

SHIRE OF MOORA
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
19 JULY 2023

TABLE OF CONTENTS

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	2
1.1 DECLARATION OF OPENING.....	2
1.2 DISCLAIMER READING	2
2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	2
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
4. PUBLIC QUESTION TIME	2
5. PETITIONS / DELEGATIONS / PRESENTATIONS.....	3
6. APPLICATIONS FOR LEAVE OF ABSENCE.....	3
7. ANNOUNCEMENTS BY THE PRESIDING MEMBER.....	3
8. CONFIRMATION OF MINUTES	4
8.1 ORDINARY COUNCIL MEETING - 21 JUNE 2023	4
9. REPORTS OF OFFICERS.....	4
9.1 GOVERNANCE AND CORPORATE SERVICES.....	4
9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15	4
9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 MAY 2023.....	5
9.1.3 DRAFT DISABILITY ACCESS & INCLUSION PLAN 2023-2028	7
10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .	8
11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL	8
12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED	8
13. CLOSURE OF MEETING	9

* Separate Attachments

- 9.1.1 List of Payments Authorised Under Delegation 1.31
- 9.1.2 Statement of Financial Activity for Period Ended 31 May 2023
- 9.1.3 Draft DAIP 2023-2028

I. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

I.1 DECLARATION OF OPENING

The Shire President declared the meeting open at 5.30pm

The Shire of Moora acknowledges the traditional custodians of the land we are meeting on today, the Yued people, and pay our respects to Elders past, present, and emerging.

I.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

ATTENDANCE

TL Lefroy	-	President
SJ Gilbert	-	Deputy President
DV Clydesdale-Gebert	-	Councillor
EI Hamilton	-	Councillor
KM Seymour	-	Councillor
SA Bryan	-	Councillor
TL Errington	-	Councillor
GW Robins	-	Chief Executive Officer
MM Murray	-	Executive Support Officer

PUBLIC

Cynthia McMorran AM Shire Freeman

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Mrs Cynthia McMorran

Is there a problem with the Hydrotherapy Pool at the moment?

CEO confirmed the existence of an issue with the filtration system that has caused an imbalance in the water chemistry. New filters have been installed and chlorination recalibrated; it will take the water chemistry 4-5 days to stabilise.

Oldies don't like going to the pool at 8am as its too early, why have the times been changed?
The times have been changed for a brief period to enable the infant swimming classes to be conducted.

Parking Bays around town need to be marked again.
The line marking of parking bays is in the works programme for the 2023-2024 year.

When will there be footpaths along King Street?
Funding has been allocated for footpaths in King Street in the 2023-2024 financial year.

5. PETITIONS / DELEGATIONS / PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Shire President advised that a written Application for Leave of Absence had been received from Cr Sheryl Bryan for the meeting of Council scheduled to be held on 16 August 2023.

COUNCIL RESOLUTION

58/23 Moved Cr Hamilton, seconded Cr Seymour that leave of absence be granted to Cr Sheryl Bryan for the meeting of Council to be held on 16 August 2023.

CARRIED 7/0

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER

The following Council associated engagements were attended;

Cr Lefroy, President

19/7 Moora Chamber of Commerce President

Cr Seymour

23/6 Chaired, meeting of the Avon-Midland Country Zone of WALGA, Wongan Hills

5/7 WALGA State Council meeting, Perth

Cr Hamilton

4/7 Moora Chamber of Commerce meeting

8. CONFIRMATION OF MINUTES**8.1 ORDINARY COUNCIL MEETING - 21 JUNE 2023****COUNCIL RESOLUTION**

59/23 Moved Cr Errington, seconded Cr Bryan that the Minutes of the Ordinary Meeting of Council held on 21 June 2023 be confirmed as a true and correct record of the meeting.

CARRIED 7/0

9. REPORTS OF OFFICERS**9.1 GOVERNANCE AND CORPORATE SERVICES****9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15**

REPORT DATE: 7 July 2023

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: Gavin Robins, Chief Executive Officer

SCHEDULE PREPARED BY: Charly Sawyer, Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.15 – Making Payments from Municipal and Trust Funds

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS**➤ Environment**

There are no known significant environmental implications associated with this proposal.

- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

60/23 Moved Cr Bryan, seconded Cr Hamilton that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.15

Municipal Funds	EFT29715-29516	-\$1,049,279.88
Municipal Cheque	62562-62566	-\$4,259.34
Credit Card	DD15547.8	-\$1,855.45
Direct Debit	DD154641.1-DD15547.18	-\$170,898.08
Trust Cheque	5638-5638	-\$31.50
NETT Pay	06/06/2023	-\$113,942.15
NETT Pay	20/06/2023	-\$114,100.60
PAYMENT TOTAL FOR JUNE 2023		<u>-\$1,454,367.00</u>

CARRIED 7/0

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 MAY 2023

REPORT DATE: 16 June 2023

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Rhona Hawkins, LG Best Practices

ATTACHMENTS: Statement of Financial Activity for the Period Ended 31 May 2023

PURPOSE OF REPORT

To receive and endorse the Statement of Financial Activity for the period ended 31 May 2023.

BACKGROUND

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

Council at their 21 June meeting resolved that the report lay on the table to allow time for further consideration, and that it be included in the agenda for the 19 July meeting.

COMMENT

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Year to date income and expenditure is provided by program to enable comparison to 2022/23 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

61/23 Moved Cr Hamilton, seconded Cr Errington that Council endorses the Statement of Financial Activity for the period ended 31 May 2023.

CARRIED 7/0

9.1.3 **DRAFT DISABILITY ACCESS & INCLUSION PLAN 2023-2028**

FILE REFERENCE: LO/DACI-2 & BC/DAI1
REPORT DATE: 12 July 2023
APPLICANT/PROPONENT: Shire of Moora
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Peter Toboss, Principal Environmental Health Officer (PEHO)
ATTACHMENTS: Draft DAIP 2023-2028

PURPOSE OF REPORT

Under the *WA Disability Services Act 1993 (amended 2004)*, all public authorities are required to develop, implement, and review a Disability Access Inclusion Plan (DAIP) every five years. The Shire's DAIP 2017 - 2022 has been reviewed and a new DAIP 2023 - 2028 has been developed, and Council has been requested to endorse the draft for community consultation.

BACKGROUND

The *Disability Services Act 1993 (amended 2004)* requires all local governments to develop and implement a Disability Access and Inclusion Plan (DAIP) to assist in planning and implementing improvements to access and inclusion. These plans can benefit many people in the community including people with disability, the elderly, parents and carers with young children, workers with trolleys and people from culturally and linguistically diverse backgrounds. The Shire's DAIP meets the requirements of the Disability Services Act 1993. The PEHO undertook a review of the Shire's 2017 – 2022 DAIP in June and developed the Draft DAIP 2023–2028. This new DAIP includes strategies to address access barriers and promote inclusion, identified through the review and consultation with our community. The Draft DAIP was then forwarded to the Department of Communities - Disability Services for compliance review and was deemed to be compliant. The Draft DAIP 2023-2028 will continue to focus on strategies to address physical access barriers to Shire facilities and services and in addition, to improve opportunities for people with a disability to be included within the Shire.

COMMENT

The Shire is required by the *Disability Services Act 1993 (amended 2004)* to develop and implement a Disability Access and Inclusion Plan (DAIP) and to report annually on the DAIP to the Department of Communities - Disability Services.

Additional comment: It was noted that in section *1.6 Progress since 2012* of the plan at page 5, the incorrect tense had been used in dot points at the foot of the page. These need to be revised to present, not past tense (has been to was). On page 6, the 2nd dot point which read *Upgraded Moora Regional Hospital to include a dental facility with accessibility*, is to be removed.

Once endorsed, the Draft DAIP will be advertised for Community consultation, seeking comments and feedback on the plan.

POLICY REQUIREMENTS

There are no direct policy implications in relation to this item.

LEGISLATIVE REQUIREMENTS

Local Government Act 1995.

Disability Services Act 1993 (amended 2004)

WA Equal Opportunity Act 1984 (amended 1988)

Commonwealth Disability Discrimination (DDA) Act 1992

STRATEGIC IMPLICATIONS

The Disability Access and Inclusion Plan reflects the goals and strategies of the Shire's Strategic Community Plan 2018-2028.

SUSTAINABILITY IMPLICATIONS

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

62/23 *Moved Cr Gilbert, seconded Cr Clydesdale-Gebert that Council endorses the Shire of Moora Draft Disability Access and Inclusion Plan 2023 – 2028 for community consultation; subject to updates to section 1.6 page 5, use of present tense in 3 dot points.*

CARRIED 7/0

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE OF MEETING

There being no further business, the Shire President declared the meeting closed at 5.45pm.

CONFIRMED

PRESIDING MEMBER