

**Shire of Moora
Ordinary Council Meeting
26th July 2006**

NOTICE OF MEETING

Dear Elected Member

The next Ordinary Council Meeting of the Shire of Moora
will be held on **Wednesday 26th July 2006**
in the Council Chambers, 34 Padbury Street, Moora
commencing at **3.30 pm**

SJ Deckert
Chief Executive Officer
20th July 2006

The Shire of Moora Vision and Mission Statement

Vision

Our vision is that:

The Moora region will be a place of brilliant opportunity over the next twenty years. Sustainable growth will result in a vibrant, healthy, wealthy and diverse community.

Mission

Our mission is:

To identify and stimulate growth through creative leadership and a willingness to get things done.

SHIRE OF MOORA

WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

Chief Executive Officer
Shire of Moora
PO Box 211
MOORA WA 6510

Dear Sir,

Re: **Written Declaration of Interest in Matter Before Council**

I, ⁽¹⁾ _____ wish
to declare an interest in the following item to be considered by Council at
its meeting to be held on ⁽²⁾

Agenda Item ⁽³⁾
_____.

The type of interest I wish to declare is: ⁽⁴⁾ Financial / Proximity / Indirect
Financial / Conflict (impartiality) pursuant to ⁽⁵⁾ Section 5.65 of the Local
Government Act 1995 / Clause 1.3 of Councils Adopted Code of Conduct.

The nature of my interest is
⁽⁶⁾ _____

I wish to be present and participate in any discussion and/or decision
making procedure relating to the item and therefore would like Council to
declare my interest⁽⁷⁾

The extent of my interest is ⁽⁸⁾

I understand that the above information will be recorded in the minutes
of the meeting and placed in the Financial Interest Register.

Yours faithfully,

Signed

Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item number and Title.
4. Delete type of interest not applicable.
5. Delete reference, which is not applicable.
6. Insert the nature of your interest.
7. Insert either "Trivial" or "In common with a significant number of ratepayers or electors".
8. Insert the extent of your interest.

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INTENTIONALLY.

SHIRE OF MOORA
ORDINARY COUNCIL MEETING AGENDA
26 JULY 2006
COMMENCING AT 3.30PM

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- * Separate Attachments
Item 11.1.1 Copy of Dept. Letter & Report + MANEX Report

1. DECLARATION OF OPENING & WELCOME OF VISITORS

“Acknowledging of Country”

I would like to show my respect and acknowledge the traditional owners of this land and acknowledge their contribution to the Shire of Moora as I do for all its people.

2. DISCLAIMER READING

To be read by the Shire President should members of the public be present at the meeting.

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decision, which will be provided within fourteen (14) days of this meeting.

3. ATTENDANCE

APOLOGIES

PUBLIC

4. DECLARATIONS OF INTEREST

5. QUESTIONS BY THE PUBLIC IN ACCORDANCE WITH SECTION 5.24 OF THE ACT

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

7. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Hawkins has applied in writing for leave of absence for the Ordinary Meeting of Council to be held on 9th September 2006, as he would be out of the area on work related business.

That Cr Hawkins be granted leave of absence for the Ordinary Meeting of Council to be held on 9th September 2006.

8. PETITIONS AND MEMORIALS

Delegates from the Central West Reference & Action Group will be attending the meeting to make a presentation to Council in relation to the Centralised Biosolids Facility at Annandale Farm in Gillingarra.

9. ANNOUNCEMENTS BY THE SHIRE PRESIDENT

10. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETINGS

10.1 ORDINARY COUNCIL MEETING – 12 July 2006

That the Minutes of the Ordinary Meeting of Council held on 12 July 2006, be confirmed as a true and correct record of the meeting.

11. REPORTS OF OFFICERS

11.1 ADMINISTRATION

11.1.1 Department of Local Government and Regional Development – 2005 Compliance Audit Report

LOCATION: Administration
FILE: GA/LGR1
AUTHOR: Steven Deckert, Chief Executive Officer
REPORT DATE: 18 July 2006
DECLARATION: The author has no financial interest in this matter, however declares an impartiality/conflict interest pursuant to Council’s Code of Conduct arising from the author’s statutory compliance responsibilities as CEO. The author declares that he will put aside the interest and consider the matter without bias.

BACKGROUND

At the Ordinary Meeting of Council held on 28 June 2006, Council received and endorsed the Annual Compliance Return for 2005. This Return was prepared by Officers of the Department of Local Government and Regional Development (the Department) on behalf of Council. There were 37 (out of 195) areas of non-compliance identified in the Return.

In addition to completing the Statutory Return, the Department also provided an additional report, titled “2005 Compliance Audit Report” containing a more comprehensive summary of the non-compliances and 12 recommendations on correcting the more significant areas of non-compliance. The Department has written to Council requesting that Council consider the Report and respond to the Department on what action Council intends to take in order to implement the recommendations.

A copy of the Departments letter and report are enclosed with this Agenda for Councillors reference.

COMMENT

The CEO, in conjunction with MANEX, has prepared a report addressing the non-compliances as reported in the Compliance Audit Return taking into account the recommendations and comments contained in the Department's report, "2005 Compliance Audit Report". The attached MANEX Report, if adopted by Council, will be provided to the Department to indicate the corrective actions proposed by Council.

The structure of the MANEX Report is based on the Addendum to the Department's Report, listing all areas of non-compliance. The Department's twelve recommendations have been inserted into the Addendum where appropriate and the CEO/Manex have made comment (in shaded boxes) on proposed corrective actions.

STATUTORY ENVIRONMENT

- Section 7.13 (i) of the Local Government Act 1995 requires the local government to conduct an audit of compliance in the manner prescribed by the Minister in accordance with Regulations; and
- Local Government (Audit) Regulations 13, 14 and 15 prescribe the detail of the audit of compliance.

POLICY IMPLICATIONS

There is no Council Policy relative to this issue.

BUDGET IMPLICATIONS

The adoption of the recommendation in itself does not impose budget or financial implications on Council, however, in carrying out the proposed actions to resolve non-compliances, there may be additional administrative costs that will be identified at the appropriate time.

STRATEGIC IMPLICATIONS

Council's compliance with its legislative responsibilities is essential in providing a sound base on which to pursue the key result areas of its Strategic Plan.

PRECEDENT

The adoption of the recommendation of this report does not set a precedent.

VOTING REQUIREMENTS

Simple majority decision required

MANEX RECOMMENDATION – ITEM 11.1.1

That Council

- 1. Receives the report from the Department of Local Government and Regional Development titled “2005 Compliance Audit Report”, and notes its contents;*
- 2. Receives and adopts the report prepared by Manex (as appended) addressing the non-compliances as reported in Council’s 2005 Compliance Audit Return; and*
- 3. Reviews the progress of the implementation of the proposals to address the non-compliances when considering the adoption of the 2006 Compliance Audit Return in March 2007.*

11.2 FINANCIAL DEVELOPMENT

Nil

11.3 OPERATIONAL DEVELOPMENT

Nil

11.4 COMMUNITY DEVELOPMENT

Nil

11.5 ENVIRONMENTAL DEVELOPMENT

Nil

11.6 ECONOMIC DEVELOPMENT

11.6.1 Town Centre Revitalisation Project

LOCATION: Moora Town Centre
FILE: ED/TOC1
AUTHOR: Bronwyn Williams, Enterprise Development Manager
REPORT DATE: 19 July 2006
DECLARATION: Nil

BACKGROUND

On the 12th and 13th July 2006, Mr Greg Davis of Taktics4 gave a presentation to Council and the Chamber of Commerce at two different venues to gauge interest in developing a town centre revitalisation plan to enhance the economic sustainability in the Moora town centre.

COMMENT

The response from the community was quite good in the meetings and Mr Davis was impressed with the positive nature that questions were raised in. I expect there to be some community opposition to this process but the benefits for the local businesses should be emphasised.

The next step in progressing this project is to engage a consultant to carry out an economic analysis that outlines the potential markets that are available in the catchment for the town of Moora. This will enable businesses to see whether they are capturing the entire possible market and whether there are some gaps that represent an opportunity. This process will be communicated to the businesses in a workshop session facilitated by the consultant.

The final stage will be to carry out a planning process in consultation with all interested parties. This will develop future plans for the town centre and how to make it more vibrant using the economic figures as a basis.

At this point in time, Council needs to determine whether it wishes to proceed with the second stage ie the economic analysis based on Council's response to the initial presentation and who it would like to carryout this aspect. Based on the fact that Mr Davis has run the first workshop and has gained a good understanding of what is expected, it is recommended that he be appointed to conduct this next stage.

STATUTORY ENVIRONMENT

Sections 2.7 and 3.1 of the Local Government Act 1995 relating to the general function provisions.

POLICY IMPLICATIONS

There are no policies relative to this issue.

BUDGET IMPLICATIONS

The economic analysis will cost in the vicinity of \$5,000, and the final planning stage will also cost around \$5,000. Should Council adopt the recommendation of this report, appropriate provision will need to be made in the 2006/07 Budget. The total project cost would need to be provided, as at this time it is uncertain if there will be any other sources of funding to offset the expenditure. Staff can pursue other avenues of funding during the course of the project.

STRATEGIC IMPLICATIONS

The proposed outcomes of the Town Centre Revitalisation Project directly support the Key Result Area of "Growth" within Council's Strategic Plan. The final product of this project will be a document that

provides a blueprint for the town centre development with an aim of providing a vibrant town centre.

PRECEDENT

Nil

VOTING REQUIREMENTS

Simple Majority

MANEX RECOMMENDATION - ITEM 11.6.1

That Council appoints Mr Greg Davis, of Tactics4 to carry out the second stage of the town centre revitalisation project, which includes economic analysis of the consumer market of the Moora town catchment area, at a cost not to exceed \$5,000.

11.7 SPORT AND RECREATION

Nil

12. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13. MOTIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

14. NOTICE ON MOTIONS FOR THE NEXT COUNCIL MEETING

15. MATTERS BEHIND CLOSED DOORS

16. CLOSURE OF MEETING