



# **CONFIRMED**

## **Ordinary Council Meeting Minutes**

**Date: 27 July 2016**

### **The Shire of Moora Vision and Mission Statement**

#### **Vision**

Our vision is that:

*Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.*

#### **Mission**

Our mission is:

*To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.*

**SHIRE OF MOORA**  
**MINUTES OF THE ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS, MOORA**  
**27 JULY 2016**

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## 1. **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

### 1.1 **DECLARATION OF OPENING**

*The Shire President declared the meeting open at 5.32pm.*

### 1.2 **DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.*

*It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.*

## 2. **ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

### **ATTENDANCE**

KM Seymour	-	Shire President / Presiding Member
MR Pond	-	Deputy Shire President
CE Gardiner	-	Councillor
TG Humphry	-	Councillor
DV Clydesdale-Gebert	-	Councillor
MR Holliday	-	Councillor
PF Nixon	-	Councillor
LC House	-	Councillor
AJ Leeson	-	Chief Executive Officer
DK Trevaskis	-	Deputy Chief Executive Officer

### **APPROVED LEAVE OF ABSENCE**

EI Hamilton	-	Councillor
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### **PUBLIC**

Cynthia McMorran	Trevor Blowers	Mavis Blowers
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## 3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## 4. **PUBLIC QUESTION TIME**

Mrs Cynthia McMorran

Commented that the streetscape improvements on Dandaragan Street in front of the hospital look great.

Questioned what was happening with the footpath to continue from where the paving has been done into the entrance of the Frail Aged Lodge.

Chief Executive Officer advised he would take the question on notice.

Mrs McMorran questioned when a street upgrade at the north end of Padbury Street would be done, are there any plans?

Chief Executive Officer advised there will be some money in the 2016/17 budget to plan the project, including an arborist to assess the trees. It is expected that 2017/18 budget will include a substantial upgrade.

## **5. PETITIONS AND PRESENTATIONS**

Nil

## **6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **7. ANNOUNCEMENTS BY THE PRESIDING MEMBER**

Attended the following;

Shire President, Cr Seymour

19-22/6 National General Assembly of Local Governments Conference in Canberra

Agricultural Society dinner as well as Cr's Humphry and House

Rotary dinner

Mark Webb meeting relating to the Department of Agriculture & Food premises along with

Cr's Pond, Clydesdale-Gebert and Nixon

21/7 Wheatbelt North Moora Subgroup meeting in Moora

22/7 Wheatbelt Business Excellence Awards night as well as Cr Holliday

Cr Pond

28/7 Wildflower Country meeting

24/6 Avon-Midland Zone meeting in Bindoon

Innovation Central Midlands meeting in Wongan Hills

27/6 ICMI strategic planning meeting in Wongan Hills CRC

Cr Gardiner

15/7 Rural Water Council meeting in Toodyay

**8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING - 15 JUNE 2016****COUNCIL RESOLUTION**

*93/16 Moved Cr Pond, seconded Cr Nixon that the Minutes of the Ordinary Meeting of Council held on 15 June 2016 be confirmed as a true and correct record of the meeting.*

**CARRIED 8 / 0**

**9. REPORTS OF OFFICERS****9.1 GOVERNANCE AND CORPORATE SERVICES****9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31**

**REPORT DATE:** 12 July 2016

**OFFICER DISCLOSURE OF INTEREST:** Nil

**AUTHOR:** David Trevaskis, Deputy Chief Executive Officer

**SCHEDULE PREPARED BY:** Alida Fitzpatrick, Finance Debtors Officer

**ATTACHMENTS:** Accounts Paid Under Delegated Authority

**PURPOSE OF REPORT**

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

**BACKGROUND**

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

**COMMENT**

Accounts Paid under delegated authority are periodically presented to Council.

**POLICY REQUIREMENTS**

Delegation 1.31 – Payments from Municipal and Trust Funds.

**LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

**STRATEGIC IMPLICATIONS**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS****➤ Environment**

There are no known significant environmental implications associated with this proposal.

- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS**

Payments are in accordance with the adopted budget.

### **VOTING REQUIREMENTS**

Simple Majority Required

## **COUNCIL RESOLUTION**

**94/16 Moved Cr Humphry, seconded Cr House that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.31**

<b>Municipal Fund</b>	<b>Cheques 62160 to 62168</b>	<b>\$13,720.29</b>
	<b>EFT 15691 to 15947</b>	<b>\$632,291.97</b>
	<b>Credit Card 16/05/16 to 14/06/16</b>	<b>\$3,792.18</b>
	<b>Net Pays – PPE 01/06/16</b>	<b>\$90,957.33</b>
	<b>Net Pays – PPE 14/06/16</b>	<b>\$91,457.40</b>
	<b>Net Pays – PPE 28/06/16</b>	<b>\$93,572.11</b>
<b>Trust Fund</b>	<b>Cheques 5198 to 5202</b>	<b>\$521.55</b>
<b>Total</b>		<b><u>\$926,312.83</u></b>

**CARRIED 8/0**

### **9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 JUNE 2016**

**REPORT DATE:** 20 July 2016

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** David Trevaskis, Deputy Chief Executive Officer

**ATTACHMENTS:** Statement of Financial Activity for the Period Ended 30 June 2016

#### **PURPOSE OF REPORT:**

To note and receive the Statement of Financial Activity for the period ended 30 June 2016.

#### **BACKGROUND:**

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

#### **COMMENT:**

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

**POLICY REQUIREMENTS:**

Nil

**LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

**STRATEGIC IMPLICATIONS:**

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

Year to date income and expenditure is provided by program to enable comparison to 2016/17 adopted budget.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

***95/16 Moved Cr Holliday, seconded Cr Pond that Council notes and receives the Statement of Financial Activity for the period ended 30 June 2016.***

**CARRIED 8 / 0**



### 9.1.3 **ADOPTION OF THE 2016/2017 BUDGET**

**REPORT DATE:** 20 July 2016

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** David Trevaskis, Deputy Chief Executive Officer

**ATTACHMENTS:** Shire of Moora 2016/17 Budget

**PURPOSE OF REPORT:**

For Council to consider adoption of the 2016/2017 Budget.

**BACKGROUND:**

The 2016/2017 draft Budget is circulated as an attachment to this report. As per the requirements of the Local Government Act 1995, Local Government (Financial Management) Regulations 1996, Australian Accounting Standards (AAS) and Australian International Reporting Financial Standards (AIFRS) the document has been prepared in its statutory format.

**COMMENT:**

The Budget for the 2016/2017 financial year includes the following information:

- Shire of Moora Budget
- Adopted Schedule of Fees & Charges

Over the past few months Councillors have had the opportunity to raise queries and have input into the draft Budget at a number of General Purpose Committee Meetings and Councillor Information sessions.

The draft Budget is based on an overall rate increase of only 2.5%. At General Purpose Committee Meetings and Councillors Information sessions, Councillors have made it clear they would prefer a minimal rate rise this financial year.

GRV and UV rates in the dollar have been adjusted accordingly to achieve a 28.5% and 71.5% split between GRV and UV rates revenue for 2016/17 as per the Councils target.

Within the draft Budget are a number of projects that are reliant on applications for grant funding being successful. If the full amount of funding budgeted for is not received, a report will be put to Council to amend the budget accordingly.

**POLICY REQUIREMENTS:**

The Budget is consistent with adopted Council policies and the Shire of Moora Rating Strategy. This strategy is available on the Shire's webpage ([www.moora.wa.gov.au](http://www.moora.wa.gov.au)).

**LEGISLATIVE REQUIREMENTS:**

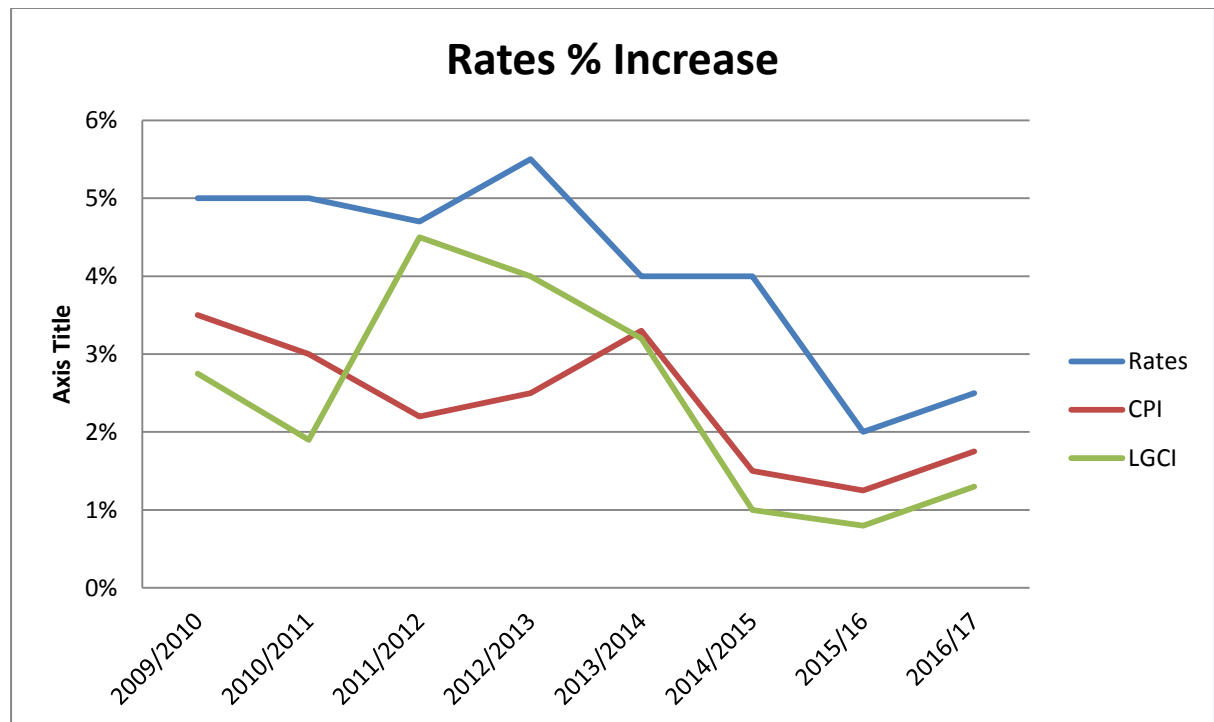
Section 6.2 of the Local Government Act 1995 requires Council to adopt its Annual Budget in the form and manner prescribed no later than 31 August in any financial year, subject to any extension past this date with Ministerial approval. The draft Budget, as presented to Council, is prepared in the statutory format required.

Within thirty (30) days of the adoption of the Budget, a copy must be forwarded to the Director General, Department of Local Government and Regional Development as provided by Regulation 33 of the Local Government (Financial Management) Regulations 1996.

**STRATEGIC IMPLICATIONS:**

The draft Budget includes a number of operating and capital projects which will help Council deliver the priorities it has identified in its Community Strategic Plan and Corporate Business Plan, i.e. regional cooperation, planning for growth and existing asset renewal including the sewerage scheme.

The budget is based on an overall rate increase of 2.5%. Rate rises in previous years have been:

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
The proposed budget contains a number of initiatives that will enhance and support the environment within the Shire.
- **Economic**  
The proposed budget contains a number of initiatives that will enhance and support economic development within the Shire.
- **Social**  
The proposed budget contains a number of initiatives that will enhance and support social development within the Shire.

**FINANCIAL IMPLICATIONS:**

The result of the following resolutions will be the adoption of the 2016/2017 Budget.

**VOTING REQUIREMENTS**

Absolute Majority Required

## COUNCIL RESOLUTION

**96/16 Moved Cr Gardiner, seconded Cr Nixon that Council adopts the 2016/2017 Budget including the following matters:**

- (1) **Imposing General Rate for Gross Rental Value (GRV) properties – the general rate be set at 9.2499 cents in the dollar on Gross Rental Values for all rateable land within the district;**
- (2) **Imposing General Rate for Unimproved Value (UV) properties – the general rate be set at 1.1040 cents in the dollar on Unimproved Values for all rateable land within the district;**
- (3) **Rates increase by area can be summarised as:**

<b>UV/Farming</b>	<b>\$2,707,504</b>
<b>GRV/Town</b>	<b><u>\$1,079,195</u></b>
	<b>\$3,786,699</b>

**Resulting in an actual increase in rate revenue across each area of:**

	2015/16	2016/17	% Inc
<b>UV/Farming</b>	<b>\$2,659,805</b>	<b>\$2,707,504</b>	<b>1.79%</b>
<b>GRV/Town</b>	<b>\$1,034,410</b>	<b>\$1,079,195</b>	<b>4.33%</b>

- (4) **Imposing Minimum Payment (Rates) for Gross Rental Value (GRV) properties – the Minimum Payment (Rates) be set at \$622 per assessment for GRV properties;**
- (5) **Imposing Minimum Payment (Rates) for Unimproved Value (UV) properties – the Minimum Payment (Rates) be set at \$622 per assessment for all UV properties in the Shire of Moora;**
- (6) **Imposing Sewerage Rate – the sewerage rate in the dollar be set at 7.3593 cents in the dollar, and that the following apply:**
  - a. **That the minimum annual sewerage rates be as follows;**

Residential properties	\$354.00
Commercial properties	\$354.00
Vacant Land properties	\$354.00
Ex-Gratia Commercial/Industrial properties	\$354.00
  - b. **That the maximum annual sewerage rate be as follows;**

Residential properties	\$925.00
Vacant Land properties	\$925.00
Commercial properties	\$4,349.00
  - c. **Non Rateable Properties connected to sewer**

<b>Class I</b>	<b>Institutional/Public &amp; Charitable Purposes <u>for each property:</u></b>
First major fixture	\$228.00 per annum
Each additional major fixture	\$96.00 per annum

**Class 2 State and Local Government properties of a commercial nature:  
\$1,267.00 per Connection**

- (7) **Rubbish Removal Charges (per annum) – be set at;**
- (i) **Residential – Non-pensioner** \$361 per 240-litre bin (weekly) & recycling bin (fortnightly)
  - (ii) **Residential– Pensioner** \$270 per 240-litre bin (weekly) & recycling bin (fortnightly)
  - (iii) **Non-Residential** \$361 per 240-litre bin (weekly)
- (9) **Incentive for Early Payment of Rates – Council is offering a \$500 cash prize to ratepayers who pay their 2016/17 rates, rubbish charges and arrears in full within 21 days from the issue date of the rate notice;**
- (10) **Instalment Plan – The following options be made available to ratepayers:-**
- a. **To pay in full within 35 days of service of the rates notice.**
  - b. **To pay by 2 equal instalments as under.**
    - (i) **50% of the rates within 35 days**
    - (ii) **50% of the rates within 2 months of (i)**
  - c. **To pay by 4 equal instalments as under.**
    - (i) **25% of the rates within 35 days**
    - (ii) **25% of the rates within 2 months of (i)**
    - (iii) **25% of the rates within 2 months of (ii)**
    - (iii) **25% of the rates within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of service of the notice.**
- (11) **Instalment Plan Interest Rate – a charge be set at 5.5% per annum calculated by simple interest method and applied to Rates and Rubbish Removal Charge;**
- (12) **Instalment Plan Administration Charge – a charge of \$7.10 per instalment excluding the first instalment and applied to Rates and Rubbish Removal Charge;**
- (13) **Late Payment Interest Rate – (Rates and Rubbish Removal Charge) - a charge be set at 11% per annum, calculated by simple interest method, be applied for instalments past the due date, or where the instalment option is not in place, 35 days after the date of issue of the rate notice;**
- (14) **Late Payment Interest Rate – (Sundry Debtors Charges) - a charge be set at 11% per annum, calculated by simple interest method, be applied for outstanding sundry debtors past the due date, 30 days after the date of issue of the invoice;**
- (15) **Reserve Accounts – Council confirms the names and purposes of its Reserve Accounts as listed within the Shire of Moora Budget 2016/2017:**
- (16) **Materiality Threshold – that the materiality threshold for monthly financial reporting (Statement of Financial Activity – Program) be set at plus or minus 5% and greater than \$5,000 at Program and Category levels.**

- (17) Confirms the meeting fees to be paid to all Councillors at \$150 per Committee meeting; and for Council meetings \$300 per meeting to Councillors and \$380 per meeting for the Shire President.  
Shire President's allowance at \$7,500 per annum and Deputy President at \$1,875.**

**CARRIED BY ABSOLUTE MAJORITY 8 / 0**

#### **9.1.4 DEPARTMENT OF AGRICULTURE AND FOOD OFFICES – RESERVE 43172 LOTS 401 AND 443**

**REPORT DATE:** 20 July 2016

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Alan Leeson, Chief Executive Officer

**ATTACHMENTS:** Email from Department of Lands

#### **PURPOSE OF REPORT:**

For Council to consider an offer from the Department of Lands (DOL) to accept a conditional vesting of Reserve 43172 Lots 401 and 443 for the purposes of "Shire offices and administration".

#### **BACKGROUND:**

Formal advice was received from DOL on the 24<sup>th</sup> June 2016 that DOL and Department of Agriculture and Food (DAFWA) have agreed to a conditional lease of the aforementioned property to the Shire of Moora for the purposes of Shire offices and administration. The offer is conditional on;

- Issue of a peppercorn lease from the Shire of Moora to DAFWA;
- Council agreeing to pick up all overheads associated with the said building/land.

#### **COMMENT:**

The property in question is currently vested to and occupied by DAFWA in Moora. Over the past few months Council management have been liaising with DAFWA exploring what potential there might be in the future for Council's Administration to relocate to the DAFWA building, which in turn could potentially free up the existing administration building at 34 Padbury Street, Moora for additional space for the provision of a Community Resource Centre and Visitor Services.

This initial expression of interest from Council evolved from the identified need of more practical office space for the Shire and the need for growth and additional space for the Community Resource Centre which has been discussed on and off over the past two to three years.

From the authors perspective this opportunity is worth a formal investigation and a feasibility study as to the costs and or benefits to both the Shire of Moora and the Community Resource Centre. Simplistically the concept is meritorious and potentially has considerable benefit for both organisations.

#### **POLICY REQUIREMENTS:**

Council does not have a policy in relation to this matter.

**LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995

**STRATEGIC IMPLICATIONS:**

This matter strategically is one of significant importance to the Shire of Moora and Moora Shire Community in terms of governance and visitor servicing over the next 20 to 30 years. There is most certainly merit in formally examining the opportunity, the costs and the benefits that may come with this proposal in utilising existing infrastructure and buildings in Moora as against building new.

**SUSTAINABILITY IMPLICATIONS****➤ Environment**

There are no known significant environmental implications associated with this proposal.

**➤ Economic**

Economic implications will be considered over the next 12 months should Council agree to formally examine the feasibility of this proposal.

**➤ Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

The financial implications will be considered over the next twelve months should Council agree to formally examine the feasibility of this proposal.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION****97/16 Moved Cr House, seconded Cr Humphry that Council;**

- ***formally acknowledge the offer from the Department of Lands (DOL) to accept a conditional vesting of Reserve 43172 Lots 401 and 443 for the purposes of “Shire offices and administration”;***
- ***Advise DOL that Council anticipates the formation of a “Working Party” comprising of representation from the Shire of Moora, Moora Community Resource Centre and the Department of Agriculture and Food to formally investigate the feasibility of this proposal in consideration of but not limited to;***
  - a. Fiscal implications for all parties;***
  - b. Environmental considerations associated with existing office sites in terms of any encumbrances that may exist;***
  - c. Need for office space for all organisations into the future;***
  - d. Formal examination of buildings in terms of current condition and identification of fiscal implications as a result of building condition reports.***
- ***Invite Department of Agriculture and Food and the Moora Community Resource Centre to be part of a formal “Working Group” with representation of up to three people each.***
- ***That the formal investigation and feasibility process be concluded by no later than the 30 June 2017.***

**CARRIED 8 / 0**

### **9.1.5 EXPRESSIONS OF INTEREST TO LEASE PART OF LOT 231 CLARKE STREET, MOORA 6510**

**REPORT DATE:** 20 July 2016

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** 18/5/16 (69/16)

**AUTHOR:** Alan Leeson, Chief Executive Officer

**ATTACHMENTS:** Map

#### **PURPOSE OF REPORT:**

For Council to consider authorising the Chief Executive Officer to call expressions of interest to lease portion of Lot 231 Clarke Street, Moora 6510.

#### **BACKGROUND:**

Council approved the acquisition of the land on the 18<sup>th</sup> May 2016 - Resolution number 69/16 *“that Council approve the purchase of Lot 231 Volume Folio 2120/954 and Lot 232 Volume Folio 2120/955 bound by Roberts Road and Clarke Street Moora from Robert and Julie Hamilton at a cost of \$410,000 Plus GST to be funded by way of a Loan over 15 years through W.A Treasury Corporation in the 2016/2017 budget, furthermore Council include funding in its 2016/2017 budget to prepare a 20 year Recreation Precinct Master Plan for the Moora townsite.*

CARRIED BY ABSOLUTE MAJORITY 8/0”.

#### **COMMENT:**

There have been a number of informal approaches made in relation to lease of the compound/sheds which front Clarke Street, Moora (refer attached). The author recommends that Council formally advertise calling expressions of interest to lease the said area.

#### **POLICY REQUIREMENTS:**

Council does not have a policy in relation to this matter.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 – Section 3.58

#### **STRATEGIC IMPLICATIONS:**

Council acquired the land in order to give long term flexibility to it in relation to future planning for recreation and associated infrastructure that is not currently located at the Moora Recreation Grounds, namely bowls, tennis and swimming. In the medium term i.e. 10 years there will not be any pressing need for the land to be development and on that basis a commercial lease would make economic sense.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

##### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

The financial implications will be dependant on market once expressions of interest are called.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

**98/16 Moved Cr Pond, seconded Cr Nixon that Council authorise the Chief Executive Officer to call for formal expressions of interest to lease portion of Lot 231 Clarke Street, Moora for commercial purposes for a period not exceeding 10 years in accordance with the provisions of the Local Government Act 1995.**

**CARRIED 8 / 0**

**9.1.6 SKATE PARK PROPOSAL -WATHEROO**

**REPORT DATE:** 21 July 2016

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Alan Leeson, Chief Executive Officer

**ATTACHMENTS:** Maps

**PURPOSE OF REPORT:**

For Council to approve the siting of the new Watheroo Community Skate Park at the Watheroo Recreation Grounds – located on the old tennis courts.

**BACKGROUND:**

This matter has been discussed at a Council and Community level over the past few months. Watheroo Development Association is seeking final Council direction as to the location of the skate park. There have been two options under consideration, namely;

- Lot 5 George Street, Watheroo (not owned by Council) – it would require acquisition by Council (see attached map); or
- Watheroo Recreation Grounds – Reserve 30131 (see attached map).

**COMMENT:**

Council has discussed this matter a number of times and have received a formal briefing from members of the Watheroo Development Association. Council management have formed the view that the Watheroo Recreation Grounds – old tennis courts is the preferable location for the development of a skate park in Watheroo for a number of reasons;

- Facilitate the centralisation of recreation and community activities at the Watheroo Recreation Grounds which is “in effect” the communities social hub;
- Avoid risks associated with children utilising a skate park on George Street/Midlands Road in terms of conflict with passing traffic and going to and from the local hotel;
- Avoid land acquisition costs which would be required for the purchase of Lot 5 George Street, Watheroo.



**POLICY REQUIREMENTS:**

Council does not have a policy in relation to this matter

**LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 – Section 3.58

**STRATEGIC IMPLICATIONS:**

**Outcome 1.1: A healthy community through participation in sport, recreation and leisure opportunities.**

Strategy 1.1.1: Provide and promote sport, recreation and leisure facilities and programs.

Strategy 1.1.2: Plan for the co-location of sports and recreational facilities.

Strategy 1.1.3: Assist sport and recreation clubs and groups.

Strategy 1.1.4: Develop and implement an overarching trails plan.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant economic implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

Council has budgeted \$5,000 in 2016/2017 which is carried forward from 2015/2016, in which \$9,450 was expended on Skate Park Equipment.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

***99/16 Moved Cr Pond, seconded Cr Humphry that Council approve the Watheroo Recreation Grounds Reserve 30131 (old tennis courts) as depicted on the map presented to Council on 27 July 2016 for the location of the new Watheroo Community Skate Park, on the basis that it is Council Strategic Objective to encourage the co-location of sport and recreation facilities in accordance with Strategy 1.1.2 of the Shire of Moora Community Strategic Plan.***

**CARRIED 8/0**

## **10. REPORTS OF COMMITTEES**

### **GENERAL PURPOSE COMMITTEE MEETING – 6 JULY 2016**

#### **10.1 PROCLAMATION OF GREAT NORTHERN HIGHWAY FROM BINDI BINDI TO LYONS EAST ROAD**

**FILE REFERENCE:** S/MAIL

**REPORT DATE:** 16 June 2016

**APPLICANT/PROPONENT:** Main Roads Western Australia

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** John Greay, Manager Engineering Services

**ATTACHMENTS:** Maps - drawings

#### **PURPOSE OF REPORT:**

As council would be aware Main Roads has upgraded the Great Northern Highway between Bindi Bindi and Lyons East Road intersection.

#### **BACKGROUND:**

The highway, between the two locations, has been upgraded and realigned and now provides a much safer environment for all road users. Through this process land resumptions have taken place to accommodate the new alignment and therefore sections of the old road need to be closed and the new main road identified.

#### **COMMENT:**

We have recently received correspondence from Main Roads Western Australia (MRWA) requesting councils agreement in proclaiming the new alignment as a “main road” and the old alignment needs to be deproclaimed as a ‘main road’ – refer attached drawings. These actions will require the gazetting of the relevant sections of the road and are to be in accordance with Section 13 of the Main Roads Act.

#### **POLICY REQUIREMENTS:**

Nil

#### **LEGISLATIVE REQUIREMENTS:**

Land Administration Act Section 56 stipulates that the land to be dedicated as a road reserve requires the concurrence of the local authority before the dedication can be considered by State Land Services.

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal for council.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

##### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS:**

Simple Majority Required

**COUNCIL RESOLUTION  
(COMMITTEE RECOMMENDATION)**

*100/16 Moved Cr House, seconded Cr Humphry that Council at their meeting of Wednesday 20<sup>th</sup> July 2016 supports the proposal of the Commissioner of Main Roads WA recommending to the Hon. Minister of Transport that the road shown on Drawings 201621-0031-00, 201621-0032, 201621- 0033-00, 201621-0034-00, and 201621-0035-00 be proclaimed as a 'main road'.*

**CARRIED 8 / 0**

**10.2 TENDER No. 03/2016 SUPPLY AND DELIVERY OF HEAVY DUTY MOTOR GRADER**

**FILE REFERENCE:** L/TEPI

**REPORT DATE:** 28 June 2016

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Alan Leeson, Chief Executive Officer &  
John Greay, Manager Engineering Services

**ATTACHMENTS:** Nil

**PURPOSE OF REPORT:**

Consideration of replacing existing 2006 Caterpillar 12H Grader. Council has requested information regarding the possible changeover of this grader.

**BACKGROUND:**

Tenders were called recently and closed on Wednesday 29<sup>th</sup> June for the above. Some tenders were received on the basis of trading, with one tender received for the outright purchase of the existing grader.

**COMMENT:**

Council currently runs three graders, all of which accumulate in excess of 1000 hrs each per year. Two of the machines are used extensively on road maintenance which in turn produces a safe road network. It is important not to lose focus on our responsibilities as a safe road provider. After some detailed analysis by the Chief Executive Officer and Manager of Engineering Services, it has been concluded that the tenders received do not necessarily fully meet the requirements of council. The grader that council is to purchase must have some potential resale later on. Caterpillar machines usually provide this as can be seen by the trade value offered on councils existing 2006, 12H grader. In regard to Caterpillar the specification of the machine in terms of horsepower, features and capacity generally outstrips those graders within the similar mark of specification from other suppliers;

- Caterpillar is a very reputable machine in the Grader market. The “M” series grader has the Joystick control which is the best in the market in terms of operator control/ergonomics. Councils most recent purchase in 2014 was a “M series – Joystick control”;
- The increased capacity of the grader in terms of weight and horsepower will provide for a more efficient operation in terms of machine performance;
- Reference checks across Shires whom have recently purchased the Caterpillar 12M grader are very positive.

**POLICY REQUIREMENTS:**

Nil

**LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995

**STRATEGIC IMPLICATIONS:**

Strategically the appropriate resourcing of heavy plant and equipment should be a priority of Council on an annual basis. Timely changing over of major plant and equipment will generally mitigate against the risk of major repairs and rebuilds.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this proposal.
- **Economic**  
It is important that a replacement grader be strongly considered, due to the current graders age and the number of hours that the grader has performed (approx. 14,000).
- **Social**  
There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

None currently as it is a budget proposal.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION  
(COMMITTEE RECOMMENDATION)**

*101/16 Moved Cr Gardiner, seconded Cr Nixon that Council does not accept any tenders received for the supply of a low hour used grader, based on the tenders received for tender 03/2016 and that staff endeavour to provide a better outcome for council to consider if possible, with a view to procuring a low hour used grader.*

**CARRIED 8 / 0**

### **10.3 CHANGE OF STREET ADDRESS COOMBERDALE**

**FILE REFERENCE:** TP/PTCI

**REPORT DATE:** 23 June 2016

**APPLICANT/PROPONENT:** Shire of Moora

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** 15/6/16 (82/16)

**AUTHOR:** Peter Williams, Manager Development Services

**ATTACHMENTS:** Plans

#### **PURPOSE OF REPORT:**

For Council to consider the renaming of Kiaka Street in Coomberdale to Pryre Street due to changes in legislation that does not allow a Street and a Road in the same Locality having the same name.

#### **BACKGROUND:**

In 1972 the Locality of Coomberdale and its Townsite was developed and included in the Shire Town Planning Scheme. At the time the name Kiaka was taken from a well in the area and was given also to Kiaka Road 4-5 kilometres South of Coomberdale. Discussions with Landgate officials advise that this is no longer a permitted practice due to changes in legislation as of November 2011 and can cause confusion with telephone operators receiving emergency calls from the public requesting assistance.

These Departments are linked in to Landgate to enable them to recognise property addresses and to verify billing to these properties. If a property is not verified by Landgate i.e. has only a Lot Number it will not be recognised and services will not be installed even though it is an existing dwelling.

Mr Marco Jovic is currently facing this issue with Western Power asking for an address for the property to be able to provide power to the property.

Landgate have offered the following advice for Council to act upon to ensure that Coomberdale residents have a legitimate address that can be recognised by all State Government Services.

The naming and un-naming actions will require approval from Geographic Names as a matter of course. Landgate have asked for the following changes to be made:

1. Rename Kiaka St as presently no assigned addresses. Consider un-naming Pryre St as currently exists and re apply Pryre to current Kiaka St.
2. Un name Ridley St (between Kiaka and Coorin St) this will allow house 21 to be assigned to Lot 4144.
3. Investigate the use of George St. In use? Required? Geographic Names would prefer a new name due to over use in WA and duplication within the Shire.
4. Un-name King St and extend Coomberdale East Road to Kiaka St.
5. Lot 23 (George St) could be addresses as 15 Coomberdale East Road if no new road name required.
6. Lot 26 currently has a Rural Street number assigned – 35 Coomberdale East Rd – being what appears to be vacant land this number could be deleted and re numbered.

Any future changes to ownership of properties in Coomberdale and any other property that does not conform to Australian Standard AS/NZS Rural and Urban Addressing will be unable to be recognised by State Government Services i.e. Power, Water, Telephone, Police Licensing etc.

Further to the duplication of road names, Landgate refer to the Legislation and in particular Australian Standard AS/NZS 4819:2011 for clarity in Rural and Urban Addressing which has been enforced since November 2011.

The document refers to Section 4.4.7 - Duplication of Road Name states: The name element of a road name, regardless of any difference in the road type, shall not be:-

- (a) The same as an existing road name;
- (b) Similar in spelling to an existing road name; or
- (c) Similar in sound to an existing road name, where the existing road name is-
  - (i) In the same locality; or
  - (ii) In an adjoining locality; or
  - (iii) In the same Local Government area

The Shire of Moora is requested by Landgate to change the name of Kiaka Street to an alternative name and as a means of ease has suggested Pryre Street which it has also suggested to be un-named in its present location as it is not used by the community due to most if not all houses fronting onto existing Kiaka Street which is accessed.

**COMMENT:**

Emergency Services, DFES, St John's Ambulance, Police and such like respond to emergencies via navigational equipment installed into their vehicles that lead the services directly to the door of a called emergency. These vehicles use Landgate mapping and currently Coomberdale is not on any of their mapping equipment.

This will also enable State Government Departments the authority to provide services to these properties in the future and be able to respond to emergencies at the correct address.

It is recommended that Council consider the renaming of Kiaka Street to Pryre Street, Un-naming of Pryre Street in its current location or to a street of their choosing; recognising the attached numbering proposed by Landgate.

**POLICY REQUIREMENTS:**

There are no known policy implications for this item.

**LEGISLATIVE REQUIREMENTS:**

AS/NZS 4819:2011 Rural and Urban Addressing

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications for this item.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

- **Economic**  
There are significant economic implications associated with this proposal for the residents of Coomberdale and the Moora Shire.
- **Social**  
There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS:**

There are potential financial implications for the residents of Coomberdale.

### **VOTING REQUIREMENTS**

Simple Majority Required

## **COMMITTEE RECOMMENDATION**

*That Council consider the following issues:*

- *Numbering of houses in Coomberdale Township (as shown on the attachment) to allow the current houses and properties to conform to Landgate legislation and provide legitimate addresses to these properties.*
- *Rename Kiaka St as presently no assigned addresses. Consider un-naming Pryre St as currently exists and re apply Pryre to current Kiaka St or a name of Councils choice.*
- *Un name Ridley St (between Kiaka and Coorin St) this will allow house 21 to be assigned to Lot 4144.*
- *Investigate the use of George St. In use? Required? Geographic Names would prefer a new name due to over use in WA and duplication within the Shire.*
- *Un-name King St and extend Coomberdale East Road to Kiaka/Pryre St.*
- *Lot 23 (George St) could be addresses as 15 Coomberdale East Road if no new road name required.*
- *Lot 26 currently has a Rural Street number assigned – 35 Coomberdale East Rd – being what appears to be vacant land this number could be deleted and re numbered.*

## **COUNCIL RESOLUTION**

***102/16 Moved Cr Holliday, seconded Cr House that Council consider the following issues:***

- ***Numbering of houses in Coomberdale Township (as shown on the attachment) to allow the current houses and properties to conform to Landgate legislation and provide legitimate addresses to these properties.***
- ***Rename Kiaka St as presently no assigned addresses. Consider un-naming Pryre St as currently exists and re apply Pryre to current Kiaka St.***
- ***Un name Ridley St (between Kiaka and Coorin St) this will allow house 21 to be assigned to Lot 4144.***
- ***Investigate the use of George St. In use? Required? Geographic Names would prefer a new name due to over use in WA and duplication within the Shire.***
- ***Un-name King St and extend Coomberdale East Road to Kiaka/Pryre St.***
- ***Lot 23 (George St) could be addresses as 15 Coomberdale East Road if no new road name required.***
- ***Lot 26 currently has a Rural Street number assigned – 35 Coomberdale East Rd – being what appears to be vacant land this number could be deleted and re numbered.***

**CARRIED 8 / 0**

**10.4 WATHEROO DEVELOPMENT ASSOC. – PROPOSED SITE FOR SKATE PARK**

Representatives from the Watheroo Development Association (WDA) presented their Skate Park Project Plan to the General Purpose Committee on Wednesday 6 April. They suggested Lot 5 George Street Watheroo as their preferred / proposed site.

Zoe Hactor, Secretary of the WDA has made contact seeking a formal decision from Council as to whether the Shire would be willing to purchase the block of land in George Street, opposite the Watheroo Station Tavern for the skate park.

**COMMITTEE RECOMMENDATION**

*That the Chief Executive Officer prepare a report to Council recommending the Watheroo Recreation Grounds for the proposed Skate Park.*

**Item noted at resolved, refer Item 9.1.6.**

**11. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**

Nil

**13. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**14. CLOSURE OF MEETING**

*There being no further business, the President declared the meeting closed at 5.57pm.*

**CONFIRMED**

**PRESIDING MEMBER**