I, ⁽¹⁾ _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on ⁽²⁾ _____

Agenda Item ⁽³⁾ _____.

The type of interest I wish to declare is: ⁽⁴⁾ Financial / Proximity / Indirect Financial / Conflict (impartiality) pursuant to ⁽⁵⁾ Section 5.65 of the Local Government Act 1995 / Clause 1.3 of Councils Adopted Code of Conduct.

The nature of my interest is ⁽⁶⁾ _____

I wish to be present and participate in any discussion and/or decision making procedure relating to the item and therefore would like Council to declare that my interest in the matter is ⁽⁷⁾ _____

The extent of my interest is ⁽⁸⁾ _____

I understand that the above information will be recorded in the minutes of the meeting and placed in the Financial Interest Register.

Yours faithfully,

Signed

Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item number and Title.
4. Delete type of interest not applicable.
5. Delete reference, which is not applicable.
6. Insert the nature of your interest.

Please note: The section pertaining to the following notes should only be completed if the Councillor making the declaration requires a Council decision to participate in the matter.

7. Insert either "Trivial" or "In common with a significant number of ratepayers or electors".
8. Insert the extent of your interest.

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SHIRE OF MOORA
ORDINARY COUNCIL MEETING AGENDA
27 JUNE 2007
COMMENCING AT 3.30PM

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* Separate Attachments
Item 11.4.1 Expense break-up

Q What will it take to reopen the Round Hill Hall?

R *The Round Hill Hall must be upgraded to comply with the requirements for a public building under the Health (Public Buildings) Regulations 1992.*

Q Is the shire prepared to finance maintenance or acquire funding to bring the Round Hill Hall to a usable standard?

R *The Shire is yet to consider options for the future of the Round Hill Hall as it is obtaining estimates for the works. If Council decides the best option is to upgrade the Hall to meet the standards, it will investigate all avenues for funding the works.*

Q Does the shire place any historical value on the Round Hill Hall?

R *Yes. The Round Hill Hall is listed in the Shires Municipal Heritage Inventory (not Register of Heritage Places) with a recommendation to retain and conserve.*

Q Has the shire investigated any alternative avenues for funding the maintenance of the Round Hill Hall?

R *Not at this stage.*

Q Is the Community Development Fund available for funding community programs such as this?

R *Yes, however money from this fund is made available to groups as a low interest loan. On this basis, an agreement would need to be made with someone to repay the money.*

Q Will the Council consider retaining ownership of the Round Hill Hall if the rate paying community is prepared to contribute to ongoing maintenance and management?

R *This option will be considered by Council along with all other options.*

Q Will council recognise the Round Hill Hall Committee as spokespeople for the community opinion on the future of the Round Hill Hall?

R *Yes.*

Q Please would council give a response in writing to the Round Hill Hall Committee to these questions?

R *Yes.*

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. PETITIONS AND MEMORIALS

Mr Ben Roberts, Project Officer, Forest Products Commission will be present at the Meeting to brief Council on the Strategic Tree Farming Project.

9. ANNOUNCEMENTS BY THE SHIRE PRESIDENT**10. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETINGS****10.1 ORDINARY COUNCIL MEETING - 13 JUNE 2007**

That the Minutes of the Ordinary Meeting of Council held on 13 June 2007, be confirmed as a true and correct record of the meeting.

11. REPORTS OF OFFICERS**11.1 ADMINISTRATION**

Nil

11.2 FINANCIAL DEVELOPMENT

Nil

11.3 OPERATIONAL DEVELOPMENT

Nil

11.4 COMMUNITY DEVELOPMENT

11.4.1 Moora & Districts Child Care Centre

FILE REFERENCE: CH/REO1
REPORT DATE: 21 June 2007
APPLICANT/PROPONENT: N/A
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Michael Prunster, Community Development Manager
ATTACHMENTS: Expense break-up

PURPOSE OF REPORT:

Request from Council for a report on the over budget expenditure for the relocation of the Moora & Districts Childcare Centre to Keane Street Moora.

The adopted budget for the relocation was \$30,000 whereas the total expenditure for the relocation amounted to \$72,742, leaving an excess over budget of \$42,742.

BACKGROUND:

A decision was made in 2005 to relocate the Moora & Districts Childcare Centre from Clinch Street to the old Kindergarten Building in Keane Street. This was due to the increase in demand for the facility and additional space requirements. The new Centre allows for a licence to increase the number of children from 19 to 28, subject to obtaining the suitable qualified staff.

The Environmental Development Manager and Community Development Manager calculated an original estimate budget amount of \$50,000 during early draft budget discussions. When the final budget was adopted this figure had been reduced to \$30,000.

The Licence for the Childcare Centre at Clinch Street was due to expire in December 2006, and the application for a new licence had to be lodged 3 months prior to expiration. This meant that the application had to be lodged in September 2006 to meet the deadline, and it was therefore lodged for the Centre's operations at Keane Street to accommodate the relocation. The additional space allows the Centre to enrol a total of 28 children in lieu of the current 19, subject to one additional qualified staff member.

The Budget was adopted on the 31st August 2006, and because of the forthcoming expiration of the Clinch Street Licence, we were required to commence the work on refurbishing the Keane Street building to the satisfaction of the Licensing Authority conditions prior to the opening date in January 2007.

Unfortunately the Environmental Development Manager left the Shire employ in September, and the project was then taken over by the Community Development Manager. The work was commenced in late October, early November. There had not been any provision made for the additional amount of work required for the outside playground area in relation to safety, sun protection and security requirements to satisfy the licence conditions and it was soon evident that the budget provided was insufficient.

COMMENT:

The break-up provided of the costings shows where most of the budget excess was expended during the refurbishment and renovations. The landscaping of the outdoor area far exceeded the estimates, and is the main contributing factor to the excess expenditure.

A brief explanation of the unbudgeted items listed on the schedule was to meet some of the licensing conditions following an inspection by the Department for Community Development (DCD): -

- Additional Wages – partly due to the Shire maintenance worker being away on sick leave.
- Power upgrade – needed upgrade to cope with HWS, stove and additional heating.
- Hot water system – existing units not large enough for requirements. (DCD)
- Outdoor area – all lawn area infested with Bindi Eye and other nuisance grass. All soil & lawn area had to be removed and replaced. (DCD)
- Reticulation – existing reticulation damaged during removal of soil.
- Fence removal, gates & repairs – part fence had to be removed to allow machinery to excavate soil & lawn. Other sections had to be repaired for children's safety. (DCD)
- Additional kitchen renovation – A new opening to adjoining room had to be constructed to allow easy access to refrigerator.

These items were not budgeted for because it was not known the problems existed. The total of the expenditure on these areas amounts to approximately the amount of the budget excess.

The budget excess was included in the Budget Review presented to Council as at the 30 April 2007, and the review showed that it should not have any adverse impact on the end of year financial position.

Council has a new Child Care Centre included in its Plan for the Future 2006-08 which was to be included within the new Administration building. This is included in the future budgets over three financial years ending 2008-09. The total estimated expenditure for that budget is \$2,520,000. The estimated cost of a Childcare Centre is currently around \$400-\$500,000.

The renovations & refurbishment of the Old Kindergarten building has now provided a suitable building for the Childcare facilities for around a further 10 years, with the only other major items to be repaired being the asbestos roof and a new boundary fence. It is envisaged that with these added costs to the building, Council will have a suitable building for far less outlay than constructing a new one.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

L.G. Financial Regs. 1996 – S25 (i)

STRATEGIC IMPLICATIONS:

Provides a much larger facility for the District.

SUSTAINABILITY IMPLICATIONS:**➤ Environment**

There are no known significant environmental implications associated with this proposal.

➤ Economic

Childcare facilities are a critical support mechanism to people in communities, and they play an important part in the recruiting and retaining of skilled people and young families to country communities.

➤ Social

Provides good quality interaction and combined activities for young children in preparation for their educational & social activities during the early stages of their life.

FINANCIAL IMPLICATIONS:

Although the budget excess is considerable, we have identified maintenance budgets that will not be fully expended this financial year amounting to \$26,800. These are in areas that some of the employees used in the relocation work that would have normally performed these maintenance items. (The April budget review showed that the excess should not have any adverse impact on the end of the year figures.)

VOTING REQUIREMENTS

Simple Majority Required

MANEX RECOMMENDATION

That Council acknowledges and notes the over budgeted expenditure for the relocation of the Moora & Districts Child Care Centre, and accepts the reasons as outlined in this report.

11.5 ENVIRONMENTAL DEVELOPMENT

Nil

11.6 ECONOMIC DEVELOPMENT

Nil

11.7 SPORT AND RECREATION

Nil

12. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

At the Briefing Session held on 13 June 2007, Cr Sheryl Bryan provided the following report to Council Following her recent attendance at a training course.

12.1 Sustainable Asset Management

The councillor should be aware of your stewardship responsibilities.
Know what your community can afford.
Move from annual budgeting to long term planning.

What is asset management?

It is the combination of management, physical, financial, economic, engineering and other practices applied to the physical assets with the objective of providing the required level of service in the most cost effective manner.

Key messages

1. Sustainability for councils means the ability of the council to provide services to its community in the long term. We look at what we are leaving for future generations, happiness or misery.
2. Affordability relates to the ability of the community to pay for the services individual people need.
3. Long term planning is the answer to the potential problems of sustainability and affordability. Council should have a 10year financial plan supported by a 20 year asset management plan to guide councillors and staff in making decisions about the future.

The Western Australian Asset Management Improvement Program is a pilot program that will assist with framework and implementation. The costs are \$14,900 or \$7,450 per annum. 4 visits per annum. Two year program.

Notice of Motion***That the Shire of Moora***

- 1. implements an asset management plan to improve the long term sustainability of community assets.***
- 2. budget \$7,450 annually for two years for the WA Asset Management Improvement Program commencing 2007-2008.***

13. MOTIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**14. NOTICE ON MOTIONS FOR THE NEXT COUNCIL MEETING****15. MATTERS BEHIND CLOSED DOORS****16. CLOSURE OF MEETING**