

SHIRE OF MOORA
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
13 DECEMBER 2023

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* Separate Attachments

- 9.1.1 List of Payments Authorised Under Delegation 1.31
- 9.1.2 Statement of Financial Activity for Period Ended 31 October 2023
- 9.1.3 Statement of Financial Activity for the Period Ended 30 November 2023

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 DECLARATION OF OPENING**

The Shire President declared the meeting open at 5.32pm

Council acknowledges the traditional custodians of the land we are meeting on, the Yued people, and pays respect to Elders past, present, and emerging.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**ATTENDANCE**

TL Lefroy	-	President
SJ Gilbert	-	Deputy President
DV Clydesdale-Gebert	-	Councillor
KM Seymour	-	Councillor
SA Bryan	-	Councillor
TL Errington	-	Councillor
TW Dugan	-	Councillor
GW Robins	-	Chief Executive Officer
MM Murray	-	Executive Support Officer

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS / DELEGATIONS / PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

The Shire President announced that a written request for Leave of Absence had been received from Cr Sheryl Bryan for the Ordinary meeting of Council scheduled to be held on 18 February 2024, as she will be on holiday.

COUNCIL RESOLUTION

100/23 Moved Cr Clydesdale-Gebert, seconded Cr Errington that leave of absence be granted to Cr Sheryl Bryan for the Ordinary meeting of Council to be held on 18 February 2024.

CARRIED 7/0

FOR: Cr's Lefroy, Gilbert, Clydesdale-Gebert, Errington, Seymour, Dugan & Bryan

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER

The following Council associated engagements were attended;

Cr Lefroy, President

21/11 interview CMSHS students for Shire scholarships

24/11 Avon-Midland Zone meeting of WALGA, Goomalling

30/11 met with Hon. Sandra Carr MLC, Member for Agricultural Region, Parliament House

1/12 St Joseph's Primary School Presentation Evening

6/12 WALGA State Council Strategic Forum, Perth

6/12 WALGA State Council meeting, Perth

7/12 Moora Primary School Presentation Evening

8/12 Shire Christmas Function

12/12 CMSHS Presentation Assembly

13/12 meeting with renewable energy proponent, Moora

Cr's Clydesdale-Gebert & Bryan

12/12 inaugural meeting of the Sport & Recreation - Parks and Green Spaces sub-group

8. CONFIRMATION OF MINUTES**8.1 ORDINARY COUNCIL MEETING - 15 NOVEMBER 2023****COUNCIL RESOLUTION**

101/23 Moved Cr Bryan, seconded Cr Errington that Minutes of the Ordinary Meeting of Council held on 15 November 2023 be confirmed as a true and correct record of the meeting.

CARRIED 7/0

FOR: Cr's Lefroy, Gilbert, Clydesdale-Gebert, Errington, Seymour, Bryan & Dugan

8.2 ELECTORS GENERAL MEETING - 15 NOVEMBER 2023**COUNCIL RESOLUTION**

102/23 Moved Cr Errington, seconded Cr Gilbert that Minutes of the Electors General Meeting held on 15 November 2023 be received and note the contents.

CARRIED 7/0

FOR: Cr's Lefroy, Gilbert, Clydesdale-Gebert, Errington, Seymour, Bryan & Dugan

9. REPORTS OF OFFICERS**9.1 GOVERNANCE AND CORPORATE SERVICES****9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15**

REPORT DATE: 6 December 2023

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: Gavin Robins, Chief Executive Officer

SCHEDULE PREPARED BY: Charly Sawyer, Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.15 – Making Payments from Municipal and Trust Funds

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

103/23 Moved Cr Bryan, seconded Cr Errington that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.15

Municipal Funds	EFT30315-30542	-\$1,126,626.19
Municipal Cheque	62588-62593	-\$2,485.40
Credit Card	DD15836.4	-\$10,351.68
Direct Debit	DD15791.1-DD15836.9	-\$126,026.28
NETT Pay	7/11/2023	-\$150,520.35
NETT Pay	21/11/2023	-\$97,543.75
PAYMENT TOTAL FOR NOVEMBER 2023		<u>-\$1,513,553.65</u>

CARRIED 7/0

FOR: Cr's Lefroy, Gilbert, Clydesdale-Gebert, Errington, Seymour, Bryan & Dugan

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 OCTOBER 2023

REPORT DATE: 1 December 2023

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Travis Bate, RSM Australia

ATTACHMENTS: Statement of Financial Activity for the Period Ended 31 October 2023

PURPOSE OF REPORT

To receive and endorse the Statement of Financial Activity for the period ended 31 October 2023.

BACKGROUND

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Year to date income and expenditure is provided by program to enable comparison to 2023/24 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

104/23 Moved Cr Clydesdale-Gebert, seconded Cr Dugan that Council endorses the Statement of Financial Activity for the period ended 31 October 2023.

CARRIED 7/0

FOR: Cr's Lefroy, Gilbert, Clydesdale-Gebert, Errington, Seymour, Bryan & Dugan

9.1.3 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 NOVEMBER 2023

REPORT DATE: 11 December 2023

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Travis Bate, RSM Australia

ATTACHMENTS: Statement of Financial Activity for the Period Ended 30 November 2023

PURPOSE OF REPORT

To receive and endorse the Statement of Financial Activity for the period ended 30 November 2023.

BACKGROUND

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Year to date income and expenditure is provided by program to enable comparison to 2023/24 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

105/23 Moved Cr Errington, seconded Cr Dugan that Council endorses the Statement of Financial Activity for the period ended 30 November 2023.

CARRIED 7/0

FOR: Cr's Lefroy, Gilbert, Clydesdale-Gebert, Errington, Seymour, Bryan & Dugan

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE OF MEETING

There being no further business, the Shire President declared the meeting closed at 5.48pm.

CONFIRMED

PRESIDING MEMBER