

**Shire of Moora  
Ordinary Council Meeting  
17<sup>th</sup> May 2023**

**NOTICE OF MEETING**

Dear Elected Member

The next Ordinary Council Meeting of the Shire of Moora  
will be held on **Wednesday 17<sup>th</sup> May 2023**  
in the Council Chambers, 34 Padbury Street, Moora  
commencing at **5.30 pm**



GW Robins  
Chief Executive Officer

11<sup>th</sup> May 2023

## **The Shire of Moora Vision and Mission Statement**

### **Vision**

Our vision is:

***Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.***

### **Mission**

Our mission is:

***To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.***

**SHIRE OF MOORA****WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL**

Chief Executive Officer  
Shire of Moora  
PO Box 211  
MOORA WA 6510

Dear Sir/Madam,

**Re: Written Declaration of Interest in Matter Before Council**

I, <sup>(1)</sup> \_\_\_\_\_ wish to declare an interest in the following item to be considered by Council at its meeting to be held on <sup>(2)</sup> \_\_\_\_\_.

Agenda Item <sup>(3)</sup> \_\_\_\_\_

The type of interest I wish to declare is: <sup>(4)</sup>

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Shire of Moora Code of Conduct for Council Members, Committee Members and Candidates.

The nature of my interest is <sup>(5)</sup>

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The extent of my interest is <sup>(6)</sup>

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Yours faithfully,

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

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**SHIRE OF MOORA**  
**ORDINARY COUNCIL MEETING AGENDA**  
**17 MAY 2023**  
 COMMENCING AT 5.30PM

**TABLE OF CONTENTS**

<b>1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS .....</b>	<b>6</b>
<b>1.1 DECLARATION OF OPENING.....</b>	<b>6</b>
<b>1.2 DISCLAIMER READING .....</b>	<b>6</b>
<b>2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE .....</b>	<b>6</b>
<b>3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....</b>	<b>6</b>
<b>4. PUBLIC QUESTION TIME .....</b>	<b>6</b>
<b>5. PETITIONS / DEPUTATIONS / PRESENTATIONS .....</b>	<b>6</b>
<b>6. APPLICATIONS FOR LEAVE OF ABSENCE.....</b>	<b>6</b>
<b>7. ANNOUNCEMENTS BY THE PRESIDING MEMBER.....</b>	<b>6</b>
<b>8. CONFIRMATION OF MINUTES .....</b>	<b>6</b>
<b>8.1 ORDINARY COUNCIL MEETING - 19 APRIL 2023 .....</b>	<b>6</b>
<b>9. REPORTS OF OFFICERS.....</b>	<b>7</b>
<b>9.1 GOVERNANCE AND CORPORATE SERVICES.....</b>	<b>7</b>
9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15 .....	7
9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 APRIL 2023 .....	9
<b>10. REPORTS OF COMMITTEES .....</b>	<b>10</b>
<b>GENERAL PURPOSE COMMITTEE MEETING – 3 MAY 2023 .....</b>	<b>10</b>
10.1 NATIONAL GENERAL ASSEMBLY – CANBERRA: 13-16 JUNE 2023 .....	10
<b>11. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN I I</b>	<b>I I</b>
<b>12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL .....</b>	<b>I I</b>
<b>13. MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....</b>	<b>I I</b>
<b>14. CLOSURE OF MEETING .....</b>	<b>I I</b>

\* Separate Attachments

9.1.1 List of Payments Authorised Under Delegation 1.31

9.1.2 Statement of Financial Activity for Period Ended 30 April 2023

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS****1.1 DECLARATION OF OPENING****Acknowledgement of Country**

*The Shire of Moora acknowledges the traditional custodians of the land we are meeting on, the Yued people, and pay our respects to Elders past, present, and emerging.*

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.*

*It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.*

**2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE****APPROVED LEAVE OF ABSENCE**

KM Seymour - Councillor

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE****4. PUBLIC QUESTION TIME****5. PETITIONS / DEPUTATIONS / PRESENTATIONS****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. ANNOUNCEMENTS BY THE PRESIDING MEMBER****8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING - 19 APRIL 2023**

*That the Minutes of the Ordinary Meeting of Council held on 19 April 2023 be confirmed as a true and correct record of the meeting.*

## **9. REPORTS OF OFFICERS**

### **9.1 GOVERNANCE AND CORPORATE SERVICES**

#### **9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15**

**REPORT DATE:** 4 May 2023

**OFFICER DISCLOSURE OF INTEREST:** Nil

**AUTHOR:** Gavin Robins, Chief Executive Officer

**SCHEDULE PREPARED BY:** Charly Sawyer, Creditors Officer

**ATTACHMENTS:** Accounts Paid Under Delegated Authority

#### **PURPOSE OF REPORT**

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

#### **BACKGROUND**

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

#### **COMMENT**

Accounts Paid under delegated authority are periodically presented to Council.

#### **POLICY REQUIREMENTS**

Delegation 1.15 – Making Payments from Municipal and Trust Funds

#### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications associated with this proposal.

#### **SUSTAINABILITY IMPLICATIONS**

##### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

##### **➤ Economic**

There are no known significant economic implications associated with this proposal.

##### **➤ Social**

There are no known significant social implications associated with this proposal.

#### **FINANCIAL IMPLICATIONS**

Payments are in accordance with the adopted budget.

#### **VOTING REQUIREMENTS**

Simple Majority Required

<b>RECOMMENDATION</b>
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***That Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation I.15***

Municipal Funds	29061-29255	-\$1,229,651.64
Municipal Cheques	62558-62559	-\$3,220
Credit Card	DD15420.1	-\$1,693.09
Direct Debits	DD15383.1- DD154418.1	-\$94,700.14
Trust Cheques	5632-5635	-\$422.39
NETT PAY	11/4/2023	-\$118,124.76
NETT PAY	25/4/2023	-\$114,862.36
<b>PAYMENT TOTAL APRIL 2023</b>		<b><u>-\$1,562,674.38</u></b>



**9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 APRIL 2023**

**REPORT DATE:** 11 May 2023

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Rhona Hawkins, LG Best Practices

**ATTACHMENTS:** Statement of Financial Activity for the Period Ended 30 April 2023

**PURPOSE OF REPORT**

To receive and endorse the Statement of Financial Activity for the period ended 30 April 2023.

**BACKGROUND**

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

**COMMENT**

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

**POLICY REQUIREMENTS**

Nil

**LEGISLATIVE REQUIREMENTS**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

**STRATEGIC IMPLICATIONS**

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

**SUSTAINABILITY IMPLICATIONS**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

Year to date income and expenditure is provided by program to enable comparison to 2022/23 adopted budget.

**VOTING REQUIREMENTS**

Simple Majority Required

**RECOMMENDATION**

*That Council endorses the Statement of Financial Activity for the period ended 30 April 2023.*

## **10. REPORTS OF COMMITTEES**

### **GENERAL PURPOSE COMMITTEE MEETING – 3 MAY 2023**

#### **10.1 NATIONAL GENERAL ASSEMBLY – CANBERRA: 13-16 JUNE 2023**

**FILE REFERENCE:** EM/SUCI-3 & GA/ALGI

**REPORT DATE:** 26 April 2023

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Gavin Robins, Chief Executive Officer

**ATTACHMENTS:** Nil

#### **PURPOSE OF REPORT:**

For Council to consider authorising Shire President Cr T Lefroy and Chief Executive Officer G Robins to attend the Australian Local Government Association 2023 National General Assembly (NGA) in Canberra from the 13-16 June 2023.

#### **BACKGROUND:**

The 2023 National General Assembly of Local Government (NGA) is an opportunity for attendees to deliver the views and concerns of Council as well as contribute your own experience and knowledge to debate on a broad set of national issues. The theme for this year's NGA is "Our Communities, Our Future".

Link to program; [https://www.conferenceco.com.au/ALGA\\_NGA/2023NGA-RegBro-WEB.pdf](https://www.conferenceco.com.au/ALGA_NGA/2023NGA-RegBro-WEB.pdf)

This is also an opportunity to contribute to policy discussions at a national level and a key opportunity to engage with key decision makers, such as the Prime Minister, the Leader of the Opposition, the Deputy Prime Minister and a range of politicians.

#### **COMMENT:**

Representation at such conventions/congresses is advantageous to the Shire of Moora as a local government. The opportunity to network and share ideas amongst fellow congress delegates cannot be underestimated.

#### **POLICY REQUIREMENTS:**

Council does not have a policy in relation to attendance at the NGA. It is considered annually on merit by Council. Attendance fits within Strategy 5.3.2, which is in place to promote representation at regional, state and national forums.

#### **LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

#### **STRATEGIC IMPLICATIONS:**

Strategic Community Plan 2018-2028

Outcome 5.3: Partners in the government and private sectors understand the aspirations of the Moora Shire Communities

Strategy 5.3.1: Invest appropriate resources to facilitate effective and coordinated advocacy for key Issues relevant to the Shire of Moora.

Strategy 5.3.2: Represent and promote the Shire in Regional, State and National forums.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known significant economic implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

Flights (direct)	\$3,784
Accommodation/meals	\$2,700 approx.
Registrations	<u>\$2,240</u> (NGA \$1,790 & Regional Forum \$450)
	\$8,724

Council has a budget of \$42,700 for annual conference expenses of which there is an allowance for the National General Assembly in Canberra; for the YTD \$16,372 has been expended.

**VOTING REQUIREMENTS**

Simple Majority Required

**COMMITTEE RECOMMENDATION**

*That Council authorise the Shire President and Chief Executive Officer to attend the Australian Local Government Association National General Assembly to be convened in Canberra from the 13<sup>th</sup> – 16<sup>th</sup> June 2023.*

**11. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL****13. MATTERS FOR WHICH THE MEETING MAY BE CLOSED****14. CLOSURE OF MEETING**