

**Shire of Moora  
Ordinary Council Meeting  
18<sup>th</sup> May 2022**

**NOTICE OF MEETING**

Dear Elected Member

The next Ordinary Council Meeting of the Shire of Moora  
will be held on **Wednesday 18<sup>th</sup> May 2022**  
in the Council Chambers, 34 Padbury Street, Moora  
commencing at **5.30 pm**



AJ Leeson  
Chief Executive Officer

12<sup>th</sup> May 2022

## **The Shire of Moora Vision and Mission Statement**

### **Vision**

Our vision is:

***Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.***

### **Mission**

Our mission is:

***To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.***

**SHIRE OF MOORA****WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL**

Chief Executive Officer  
 Shire of Moora  
 PO Box 211  
 MOORA WA 6510

Dear Sir/Madam,

**Re: Written Declaration of Interest in Matter Before Council**

I, <sup>(1)</sup> \_\_\_\_\_ wish to declare  
 an interest in the following item to be considered by Council at its meeting to be held on <sup>(2)</sup>  
 \_\_\_\_\_ .

Agenda Item <sup>(3)</sup> \_\_\_\_\_

The type of interest I wish to declare is: <sup>(4)</sup>

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Shire of Moora Code of Conduct for Council Members, Committee Members and Candidates.

The nature of my interest is <sup>(5)</sup>

---



---



---

The extent of my interest is <sup>(6)</sup>

---



---



---

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Yours faithfully,

\_\_\_\_\_  
 Signed

\_\_\_\_\_  
 Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY.

**SHIRE OF MOORA**  
**ORDINARY COUNCIL MEETING AGENDA**  
**18 MAY 2022**  
 COMMENCING AT 5.30PM

**TABLE OF CONTENTS**

<b>1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS .....</b>	<b>6</b>
<b>1.1 DECLARATION OF OPENING.....</b>	<b>6</b>
<b>1.2 DISCLAIMER READING .....</b>	<b>6</b>
<b>2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE .....</b>	<b>6</b>
<b>3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....</b>	<b>6</b>
<b>4. PUBLIC QUESTION TIME .....</b>	<b>6</b>
<b>5. PETITIONS / DEPUTATIONS / PRESENTATIONS .....</b>	<b>6</b>
<b>6. APPLICATIONS FOR LEAVE OF ABSENCE.....</b>	<b>6</b>
<b>7. ANNOUNCEMENTS BY THE PRESIDING MEMBER.....</b>	<b>6</b>
<b>8. CONFIRMATION OF MINUTES .....</b>	<b>6</b>
<b>8.1 ORDINARY COUNCIL MEETING - 20 APRIL 2022 .....</b>	<b>6</b>
<b>9. REPORTS OF OFFICERS.....</b>	<b>7</b>
<b>9.1 GOVERNANCE AND CORPORATE SERVICES.....</b>	<b>7</b>
9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION I.31 .....	7
9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 APRIL 2022.....	9
9.1.3 RATING STRATEGY – METHOD OF VALUATION – REVIEW AND UPDATE .....	10
<b>10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>	<b>12</b>
<b>11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL.....</b>	<b>12</b>
<b>12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....</b>	<b>12</b>
<b>13. CLOSURE OF MEETING .....</b>	<b>12</b>

\* Separate Attachments

- 9.1.1 List of Payments Authorised Under Delegation I.31
- 9.1.2 Statement of Financial Activity for Period Ended 30 April 2022
- 9.1.3 Rating Strategy

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS****1.1 DECLARATION OF OPENING**

*The Shire of Moora would like to acknowledge the traditional custodians of the land we are meeting on, the Yued people, and pay our respects to Elders past, present and emerging.*

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.*

*It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.*

**2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE****3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE****4. PUBLIC QUESTION TIME****5. PETITIONS / DEPUTATIONS / PRESENTATIONS****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. ANNOUNCEMENTS BY THE PRESIDING MEMBER****8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING - 20 APRIL 2022**

*That the Minutes of the Ordinary Meeting of Council held on 20 April 2022 be confirmed as a true and correct record of the meeting.*

## **9. REPORTS OF OFFICERS**

### **9.1 GOVERNANCE AND CORPORATE SERVICES**

#### **9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31**

**REPORT DATE:** 6 May 2022

**OFFICER DISCLOSURE OF INTEREST:** Nil

**AUTHOR:** Alan Leeson, Chief Executive Officer

**SCHEDULE PREPARED BY:** Charly Sawyer, Creditors Officer

**ATTACHMENTS:** Accounts Paid Under Delegated Authority

#### **PURPOSE OF REPORT**

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

#### **BACKGROUND**

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

#### **COMMENT**

Accounts Paid under delegated authority are periodically presented to Council.

#### **POLICY REQUIREMENTS**

Delegation 1.31 – Payments from Municipal and Trust Funds.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications associated with this proposal.

#### **SUSTAINABILITY IMPLICATIONS**

##### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

##### **➤ Economic**

There are no known significant economic implications associated with this proposal.

##### **➤ Social**

There are no known significant social implications associated with this proposal.

#### **FINANCIAL IMPLICATIONS**

Payments are in accordance with the adopted budget.

#### **VOTING REQUIREMENTS**

Simple Majority Required

<b>RECOMMENDATION</b>
-----------------------

***That Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.31***

<b><i>EFT's</i></b>	<b><i>27118-27264</i></b>	<b><i>-\$1,240,172.30</i></b>
<b><i>Muni Cheque</i></b>	<b><i>62522-62525</i></b>	<b><i>-\$3,229.05</i></b>
<b><i>Credit Card</i></b>	<b><i>DD14621.3</i></b>	<b><i>-\$2,656.53</i></b>
<b><i>Direct Debit</i></b>	<b><i>DD14481.7-DD14633.13</i></b>	<b><i>-\$68,738.77</i></b>
		<b><i>-\$1,314,796.65</i></b>
<b><i>Trust Cheque</i></b>	<b><i>5606-5608</i></b>	<b><i>-\$554.66</i></b>
		<b><i>-\$1,315,351.31</i></b>
<b><i>Nett Pay</i></b>	<b><i>PPE 12/4/2022</i></b>	<b><i>-\$107,386.76</i></b>
<b><i>Nett Pay</i></b>	<b><i>PPE 26/4/2022</i></b>	<b><i>-\$110,912.06</i></b>
		<b><i>-\$218,298.82</i></b>
	 <b><i>Payment Total</i></b>	 <b><i>-\$1,533,650.13</i></b>



**9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 APRIL 2022**

**REPORT DATE:** 12 May 2022

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Martin Whitely, LG Corporate Solutions

**ATTACHMENTS:** Statement of Financial Activity for the Period Ended 30 April 2022

**PURPOSE OF REPORT:**

To receive and endorse the Statement of Financial Activity for the period ended 30 April 2022.

**BACKGROUND:**

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

**COMMENT:**

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

**POLICY REQUIREMENTS:**

Nil

**LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

**STRATEGIC IMPLICATIONS:**

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

Year to date income and expenditure is provided by program to enable comparison to 2021/22 adopted budget.

**VOTING REQUIREMENTS**

Simple Majority Required

**RECOMMENDATION**

*That Council endorses the Statement of Financial Activity for the period ended 30 April 2022.*

### **9.1.3 RATING STRATEGY – METHOD OF VALUATION – REVIEW AND UPDATE**

**FILE REFERENCE:** F/BUAI  
**REPORT DATE:** 12 May 2022  
**OFFICER DISCLOSURE OF INTEREST:** Nil  
**PREVIOUS MEETING REFERENCES:**  
**AUTHOR:** Alan Leeson, Chief Executive Officer  
**ATTACHMENTS:** Rating Strategy

#### **PURPOSE OF REPORT:**

For Council to endorse a Rating Strategy and initiate a review of method of valuation of rateable properties across the Shire of Moora.

#### **BACKGROUND:**

For many local governments, in particular rural and regional, rates are a significant source of revenue. With limited alternatives, local governments need to optimise the revenue source to generate sufficient revenue in which to meet operational service requirements and asset maintenance, renewal and growth requirements across the Shire.

A key to optimising the rating system is to ensure the appropriate method of land valuation is used as the basis for rates. Land will be rated on one of two methods;

- GRV – Gross Rental Value – use predominantly rural purposes
- UV – Unimproved Value – use predominantly non-rural purposes

A review of method of valuation applied to rateable land across the Shire is a tool which enables local government to ensure its rating system is optimal whilst also ensuring land is rated in such a way that reflects predominant use of the land.

#### **COMMENT:**

The Rating Strategy is a framework which provides guidance in levying rates annually through to the formation of annual budgets and longer-term financial plans. The document also provides a sufficient level of transparency to ratepayers, community members and stakeholders.

#### **POLICY REQUIREMENTS:**

Inherent within the Rating Strategy (attached)

#### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 – Section 6

Local Government (Financial Management) Regulations

#### **STRATEGIC IMPLICATIONS:**

Rates are a principal source of revenue which provide the Shire with the resources in which to meet the needs and requirements of the community through services, amenities and infrastructure. Complementing rate revenue in meeting these needs and requirements other revenue sources include but are not necessarily limited to;

- Operating grant revenue
- Capital grant revenue
- Fees and Charges

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this item. It is possible that individual properties may be affected as a result of a method of valuation review. This is yet to be determined and unknown at this juncture.
- **Social**  
There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item for the current financial year, however it will impact on future budgets.

**VOTING REQUIREMENTS**

Simple Majority Required

**RECOMMENDATION*****That Council;***

- ***Adopt the Rating Strategy as attached (to be reviewed annually in May);***
- ***Initiate a review of Method of Valuation across rateable properties in the Shire of Moora in accordance with Section 6.28 Local Government Act 1995 having regard to the general principle that the basis for a rate on any land is to be;***
  - ***where the land is used predominantly for rural purposes the method of valuation shall be Unimproved Value (UV)***
  - ***where the land is used predominantly for nonrural purposes the method of valuation shall be Gross Rental Value (GRV).***

**10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**13. CLOSURE OF MEETING**