

**Shire of Moora
Ordinary Council Meeting
24th May 2017**

NOTICE OF MEETING

Dear Elected Member

The next Ordinary Council Meeting of the Shire of Moora
will be held on **Wednesday 24th May 2017**
in the Council Chambers, 34 Padbury Street, Moora
commencing at **5.30 pm**



AJ Leeson
Chief Executive Officer

19th May 2017

The Shire of Moora Vision and Mission Statement

Vision

Our vision is that:

The Moora region will be a place of brilliant opportunity over the next twenty years. Sustainable growth will result in a vibrant, healthy, wealthy and diverse community.

Mission

Our mission is:

To identify and stimulate growth through creative leadership and a willingness to get things done.

SHIRE OF MOORA**WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL**

Chief Executive Officer
 Shire of Moora
 PO Box 211
 MOORA WA 6510

Dear Sir/Madam,

Re: Written Declaration of Interest in Matter Before Council

I, ⁽¹⁾ _____ wish to
 declare an interest in the following item to be considered by Council at its meeting to be held on
⁽²⁾ _____.

Agenda Item ⁽³⁾ _____

The type of interest I wish to declare is: ⁽⁴⁾

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007.

The nature of my interest is ⁽⁵⁾

The extent of my interest is ⁽⁶⁾

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Yours faithfully,

 Signed

 Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

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SHIRE OF MOORA
ORDINARY COUNCIL MEETING AGENDA
24 MAY 2017
 COMMENCING AT 5.30PM

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* Separate Attachments

- 9.1.1 List of Payments Authorised Under Delegation 1.31
- 9.1.2 Statement of Financial Activity for Period Ended 30 April 2017
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- 9.2.2 Plans

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 DECLARATION OF OPENING****1.2 DISCLAIMER READING**

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**APPROVED LEAVE OF ABSENCE**

MR Pond - Deputy Shire President

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**4. PUBLIC QUESTION TIME****5. PETITIONS AND PRESENTATIONS**

Moora Frail Aged Lodge representatives to address Council regarding current structure and operations.

6. APPLICATIONS FOR LEAVE OF ABSENCE

The Shire President advises that a written request for leave of absence has been received from Cr Nixon for the meetings of Council to be held during the period 1 June to 25 July 2017.

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER**8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING - 19 APRIL 2017**

That the Minutes of the Ordinary Meeting of Council held on 19 April 2017 be confirmed as a true and correct record of the meeting.

9. REPORTS OF OFFICERS

9.1 GOVERNANCE AND CORPORATE SERVICES

9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31

REPORT DATE: 8 May 2017

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

SCHEDULE PREPARED BY: Alida Fitzpatrick, Finance Creditors/Debtors Rates Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.31 – Payments from Municipal and Trust Funds.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

That Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation I.31

<i>Municipal Fund</i>	<i>Cheques 62250 TO 62260</i>	<i>\$8,910.40</i>
	<i>EFT 17344 to 17490</i>	<i>\$291,551.35</i>
	<i>[new]C/Card 03/03/17 to 03/04/17</i>	<i>\$2,581.00</i>
	<i>[old] C/Card 15/03/17 TO 17/04/17</i>	<i>\$1,293.25</i>
	<i>Net Pays – PPE 04/04/17</i>	<i>\$103,383.50</i>
	<i>Net Pays – PPE 18/04/17</i>	<i>\$108,782.11</i>
	<i>Direct Debits 11130.1 to 11157.11</i>	<i>\$44,897.43</i>
<i>Trust Fund</i>	<i>Cheques 5254 to 5257</i>	<i>\$1,060.00</i>
<i>Total</i>		<i><u>\$562,459.04</u></i>

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 APRIL 2017

REPORT DATE: 18 May 2017

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

ATTACHMENTS: Monthly Financial Report April 2017

PURPOSE OF REPORT:

To note and receive the Statement of Financial Activity for the period ended 30 April 2017.

BACKGROUND:

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT:

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS:

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Year to date income and expenditure is provided by program to enable comparison to 2016/17 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

That Council notes and receives the Statement of Financial Activity for the period ended 30 April 2017.

9.1.3 WA LOCAL GOVERNMENT ASSOCIATION – 2017 ANNUAL GENERAL MEETING VOTING DELEGATES

FILE REFERENCE: GA/WAL3-2

REPORT DATE: 8 May 2017

APPLICANT/PROPONENT: WA Local Government Association

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Not Applicable

AUTHOR: Michelle Murray, Executive Support Officer

ATTACHMENTS: Nil

PURPOSE OF REPORT:

To consider nominating two Elected Members as Council's voting delegates at the 2017 Annual General Meeting (AGM) of the Western Australian Local Government Association (WALGA).

BACKGROUND:

Correspondence has been received from WALGA requesting two voting delegates and two proxy delegates for the WALGA AGM to be held on Wednesday 2nd August at the commencement of the WALGA Convention.

COMMENT:

Council can nominate either Elected Members or the Chief Executive Officer to act as voting delegates. It is normal practice to nominate the President and Deputy President as the voting delegates or if they are unable to attend another Elected Member.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no strategic implications related to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications related to this item.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

Council advises the Western Australian Local Government Association that Cr Ken Seymour and Cr Merrel Pond are the AGM voting delegates, and Cr _____ is the Proxy voting delegate representing the Shire of Moora at the 2017 WALGA Convention.

9.1.4 NATIONAL GENERAL ASSEMBLY – CANBERRA – 18-21 JUNE 2017

FILE REFERENCE: EM/SUCI & GA/ALGI

REPORT DATE: 18 May 2017

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Alan Leeson, Chief Executive Officer

ATTACHMENTS: Nil

PURPOSE OF REPORT:

For Council to consider authorising Shire President Cr K Seymour and Chief Executive Officer A Leeson to attend the Australian Local Government Association 2017 National General Assembly (NGA) in Canberra from the 18-21 June 2017.

BACKGROUND:

The 2017 National General Assembly of Local Government (NGA) is an opportunity for attending Councillors to deliver the views and concerns of Council as well as contribute your own experience and knowledge to debate on a broad set of national issues. The theme for this year's NGA is "Building Tomorrow's Communities". It reflects not only the dominant debate being pursued by the Australian Government, but also an opportunity to dig much deeper to discuss and debate the role of local government not just in the larger Federation, but in our communities. Link to program;

http://alga.asn.au/site/misc/alga/downloads/events/2017NGA/ALGA_NGA17V2.pdf

This is also an opportunity to contribute to policy discussions at a national level and a key opportunity to engage with key decision makers, such as the Prime Minister, the Leader of the Opposition, the Deputy Prime Minister and a range of politicians.

COMMENT:

Representation at such conventions/congresses is advantageous to the Shire of Moora as a local government. The opportunity to network and share ideas amongst fellow congress delegates cannot be underestimated.

POLICY REQUIREMENTS:

Council does not have a policy in relation to attendance at the NGA. It is considered annually on merit by Council. Attendance fits within Strategy 5.1.2, which is in place to promote representation at regional, state and national forums.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

Outcome 5.1: Good governance and leadership.

Strategy 5.1.1: Strengthen the governance role of Councillors by informing, resourcing, skilling and supporting their role.

Strategy 5.1.2: Represent and promote the Shire in Regional, State and National forums.

Strategy 5.1.3: Promote collaboration with other Councils on a local and regional level.

Strategy 5.1.4: Support strategic alliances, stakeholder forums and advisory committees that assist the Shire in policy development and service planning.

Strategy 5.1.5: Develop and implement a community engagement and communication strategy.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant economic implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Flights	\$2,000
Accommodation/meals	\$3,500
Registrations	\$2,050
	\$7,550

Council has a budget of \$34,715 for annual conference expenses of which there is an allowance for the National General Assembly in Canberra, of which \$29,422 has been expended YTD. The CEO has an annual contractual allowance of \$9,000 for professional development of which \$5,434 has been expanded YTD.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council authorise the Shire President and Chief Executive Officer to attend the Australian Local Government Association National General Assembly to be convened in Canberra from the 18th – 21st June 2017.

9.2 DEVELOPMENT SERVICES

9.2.1 CBH - ADDITIONAL BULKHEADS MOORA GRAIN RECEIVAL SITE

FILE REFERENCE: TP/PA31/1617

REPORT DATE: 17 May 2017

APPLICANT/PROPONENT: Cooperative Bulk Handling (CBH)

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Alan Leeson, Chief Executive Officer

ATTACHMENTS: Plans

PURPOSE OF REPORT:

The Shire is in receipt of an application by Cooperative Bulk Handling (CBH) to install extra capacity for grain storage, by installing two extra open bulkheads at the Moora grain receival site.

BACKGROUND:

The proposed development includes;

- Internal Roads to, around and from the sand pads for the open bulkheads;
- Two 27,000 tonne capacity open bulk heads;
- Stormwater drains around the internal roads to connect to existing drains.

Estimated value of development: \$1,100,000

This is a low level development not requiring a building application therefore it is only Town Planning consent that is requested.

The Industrial Zone:

Objectives

- (a) To provide for the needs of industry to support the community;
- (b) To provide appropriate buffers between industry and adjacent land uses, so as to avoid land use conflicts;
- (c) To provide landscaped buffers along the branch of the Moore River to the established industrial area;
- (d) To avoid direct discharge of storm water drainage or the discharge of any deleterious substances into the Moore River;
- (e) To avoid non-industry related uses establishing in the industrial area.

COMMENT:

The proposed structure will be located within the required land use zone of “industrial” and is therefore recommended for approval.

POLICY REQUIREMENTS:

There are no known policy requirements for this application.

LEGISLATIVE REQUIREMENTS:

Local Planning Scheme Number 4

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

That Council grant planning approval to Cooperative Bulk Handling for the construction of;

- *Internal Roads to, around and from the sand pads for the open bulkheads;*
- *Two 27,000 tonne capacity open bulk heads;*
- *Stormwater drains around the internal roads to connect to existing drains in accordance with drawings 2017-338-0070 Revision A, and drawing s-056-A0000 revision 3, on Lot 250 Findlater Street, Moora W.A 6510.*

9.2.2 CBH - ADDITIONAL BULKHEADS WATHEROO GRAIN RECEIVAL SITE

FILE REFERENCE: TP/PA30/1617

REPORT DATE: 17 May 2017

APPLICANT/PROPONENT: Cooperative Bulk Handling (CBH)

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Alan Leeson, Chief Executive Officer

ATTACHMENTS: Plans

PURPOSE OF REPORT:

The Shire is in receipt of an application by Cooperative Bulk Handling (CBH) to install extra capacity for grain storage, by installing two extra open bulkheads at the Watheroo grain receival site.

BACKGROUND:

The proposed development includes;

- Internal Roads to, around and from the sand pads for the open bulkheads;
- Two 30,000 tonne capacity open bulk heads;
- Stormwater drains around the internal roads to connect to existing drains;
- Stormwater basin south of the two open bulkheads

Estimated value of development: \$1,100,000

This is a low level development not requiring a building application therefore it is only Town Planning consent that is requested.

The Industrial Zone:

Objectives

- (f) To provide for the needs of industry to support the community;
- (g) To provide appropriate buffers between industry and adjacent land uses, so as to avoid land use conflicts;
- (h) To provide landscaped buffers along the branch of the Moore River to the established industrial area;
- (i) To avoid direct discharge of storm water drainage or the discharge of any deleterious substances into the Moore River;
- (j) To avoid non-industry related uses establishing in the industrial area.

COMMENT:

The proposed structure will be located within the required land use zone of “industrial” structure is located in the required zone and is therefore recommended for approval.

POLICY REQUIREMENTS:

There are no known policy requirements for this application.

LEGISLATIVE REQUIREMENTS:

Local Planning Scheme Number 4

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

That Council grant planning approval to Cooperative Bulk Handling for the construction of;

- *Internal Roads to, around and from the sand pads for the open bulkheads;*
- *Two 30,000 tonne capacity open bulk heads;*
- *Stormwater drains around the internal roads to connect to existing drains;*
- *Stormwater basin south of two open bulkheads.*

in accordance with drawings 2017-340-0070 Revision A, and drawing s-056-A0000 revision 3, on Lot 101 Midlands Road, Watheroo W.A 6513.

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

13. CLOSURE OF MEETING