

**Shire of Moora
Ordinary Council Meeting
15th May 2019**

NOTICE OF MEETING

Dear Elected Member

The next Ordinary Council Meeting of the Shire of Moora
will be held on **Wednesday 15th May 2019**
in the Council Chambers, 34 Padbury Street, Moora
commencing at **5.30 pm**



AJ Leeson
Chief Executive Officer

10th May 2019

The Shire of Moora Vision and Mission Statement

Vision

Our vision is:

Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.

Mission

Our mission is:

To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.

SHIRE OF MOORA**WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL**

Chief Executive Officer
Shire of Moora
PO Box 211
MOORA WA 6510

Dear Sir/Madam,

Re: Written Declaration of Interest in Matter Before Council

I, ⁽¹⁾ _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on ⁽²⁾ _____.

Agenda Item ⁽³⁾ _____

The type of interest I wish to declare is: ⁽⁴⁾

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007.

The nature of my interest is ⁽⁵⁾

The extent of my interest is ⁽⁶⁾

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Yours faithfully,

Signed

Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

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SHIRE OF MOORA
ORDINARY COUNCIL MEETING AGENDA
15 MAY 2019
 COMMENCING AT 5.30PM

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* Separate Attachments

- 9.1.1 List of Payments Authorised Under Delegation 1.31
- 9.1.2 Statement of Financial Activity for Period Ended 30 April 2019
- 9.1.3 Strategic Community Plan 2018-2028

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 DECLARATION OF OPENING****1.2 DISCLAIMER READING**

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE****4. PUBLIC QUESTION TIME****5. PETITIONS AND PRESENTATIONS****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. ANNOUNCEMENTS BY THE PRESIDING MEMBER****8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING - 17 APRIL 2019**

That the Minutes of the Ordinary Meeting of Council held on 17 April 2019 be confirmed as a true and correct record of the meeting.

9. REPORTS OF OFFICERS

9.1 GOVERNANCE AND CORPORATE SERVICES

9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31

REPORT DATE: 7 May 2019

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

SCHEDULE PREPARED BY: Alida Fitzpatrick, Finance Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.31 – Payments from Municipal and Trust Funds.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

That Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.31

<i>Municipal Fund</i>	<i>Cheques 62392 to 62394</i>	<i>\$2,956.00</i>
	<i>EFT 21231 to 21367</i>	<i>\$338,640.96</i>
	<i>Credit Card 04/03/19 to 02/04/19</i>	<i>\$10,235.28</i>
	<i>Net Pays – PPE 02/04/19</i>	<i>\$93,989.16</i>
	<i>Net Pays – PPE 16/04/19</i>	<i>\$109,959.52</i>
	<i>Direct Debit 12579.1 to 12640.11</i>	<i>\$66,102.75</i>
<i>Trust Fund</i>	<i>Cheques 5442 to 5450</i>	<i>\$2,785.06</i>
<i>Total</i>		<i><u>\$624,668.73</u></i>

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 APRIL 2019

REPORT DATE: 9 May 2019

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

ATTACHMENTS: Statement of Financial Activity for the Period Ended 30 April 2019

PURPOSE OF REPORT:

To note and receive the Statement of Financial Activity for the period ended 30 April 2019.

BACKGROUND:

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT:

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS:

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Year to date income and expenditure is provided by program to enable comparison to 2018/19 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

That Council notes and receives the Statement of Financial Activity for the period ended 30 April 2019.

9.1.3 ADOPTION OF SHIRE OF MOORA STRATEGIC COMMUNITY PLAN 2018-2028

FILE REFERENCE: PD/STPI

REPORT DATE: 9 May 2019

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Alan Leeson, Chief Executive Officer

ATTACHMENTS: Shire of Moora Strategic Community Plan 2018-2028

PURPOSE OF REPORT:

For Council to adopt the reviewed Shire of Moora Strategic Community Plan 2012-2021 with minor amendments to ensure compliance with the Local Government Act 1995.

BACKGROUND:

The Shire of Moora Strategic Community Plan 2012-2021 was previously adopted at the Ordinary Meeting of Council held 20 February 2013.

The review was undertaken by Steve Mason and Greg McLennan holding a number of community workshops across the Shire.

COMMENT:

This review of the 10-year Strategic Community Plan has been developed to ensure that a strategic direction is mapped out which will assist with prioritising key projects and improving delivery of key services and amenities across the community.

The Strategic Community Plan is a requirement under the Local Government Act 1995 and is designed to connect community aspirations with long term Local Government strategies and resourcing.

The Shire of Moora's Strategic Community Plan drives the development of the Corporate Business Plan and is integrated with the Council's Asset Management, and Long Term Financial Plans. The integration of asset, service and financial plans means the Shire's resource capabilities are matched to the community's needs.

Implementation of the Strategic Plan is achieved through the development of priority actions and projects as part of the Corporate Business Planning process. Key Performance indicators at the strategic and operational levels provide valuable information on how efficiently the Shire is delivering its services, actions and projects and how successful it is in achieving its outcomes and goals set out in the Strategic Community Plan.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995, Local Government Administration Regulations 1996

STRATEGIC IMPLICATIONS:

Broadly this document demonstrates to the Community the priorities and vision for the Shire of Moora Council and Operations over the 2018-2028 period. It is however a flexible document which can be reviewed at any juncture. It does however stipulate a minimum review of every two years. An example of how things can change is in relation to the Moora Residential College Closure announcement in 2017. This subject certainly changed the focus of Council and the community in a very sharp sense, which has resulted in Education becoming a key focus of Council over the past 18 months. This has been enshrined into the review of the Plan.

SUSTAINABILITY IMPLICATIONS:**➤ Environment**

There are known environmental implications associated with this Plan as there is a strategic focus to protect and enhance the natural environment.

➤ Economic

There are known economic implications associated with this Plan as there is a strategic focus to develop a thriving and diverse local economy and further enhance the built environment that supports economic and community growth.

➤ Social

There are known social implications associated with this Plan as there is a strategic focus to build a vibrant, healthy and safe community.

FINANCIAL IMPLICATIONS:

There are financial implications to Council in relation to this item as the Strategic Plan Framework outlines goals and outcomes. To achieve these outcomes, necessary resources will be identified in the Shire of Moora's Ten Year Financial Plan and determined during annual budget deliberations.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

That Council adopts the review of the Shire of Moora Strategic Community Plan endorsing the reviewed plan for the period 2018-2028, further noting the next review of the Plan to be March 2020.

10. REPORTS OF COMMITTEES

GENERAL PURPOSE COMMITTEE MEETING – 1 MAY 2019

10.1 WA LOCAL GOVERNMENT ASSOCIATION – 2019 ANNUAL GENERAL MEETING VOTING DELEGATES

FILE REFERENCE: GA/WAL3-2

REPORT DATE: 29 April 2019

APPLICANT/PROPONENT: WA Local Government Association

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Not Applicable

AUTHOR: Michelle Murray, Executive Support Officer

ATTACHMENTS: Nil

PURPOSE OF REPORT:

To consider nominating two Elected Members as Council's voting delegates at the 2019 Annual General Meeting (AGM) of the Western Australian Local Government Association (WALGA).

BACKGROUND:

Correspondence has been received from WALGA requesting two voting delegates and two proxy delegates for the WALGA AGM to be held on Wednesday 7th August at the commencement of the WALGA Convention.

COMMENT:

Council can nominate either Elected Members or the Chief Executive Officer to act as voting delegates. It is normal practice to nominate the President and Deputy President as the voting delegates or if they are unable to attend another Elected Member.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no strategic implications related to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications related to this item.

VOTING REQUIREMENTS

Simple Majority Required

COMMITTEE RECOMMENDATION

That Council advise the Western Australian Local Government Association that Cr Ken Seymour and Cr Louise House are the AGM voting delegates, and Cr Tracy Humphry is the Proxy voting delegate representing the Shire of Moora at the 2019 WALGA Convention.

11. **ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil
12. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**
13. **MATTERS FOR WHICH THE MEETING MAY BE CLOSED**
14. **CLOSURE OF MEETING**