

SHIRE OF MOORA
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
20 APRIL 2022

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- * Separate Attachments
- 9.1.1 List of Payments Authorised Under Delegation 1.31
 - 9.1.2 Statement of Financial Activity for Period Ended 31 March 2022
 - 9.1.3 Submission from Moora Chamber of Commerce

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President declared the meeting open at 5.30pm.

The Shire of Moora would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people, and pay our respects to Elders past, present and emerging.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

ATTENDANCE

TL Lefroy	-	President
SJ Gilbert	-	Deputy President
DV Clydesdale-Gebert	-	Councillor (via electronic means)
EI Hamilton	-	Councillor
KM Seymour	-	Councillor
TL Errington	-	Councillor
AJ Leeson	-	Chief Executive Officer
GW Robins	-	Deputy Chief Executive Officer
NM Beard	-	Manager Community Development & Visitor Servicing

APOLOGIES

SA Bryan	-	Councillor
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PROCEDURAL MOTION

26/22 Moved Cr Seymour, seconded Cr Hamilton that Cr Denise Clydesdale-Gebert be permitted to attend the meeting via electronic means.

CARRIED 5/0

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS / DELEGATIONS / PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER

The following Council associated engagements were attended;

Cr Lefroy, President

22/3 Volunteer Fire Fighting Brigade Chiefs AGM

8/4 Mayoral Roundtable with Shadow Environment Minister, Hon Chris Bowen MP

12/4 Sport and Recreation working group meeting

Cr Gilbert, Deputy President

23/3 Meeting with Jill Powell – Sport & Recreation Consultant

12/4 Chaired the meeting of the Sport & Recreation working group

Cr Hamilton

23/3 Chamber of Commerce meeting

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING - 16 MARCH 2022

COUNCIL RESOLUTION

27/22 Moved Cr Gilbert, seconded Cr Seymour that the Minutes of the Ordinary Meeting of Council held on 16 March 2022 be confirmed as a true and correct record of the meeting.

CARRIED 6/0

9. REPORTS OF OFFICERS

9.1 GOVERNANCE AND CORPORATE SERVICES

9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31

REPORT DATE: 14 April 2022

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: Alan Leeson, Chief Executive Officer

SCHEDULE PREPARED BY: Charly Sawyer, Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.15 – Making Payments from Municipal and Trust Funds

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

28/22 Moved Cr Hamilton, seconded Cr Gilbert that notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.15

Municipal Fund

EFT 26873 to 27117	\$1006,211.95
Cheques 62518 to 62521	\$4,080.00
Direct Debits 14405.3 to 14539.14	\$138,064.96
(DD14507.1) Credit Card 04/02/22 to 02/03/22	<u>\$4542.07</u>
	\$1,152,898.98

Trust Fund

Cheques 5602 to 5605	<u>\$739.29</u>
	\$1,153,638.27

Net Pays

PPE 01/03/22	\$119,885.31
PPE 15/03/22	\$119,048.76
PPE 29/03/22	<u>\$124,988.25</u>
	\$363,922.32

Total \$1,517,560.59

CARRIED 6/0

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 MARCH 2022

REPORT DATE: 13 April 2022

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Martin Whitely, LG Corporate Solutions

ATTACHMENTS: Statement of Financial Activity for the Period Ended 31 March 2022

PURPOSE OF REPORT:

To receive and endorse the Statement of Financial Activity for the period ended 31 March 2022.

BACKGROUND:

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT:

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS:

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Year to date income and expenditure is provided by program to enable comparison to 2021/22 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

29/22 Moved Cr Gilbert, seconded Cr Seymour that Council endorses the Statement of Financial Activity for the period ended 31 March 2022.

CARRIED 6/0

9.1.3 FINANCIAL CONTRIBUTION TO WWW.MOORA.COM.AU WEBSITE MAINTENANCE

FILE REFERENCE: CC/MCHI
REPORT DATE: 14 April 2022
APPLICANT/PROPONENT: Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Alan Leeson, Chief Executive Officer
ATTACHMENTS: Submission from Moora Chamber of Commerce

PURPOSE OF REPORT:

Council to consider a request from the Moora Chamber of Commerce (MCOC) to make a financial contribution towards the upkeep and maintenance of the www.moora.com.au website.

BACKGROUND:

Approximately 12 months ago the MCOC established a new website www.moora.com.au. The establishment of the new website was funded through the Wheatbelt Development Commissions Regional Economic Development Program. (REDS)

Over the past few months Council and the Chief Executive Officer have been in discussions with the Moora Chamber of Commerce in relation to a request from the MCOC for the Shire to make a financial contribution toward the upkeep and maintenance of the new website.

COMMENT:

The following funding proposal was emailed to the MCOC on 2 March 2022. The model was premised on discussion and direction from Council in response to the funding assistance request from MCOC.

Shire Proposal	Total Website Mtce Projected Annual Cost - Indexed @ 2% pa	Shire Contribution %	Shire Annual \$	Chamber Contribution %	Chamber Annual \$
Year 1 - 2022/23	\$ 10,000	80.00%	\$ 8,000.00	20.00%	\$ 2,000.00
Year 2 - 2023/24	\$ 10,200	60.00%	\$ 6,120.00	40.00%	\$ 4,080.00
Year 3 - 2024/25	\$ 10,404	40.00%	\$ 4,161.60	60.00%	\$ 6,242.40
Year 4 - 2025/26	\$ 10,612	20.00%	\$ 2,122.42	80.00%	\$ 8,489.66
Year 5 - 2026/27	\$ 10,824	0.00%	\$ -	100.00%	\$ 10,824.32
	\$ 52,040		\$ 20,404.02		\$ 31,636.39

In response the MCOC sent through a revised proposal;

Chamber Proposal	Total Mtce Projected Annual Cost - 2% CPI	Shire Contribution %	Shire Annual \$	Chamber Contribution %	Chamber Annual \$
Portion - 1 April - 30 June 2022	\$ 2,500	80.00%	\$ 2,000	20.00%	\$ 500
Year 1 - 2022/23	\$ 10,000	80.00%	\$ 8,000	20.00%	\$ 2,000
Year 2 - 2023/24	\$ 10,200	60.00%	\$ 6,120	40.00%	\$ 4,080
Year 3 - 2024/25	\$ 10,404	50.00%	\$ 5,202	50.00%	\$ 5,202
	\$ 33,104		\$ 21,322		\$ 11,782

POLICY REQUIREMENTS:

Not applicable

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

Within Councils Strategic Planning Framework details direct reference to working and collaborating with the MCOC;

Local Business and Economy**Goals: An Innovative and diverse local economy****Outcomes:**

- A strong, innovative and diversified economic and employment base;
- A dynamic and resilient business environment;
- Enhance and promote collaborative tourism opportunities;
- Work with MCOC encouraging connectivity to grow and connect local businesses to markets

SUSTAINABILITY IMPLICATIONS**➤ Environment**

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The Shire has not budgeted any funds in the 2021/2022 financial year. The Officer recommendation is to include funds in the 2022/2023 financial year and include this as part of the 2022/2023 Community Budget Submissions.

VOTING REQUIREMENTS:

Simple Majority

COUNCIL RESOLUTION

30/22 Moved Cr Clydesdale-Gebert, seconded Cr Gilbert that Council approve an \$8,000 contribution to the Moora Chamber of Commerce as a contribution toward the upkeep and maintenance of the new website www.moora.com.au as part of the 2022/2023 financial year Shire of Moora Community Budget Submissions noting the following conditions;

- **Payments will be made quarterly (\$2,000 per 1/4) on receipt of a tax invoice;**
- **A review of the effect and impact of the Shire of Moora's financial contribution towards the upkeep and maintenance of the website will be completed by no later than 31 March 2023. The review to be completed in partnership with the Moora Chamber of Commerce.**

CARRIED 6/0**10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**PROCEDURAL MOTION**

31/22 Moved Cr Seymour, seconded Cr Errington that Council closes the meeting to members of the public to discuss item 12.1 behind closed doors, as the matter is related to a contract that may be entered into pursuant to Section 5.23 (2)(c) of the Local Government Act 1995.

CARRIED 6/0

At 5.55pm the meeting moved behind closed doors.

12.1 REQUEST FOR TENDER (RFT – 01-2022) – ROAD IMPROVEMENTS KOOJAN WEST ROAD AND BOUNDARY ROAD

Provided under confidential cover.

COUNCIL RESOLUTION

33/22 Moved Cr Hamilton, seconded Cr Errington that the meeting moves out from behind closed doors and reopens to the public.

CARRIED 6/0

At 6.05pm the meeting reopened to the public.

13. CLOSURE OF MEETING

There being no further business, the Shire President declared the meeting closed at 6.05pm.

CONFIRMED

PRESIDING MEMBER