

SHIRE OF MOORA
MINUTES OF THE SPECIAL MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
29 JULY 2019

Purpose of Meeting

To consider:

- I. CEO's Performance Review

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 DECLARATION OF OPENING**

The Shire President declared the meeting open at 4.05pm.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

KM Seymour	-	Presiding Member / President
LC House	-	Councillor / Deputy President
TG Humphry	-	Councillor
PF Nixon	-	Councillor
EI Hamilton	-	Councillor
JM Thomas	-	Councillor
TL Lefroy	-	Councillor
PJ Bellamy	-	Councillor

APOLOGIES

DV Clydesdale-Gebert	-	Councillor
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3. PUBLIC QUESTION TIME

Nil

4. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**RESOLUTION**

98/19 *Moved Cr Bellamy, seconded Cr Lefroy that the meeting moves behind closed doors to discuss:*

Item 4.1, 'CEO's Performance Review' as it is a matter affecting employees pursuant to Section 5.23(2)(a) of the Local Government Act 1995.

CARRIED 8/0

At 4.06pm the Shire President advised that Alan Leeson had declared a financial interest in item 4.1 (in the event he is called into the meeting) as he is employed as the Chief Executive Officer, and the meeting moved behind closed doors.

4.1 CEO'S PERFORMANCE REVIEW

Provided to Councillors under confidential cover.

VOTING REQUIREMENTS:

Simple Majority Required

COUNCIL RESOLUTION

99/19 Moved Cr Bellamy, seconded Cr Lefroy that Council;

- 1. endorse the Review Report prepared by Cr House in relation to the Performance Review of Chief Executive Officer Mr Alan Leeson dated July 2019;**
- 2. formally acknowledge Mr Leeson's commendable performance over the review period ending 30 June 2019;**
- 3. authorise the Management Review Committee, (comprising President, Deputy President and Cr Lyn Hamilton) to meet with Chief Executive Officer Mr Alan Leeson to: -**
 - a) develop agreed KPI's aligning to the Integrated Planning Corporate Documentation and Annual Budget;**
 - b) review the remuneration and contract terms of the Chief Executive Officer;**
- 4. reviews Council Policy 2.12 'The CEO Performance Review' to ensure the annual performance review of the Chief Executive Officer is undertaken in June/July of each year, noting also that an independent facilitator for the performance review is considered tri-annually.**

CARRIED 8/0

REOPENING OF MEETING TO THE PUBLIC**COUNCIL RESOLUTION**

100/19 Moved Cr House, seconded Cr Humphry that the meeting moves out from behind closed doors and reopen to the public.

CARRIED 8/0

At 5.20pm the meeting reopened to the public.

5. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 5.20pm.

CONFIRMED

PRESIDING MEMBER