

SHIRE OF MOORA
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
15 MAY 2019

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* Separate Attachments
9.1.1 *List of Payments Authorised Under Delegation 1.31*
9.1.2 *Statement of Financial Activity for Period Ended 30 April 2019*
9.1.3 *Strategic Community Plan 2018-2028*

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 DECLARATION OF OPENING**

The Shire President declared the meeting open at 5.31pm.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**ATTENDANCE**

KM Seymour	-	Presiding Member / President
LC House	-	Councillor / Deputy President
TG Humphry	-	Councillor
DV Clydesdale-Gebert	-	Councillor
PF Nixon	-	Councillor
EI Hamilton	-	Councillor
PJ Bellamy	-	Councillor
TL Lefroy	-	Councillor
JM Thomas	-	Councillor
AJ Leeson	-	Chief Executive Officer
DK Trevaskis	-	Deputy Chief Executive Officer
JL Greay	-	Manager Engineering Services
NM Beard	-	Manager Community Development
MM Murray	-	Executive Support Officer (minute taker)

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS AND PRESENTATIONS

Nil

6. **APPLICATIONS FOR LEAVE OF ABSENCE**

The CEO advised that a written request had been received from Cr Tracy Lefroy requesting leave of absence for the meetings of Council to be held on 24 July, 18 September, and 20 November 2019, as she will be undertaking the Leadership WA Program.

COUNCIL RESOLUTION

55/19 Moved Cr House, seconded Cr Hamilton that leave of absence be granted to Cr Tracy Lefroy for the meetings of Council to be held on 24 July, 18 September and 20 November 2019.

CARRIED 9/0

7. **ANNOUNCEMENTS BY THE PRESIDING MEMBER**

The following Council associated engagements were attended;

Cr Seymour, Shire President

- 25/4 ANZAC Day services
- 2/5 Local Government Ag Freight Group meeting, Perth
- 8/5 Watheroo Development Association meeting, Watheroo
- 13/5 Heavy Haulage Working Group meeting, Moora

Cr House, Deputy Shire President

- 25/4 ANZAC Day services
- 3/5 WALGA Avon-Midland Country Zone meeting, Goomalling
- 8/5 Watheroo Development Association meeting, Watheroo

Cr Humphry

- 25/4 ANZAC Day services
- 7/5 WALGA Local Govt. Economic Development Framework Launch & Seminar, Perth
- 9/5 Frail Aged Lodge Committee meeting
- 10/5 Chamber of Commerce sundowner

Cr Lefroy

- 6/5 Met with Wes Porter, Moora School of Music re shared arts space
- 13/5 Went through Jeanne d'Moore to check appropriateness for shared arts space

Cr Bellamy

- 25/4 ANZAC Day services

Cr Nixon

- 25/4 ANZAC Day services
- 13/5 Chaired Heavy Haulage Working Group meeting, Moora

Cr Clydesdale-Gebert

- 10/5 Moora Chamber of Commerce sundowner

Cr Hamilton

- 25/4 ANZAC Day - helped Rotary cook and serve breakfast and lunch
- 3/5 WALGA Avon-Midland Country Zone meeting as observer, Goomalling
- 8/5 Moora Community Resource Centre meeting
- 9/5 Moora Frail Aged Lodge Committee meeting
- 10/5 Moora Chamber of Commerce sundowner

Cr Thomas

- 9/5 Moora Frail Aged Lodge Committee meeting

8. CONFIRMATION OF MINUTES**8.1 ORDINARY COUNCIL MEETING - 17 APRIL 2019****COUNCIL RESOLUTION**

56/19 Moved Cr Lefroy, seconded Cr Bellamy that the Minutes of the Ordinary Meeting of Council held on 17 April 2019 be confirmed as a true and correct record of the meeting.

CARRIED 9/0

9. REPORTS OF OFFICERS**9.1 GOVERNANCE AND CORPORATE SERVICES****9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31**

REPORT DATE: 7 May 2019

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

SCHEDULE PREPARED BY: Alida Fitzpatrick, Finance Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.31 – Payments from Municipal and Trust Funds.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

57/19 Moved Cr Humphry, seconded Cr Bellamy that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.31

Municipal Fund	Cheques 62392 to 62394	\$2,956.00
	EFT 21231 to 21367	\$338,640.96
	Credit Card 04/03/19 to 02/04/19	\$10,235.28
	Net Pays – PPE 02/04/19	\$93,989.16
	Net Pays – PPE 16/04/19	\$109,959.52
	Direct Debit 12579.1 to 12640.11	\$66,102.75
Trust Fund	Cheques 5442 to 5450	\$2,785.06
Total		<u>\$624,668.73</u>

CARRIED 9/0

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 APRIL 2019

REPORT DATE: 9 May 2019

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

ATTACHMENTS: Statement of Financial Activity for the Period Ended 30 April 2019

PURPOSE OF REPORT:

To note and receive the Statement of Financial Activity for the period ended 30 April 2019.

BACKGROUND:

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT:

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS:

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Year to date income and expenditure is provided by program to enable comparison to 2018/19 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

58/19 Moved Cr Bellamy, seconded Cr Thomas that Council notes and receives the Statement of Financial Activity for the period ended 30 April 2019.

CARRIED 9/0

9.1.3 ADOPTION OF SHIRE OF MOORA STRATEGIC COMMUNITY PLAN 2018-2028

FILE REFERENCE: PD/STPI

REPORT DATE: 9 May 2019

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Alan Leeson, Chief Executive Officer

ATTACHMENTS: Shire of Moora Strategic Community Plan 2018-2028

PURPOSE OF REPORT:

For Council to adopt the reviewed Shire of Moora Strategic Community Plan 2012-2021 with minor amendments to ensure compliance with the Local Government Act 1995.

BACKGROUND:

The Shire of Moora Strategic Community Plan 2012-2021 was previously adopted at the Ordinary Meeting of Council held 20 February 2013.

The review was undertaken by Steve Mason and Greg McLennan holding a number of community workshops across the Shire.

COMMENT:

This review of the 10-year Strategic Community Plan has been developed to ensure that a strategic direction is mapped out which will assist with prioritising key projects and improving delivery of key services and amenities across the community.

The Strategic Community Plan is a requirement under the Local Government Act 1995 and is designed to connect community aspirations with long term Local Government strategies and resourcing.

The Shire of Moora's Strategic Community Plan drives the development of the Corporate Business Plan and is integrated with the Council's Asset Management, and Long Term Financial Plans. The integration of asset, service and financial plans means the Shire's resource capabilities are matched to the community's needs.

Implementation of the Strategic Plan is achieved through the development of priority actions and projects as part of the Corporate Business Planning process. Key Performance indicators at the strategic and operational levels provide valuable information on how efficiently the Shire is delivering its services, actions and projects and how successful it is in achieving its outcomes and goals set out in the Strategic Community Plan.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995, Local Government Administration Regulations 1996

STRATEGIC IMPLICATIONS:

Broadly this document demonstrates to the Community the priorities and vision for the Shire of Moora Council and Operations over the 2018-2028 period. It is however a flexible document which can be reviewed at any juncture. It does however stipulate a minimum review of every two years. An example of how things can change is in relation to the Moora Residential College Closure announcement in 2017. This subject certainly changed the focus of Council and the community in a very sharp sense, which has resulted in Education becoming a key focus of Council over the past 18 months. This has been enshrined into the review of the Plan.

SUSTAINABILITY IMPLICATIONS:**➤ Environment**

There are known environmental implications associated with this Plan as there is a strategic focus to protect and enhance the natural environment.

➤ Economic

There are known economic implications associated with this Plan as there is a strategic focus to develop a thriving and diverse local economy and further enhance the built environment that supports economic and community growth.

➤ Social

There are known social implications associated with this Plan as there is a strategic focus to build a vibrant, healthy and safe community.

FINANCIAL IMPLICATIONS:

There are financial implications to Council in relation to this item as the Strategic Plan Framework outlines goals and outcomes. To achieve these outcomes, necessary resources will be identified in the Shire of Moora's Ten Year Financial Plan and determined during annual budget deliberations.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

59/19 Moved Cr House, seconded Cr Lefroy that Council adopts the review of the Shire of Moora Strategic Community Plan endorsing the reviewed plan for the period 2018-2028, further noting the next review of the Plan to be March 2020.

CARRIED 9/0

10. REPORTS OF COMMITTEES

GENERAL PURPOSE COMMITTEE MEETING – 1 MAY 2019

10.1 WA LOCAL GOVERNMENT ASSOCIATION – 2019 ANNUAL GENERAL MEETING VOTING DELEGATES

FILE REFERENCE: GA/WAL3-2

REPORT DATE: 29 April 2019

APPLICANT/PROPONENT: WA Local Government Association

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Not Applicable

AUTHOR: Michelle Murray, Executive Support Officer

ATTACHMENTS: Nil

PURPOSE OF REPORT:

To consider nominating two Elected Members as Council's voting delegates at the 2019 Annual General Meeting (AGM) of the Western Australian Local Government Association (WALGA).

BACKGROUND:

Correspondence has been received from WALGA requesting two voting delegates and two proxy delegates for the WALGA AGM to be held on Wednesday 7th August at the commencement of the WALGA Convention.

COMMENT:

Council can nominate either Elected Members or the Chief Executive Officer to act as voting delegates. It is normal practice to nominate the President and Deputy President as the voting delegates or if they are unable to attend another Elected Member.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no strategic implications related to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications related to this item.

VOTING REQUIREMENTS

Simple Majority Required

**COUNCIL RESOLUTION
(COMMITTEE RECOMMENDATION)**

60/19 Moved Cr Hamilton, seconded Cr Nixon that Council advise the Western Australian Local Government Association that Cr Ken Seymour and Cr Louise House are the AGM voting delegates, and Cr Tracy Humphry is the Proxy voting delegate representing the Shire of Moora at the 2019 WALGA Convention.

CARRIED 9/0**11. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

The Chief Executive Officer tabled an item of urgent business titled 'Local Government Act Sale – 72 Padbury Street, Moora' for Councils consideration.

COUNCIL RESOLUTION

61/19 Moved Cr Bellamy, seconded Cr Humphry consider the item of urgent business as tabled by the Chief Executive Officer titled 'Local Government Act Sale – 72 Padbury Street, Moora'.

CARRIED 9/0**12.1 LOCAL GOVERNMENT ACT SALE – 72 PADBURY STREET, MOORA****FILE REFERENCE:** PA/16**REPORT DATE:** 15 May 2019**APPLICANT/PROPONENT:** Shire of Moora**OFFICER DISCLOSURE OF INTEREST:** N/A**PREVIOUS MEETING REFERENCES:** 15/11/2017 (139/17)**AUTHOR:** David Trevaskis, Deputy Chief Executive Officer**ATTACHMENTS:** Nil**PURPOSE OF REPORT:**

For Council to authorise the Chief Executive Officer, Alan Leeson and / or the Deputy Chief Executive Officer, David Trevaskis to enter into contracts for sale for the property listed below.

BACKGROUND:

Under section 6.64 of the *Local Government Act 1995 (WA)*, as rates and service charges have been owing for a period of at least 3 years the Shire of Moora has taken possession of, and is to offer for sale by public auction, the following property:

Auction Location	72 Padbury Street, Moora, WA
Time & Date of Auction	12:00pm on 31 May 2019
Description of land and lot or location number	Lot 20
Plan or Diagram Number	Diagram 44654
Title Reference	Volume 1348 Folio 466
Area	2,268m ²
Street	72 Padbury Street
Description of improvement, if any	Commercial Buildings
Name of Owner	Central Midlands Aboriginal Progress Association Inc of Post Office Box 17, Moora
Names of other persons appearing to have an estate or interest	Shire of Moora
Rates/service charges outstanding	\$49,223.41
Other charges due on the land	Legal Charges - \$8,516.79 Emergency Services Levy - \$693.56 Emergency Services Levy Interest – \$281.07 Administration Fees - \$36.00

LEGISLATIVE REQUIREMENTS:

9.49A of the *Local Government Act 1995 (WA)*

STRATEGIC IMPLICATIONS:

To ensure the effective and efficient provision of corporate and administrative services including the collection of rates and service charges.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The sale of this land will potentially equate to a decrease in the level of outstanding rates of \$59,508.71 including all rates, service charges, legal charges, ESL and penalty interest owed on the property.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

62/19 Moved Cr Humphry, seconded Cr Lefroy that pursuant to section 9.49A of the Local Government Act 1995 (WA), Council resolves to authorise David Trevaskis and / or Alan Leeson either jointly or severally to enter into, perform, execute and carry out on behalf of the Shire of Moora any contracts and / or auction particulars and conditions of sale of freehold property 72 Padbury Street, Moora as they think fit, and to rescind or vary any contracts as and when they think fit.

CARRIED 9/0

13. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 5.50pm.

CONFIRMED

PRESIDING MEMBER