



Special Council Meeting Minutes

Date: 30 July 2014

Please Note: These minutes and the decisions recorded therein have not as yet been confirmed by Council as a true and accurate record of the meeting.

The Shire of Moora Vision and Mission Statement

Vision

Our vision is that:

Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.

Mission

Our mission is:

To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.

SHIRE OF MOORA
MINUTES OF THE SPECIAL MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
30 JULY 2014

TABLE OF CONTENTS

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	2
1.1 DECLARATION OF OPENING	2
1.2 DISCLAIMER READING	2
2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	2
3. PUBLIC QUESTION TIME	2
4. REPORTS OF OFFICERS.....	3
4.1 GOVERNANCE AND CORPORATE SERVICES.....	3
4.1.1 ADOPTION OF THE 2014/2015 BUDGET	3
5. CLOSURE OF MEETING	7

* Separate Attachments
Item 4.1.1 2014/15 Budget

I. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

I.1 DECLARATION OF OPENING

The Shire President declared the meeting open at 4.02pm.

I.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

ATTENDANCE

CE Gardiner	-	Shire President / Presiding Member
TG Humphry	-	Deputy President
DV Clydesdale-Gebert	-	Councillor
R Keamy	-	Councillor
MR Pond	-	Councillor
KM Seymour	-	Councillor
MR Holliday	-	Councillor
JW McLagan (from 4.14pm)	-	Councillor
AJ Leeson	-	Chief Executive Officer
DK Trevaskis	-	Deputy Chief Executive Officer
PR Williams	-	Manager Development Services
MM Murray	-	Executive Support Officer (minute taker)

APOLOGIES

CD Hawkins	-	Councillor
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3. PUBLIC QUESTION TIME

Nil

4. REPORTS OF OFFICERS

4.1 GOVERNANCE AND CORPORATE SERVICES

4.1.1 ADOPTION OF THE 2014/2015 BUDGET

REPORT DATE: 24 July 2014

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

ATTACHMENTS: 2014/2015 Draft Budget (circulated under separate cover)

PURPOSE OF REPORT:

For Council to consider adoption of the 2014/2015 Budget.

BACKGROUND:

The 2014/2015 draft Budget is circulated as an attachment to this report. As per the requirements of the Local Government Act 1995, Local Government (Financial Management) Regulations 1996, Australian Accounting Standards (AAS) and Australian International Reporting Financial Standards (AIFRS) the document has been prepared in its statutory format.

COMMENT:

The draft Budget for the 2014/2015 financial year includes the following information:

- Rates Setting Statement
- Operating Schedules
- Statement of Capital Works
- Adopted Schedule of Fees & Charges

At 4.14pm Cr McLagan joined the meeting.

Over the past few months Councillors have had the opportunity to raise queries and have input into the draft Budget at a number of General Purpose Committee Meetings and Councillor Information sessions.

The draft Budget is based on an overall rate increase of only 4% instead of the CPI plus 2% which was used in the Shire of Moora Corporate Business Plan (5.1%). At General Purpose Committee Meetings and Councillors Information sessions, Councillors have made it clear they would prefer a minimal rate rise this financial year.

GRV and UV rates in the dollar have been adjusted accordingly to achieve a 27.5% and 72.5% split between GRV and UV rates revenue for 2014/15 as per the Councils target.

Within the draft Budget are a number of projects that are reliant on applications for grant funding being successful. If the full amount of funding budgeted for is not received, a report will be put to Council to amend the budget accordingly.

POLICY REQUIREMENTS:

The draft Budget is consistent with adopted Council policies and the Shire of Moora Rating Strategy. This strategy is available on the Shire's webpage (www.moora.wa.gov.au).

LEGISLATIVE REQUIREMENTS:

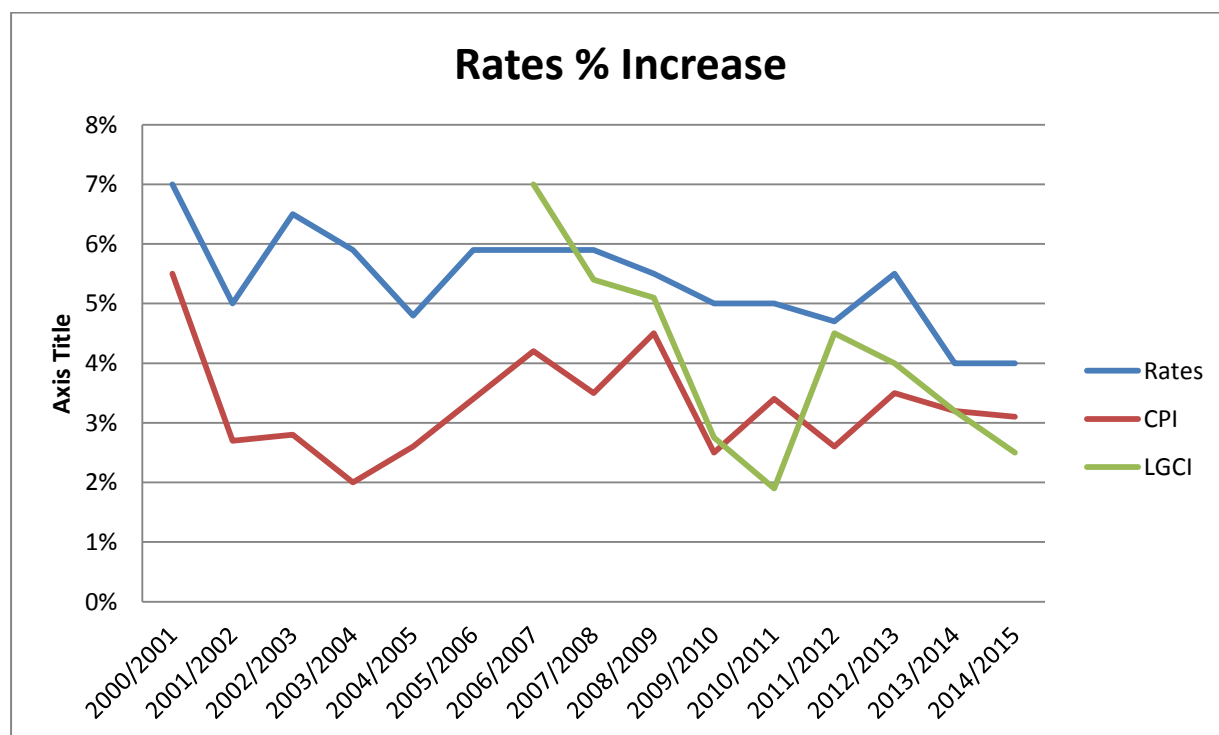
Section 6.2 of the Local Government Act 1995 requires Council to adopt its Annual Budget in the form and manner prescribed no later than 31 August in any financial year, subject to any extension past this date with Ministerial approval. The draft Budget, as presented to Council, is prepared in the statutory format required.

Within thirty (30) days of the adoption of the Budget, a copy must be forwarded to the Director General, Department of Local Government and Regional Development as provided by Regulation 33 of the Local Government (Financial Management) Regulations 1996.

STRATEGIC IMPLICATIONS:

The draft Budget includes a number of operating and capital projects which will help Council deliver the priorities it has identified in its Community Strategic Plan and Corporate Business Plan, i.e. regional cooperation, planning for growth and existing asset renewal including the sewerage scheme.

The budget is based on an overall rate increase of 4%. While this increase exceeds the estimated CPI for 2014/15 of 3.1% and Local Government Cost Index of 2.5%, if Council wants to achieve the desired priorities in its Strategic Plan, a minimum increase of 4% is necessary. Rate rises in previous years have been:

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**
The proposed budget contains a number of initiatives that will enhance and support the environment within the Shire.
- **Economic**
The proposed budget contains a number of initiatives that will enhance and support economic development within the Shire.

➤ **Social**

The proposed budget contains a number of initiatives that will enhance and support social development within the Shire.

FINANCIAL IMPLICATIONS:

The result of the following resolutions will be the adoption of the 2014/2015 Budget.

VOTING REQUIREMENTS

Absolute Majority Required

COUNCIL RESOLUTION

93/14 Moved Cr Humphry, seconded Cr Pond that Council adopts the 2014/2015 Budget including the following matters:

(1) **Imposing General Rate for Gross Rental Value (GRV) properties – the general rate be set at 8.5680 cents in the dollar on Gross Rental Values for all rateable land within the district;**

(2) **Imposing General Rate for Unimproved Value (UV) properties – the general rate be set at 1.1240 cents in the dollar on Unimproved Values for all rateable land within the district;**

(3) **Rates increase by area can be summarised as:**

UV/Farming	\$2,625,850.64	72.5%
GRV/Town	<u>\$995,848.39</u>	<u>27.5%</u>
	\$3,621,699	100%

Resulting in an actual increase in rate revenue across each area of:

	2013/14	2014/15	% Inc
UV/Farming	\$2,557,523	\$2,625,851	2.67%
GRV/Town	\$922,111	\$995,848	8.00%

(4) **Imposing Minimum Payment (Rates) for Gross Rental Value (GRV) properties – the Minimum Payment (Rates) be set at \$595 per assessment for GRV properties;**

(5) **Imposing Minimum Payment (Rates) for Unimproved Value (UV) properties – the Minimum Payment (Rates) be set at \$595 per assessment for all UV properties in the Shire of Moora;**

(6) **Imposing Sewerage Rate – the sewerage rate in the dollar be set at 7.0390 cents in the dollar, and that the following apply:**

a. **That the minimum annual sewerage rates be as follows;**

Residential properties	\$338.00
Commercial properties	\$338.00
Vacant Land properties	\$338.00
Ex-Gratia Commercial/Industrial properties	\$338.00

b. **That the maximum annual sewerage rate be as follows;**

Residential properties	\$884.00
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Vacant Land properties	\$884.00
Commercial properties	\$4,160.00

c. Non Rateable Properties connected to sewer

Class 1 Institutional/Public & Charitable Purposes for each property:

First major fixture	\$218.00 per annum
Each additional major fixture	\$92.00 per annum

**Class 2 State and Local Government properties of a commercial nature:
\$1,212.00 per Connection**

- (7) Imposing Service Charge – Gardiner Street power – The non-residential and residential properties that benefited directly from the upgrade to the power supply in Gardiner Street in 2006/2007 pay the following annual charge:**

Non-Residential	\$339.32
Residential	\$169.66

- (8) Rubbish Removal Charges (per annum) – be set at;**
- (i) Residential – Non-pensioner** \$345 per 240-litre bin (weekly) & recycling bin (fortnightly)
 - (ii) Residential– Pensioner** \$258 per 240-litre bin (weekly) & recycling bin (fortnightly)
 - (iii) Non-Residential** \$345 per 240-litre bin (weekly)
- (9) Incentive for Early Payment of Rates – Council is offering a \$500 cash prize to ratepayers who pay their 2014/15 rates, rubbish charges and arrears in full within 21 days from the issue date of the rate notice;**
- (10) Instalment Plan – The following options be made available to ratepayers:-**
- a. To pay in full within 35 days of service of the rates notice.**
 - b. To pay by 2 equal instalments as under.**
 - (i) 50% of the rates within 35 days**
 - (ii) 50% of the rates within 2 months of (i)**
 - c. To pay by 4 equal instalments as under.**
 - (i) 25% of the rates within 35 days**
 - (ii) 25% of the rates within 2 months of (i)**
 - (iii) 25% of the rates within 2 months of (ii)**
 - (iii) 25% of the rates within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of service of the notice.**
- (11) Instalment Plan Interest Rate – a charge be set at 5.5% per annum calculated by simple interest method and applied to Rates and Rubbish Removal Charge;**
- (12) Instalment Plan Administration Charge – a charge of \$6.50 per instalment excluding the first instalment and applied to Rates and Rubbish Removal Charge;**

- (13) **Late Payment Interest Rate – (Rates and Rubbish Removal Charge) - a charge be set at 11% per annum, calculated by simple interest method, be applied for instalments past the due date, or where the instalment option is not in place, 35 days after the date of issue of the rate notice;**
- (14) **Late Payment Interest Rate – (Sundry Debtors Charges) - a charge be set at 11% per annum, calculated by simple interest method, be applied for outstanding sundry debtors past the due date, 30 days after the date of issue of the invoice;**
- (15) **Reserve Accounts – Council confirms the names and purposes of its Reserve Accounts as listed within the 2014/2015 draft Budget:**
- (16) **Materiality Threshold – that the materiality threshold for monthly financial reporting (Statement of Financial Activity – Program) be set at plus or minus 10% and greater than \$5,000 at Program and Category levels.**

CARRIED BY ABSOLUTE MAJORITY 8/0

The Chief Executive Officer acknowledged the great work done by the Deputy Chief Executive Officer David Trevaskis in putting together his first budget with the Shire of Moora.

5. **CLOSURE OF MEETING**

There being no further business, the President declared the meeting closed at 4.45pm.

CONFIRMED

PRESIDING MEMBER