



# Ordinary Council Meeting Minutes

**Date: 17 April 2013**

**Please Note: These minutes and the decisions recorded therein have not as yet been confirmed by Council as a true and accurate record of the meeting.**

## **The Shire of Moora Vision and Mission Statement**

### **Vision**

Our vision is that:

*Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.*

### **Mission**

Our mission is:

*To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.*

**SHIRE OF MOORA**  
**MINUTES OF THE ORDINARY MEETING OF COUNCIL**  
**HELD IN COUNCIL CHAMBERS, MOORA**  
**17 APRIL 2013**

**TABLE OF CONTENTS**

<b>1.</b>	<b>DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS</b>	<b>3</b>
	<b>1.1 DECLARATION OF OPENING</b>	<b>3</b>
	<b>1.2 DISCLAIMER READING</b>	<b>3</b>
<b>2.</b>	<b>ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE</b>	<b>3</b>
<b>3.</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE</b>	<b>3</b>
<b>4.</b>	<b>PUBLIC QUESTION TIME</b>	<b>3</b>
<b>5.</b>	<b>PETITIONS AND PRESENTATIONS</b>	<b>4</b>
<b>6.</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE</b>	<b>4</b>
<b>7.</b>	<b>ANNOUNCEMENTS BY THE PRESIDING MEMBER</b>	<b>4</b>
<b>8.</b>	<b>CONFIRMATION OF MINUTES</b>	<b>4</b>
	<b>8.1 ORDINARY COUNCIL MEETING - 20 MARCH 2013</b>	<b>4</b>
<b>9.</b>	<b>REPORTS OF OFFICERS</b>	<b>8</b>
<b>9.1</b>	<b>CORPORATE SERVICES</b>	<b>8</b>
	9.1.1 List of Payments Authorised Under Delegation 1.31 *	8
	9.1.2 Statement of Financial Activity for Period Ended 31 March 2013 *	9
	9.1.3 Adoption of Shire of Moora Strategic Community Plan 2012-2021 *	10
	9.1.4 Outstanding Sundry Debtors & Rates as at 31 March 2013 *	13
	9.1.5 Local Government Ordinary Elections: 2013	15
<b>9.2</b>	<b>HEALTH, BUILDING &amp; PLANNING SERVICES</b>	<b>17</b>
	9.2.1 Commonwealth Bank Installation of Automatic Teller Machine *	17

<b>9.3</b>	<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>	<b>19</b>
9.3.1	Moora Fine Arts Society Incorporated	19
9.3.2	Reserve 17878 – Corner of Dandaragan and Ferguson Streets Moora – Moora’s Military Soldier *	21
<b>9.4</b>	<b>ENGINEERING SERVICES</b>	<b>23</b>
9.4.1	Calling of Tenders – Stockpiling of Road Building Material, Bulldozing and Earthmoving Services	23
<b>10.</b>	<b>REPORTS OF COMMITTEES</b>	<b>24</b>
	<b>GENERAL PURPOSE COMMITTEE MEETING - 3 APRIL 2013</b>	
10.1	Minutes of Annual General Meeting of the Bush Fire Advisory and Appointment of Fire Control Officers under the Bush Fire Act *	24
10.2	2013/2014 Budget – Method of Rating – General Rating versus Differential Rating	26
10.3	Application to Operate Mobile Food Van in the Moora Shire *	5
<b>11.</b>	<b>ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>	<b>27</b>
<b>12.</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING</b>	<b>27</b>
<b>13.</b>	<b>MATTERS FOR WHICH THE MEETING MAY BE CLOSED</b>	<b>27</b>
<b>14.</b>	<b>CLOSURE OF MEETING</b>	<b>27</b>

\* Separate Attachments

9.1.1 List of Payments Authorised Under Delegation 1.31

9.1.2 Statement of Financial Activity for Period Ended 31 March 2013

9.1.3 Adoption of Shire of Moora Strategic Community Plan 2012-2021

9.1.4 Outstanding Sundry Debtors & Rates as at 31 March 2013

9.2.1 Diagram

9.3.2 Artist Impression

10.1 Bush Fire Advisory Annual General Meeting Minutes 21 March 2013

10.3 Mobile Food Vans and Traders Permits “Guidelines and Application Form”

## **I. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

### **I.1 DECLARATION OF OPENING**

*The Shire President declared the meeting open at 5.36pm.*

### **I.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.*

*It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.*

## **2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

### **ATTENDANCE**

CE Gardiner	-	Shire President / Presiding Member
SA Bryan	-	Councillor
CD Hawkins	-	Councillor
R Keamy	-	Councillor
DV Clydesdale-Gebert	-	Councillor
JW McLagan	-	Councillor
OC Cocking	-	Councillor
TG Humphry	-	Councillor
JL Greay	-	Manager Engineering Services
LJ Parola	-	Manager Finance & Corporate Services
Rebecca McCall	-	Manager Community & Economic Development

### **PUBLIC**

Michael Nunez (until 6.00pm)      Warren Pattison (until 6.00pm)

### **APOLOGIES**

AJ Leeson	-	Chief Executive Officer
Peter Williams	-	Manager Health Building & Planning Services
AR Tonkin	-	Deputy Shire President

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **4. PUBLIC QUESTION TIME**

Warren Pattison asked whether his application regarding a food van would be passed. Shire President advised it would be considered at the meeting.

**5. PETITIONS AND PRESENTATIONS**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Cr Hawkins verbally requested a leave of absence for the General Purpose Committee Meeting to be held on 1 May 2013.

**COUNCIL RESOLUTION**

*37/13 Moved Cr Bryan, seconded Cr Clydesdale-Gebert that Cr Hawkins be granted leave of absence for the General Purpose Committee Meeting to be held on 1 May 2013.*

**CARRIED                      8/0**

**7. ANNOUNCEMENTS BY THE PRESIDING MEMBER**

Attended

- Koojan Fire Shed opening on the 22<sup>nd</sup> March along with Cr Cocking
- Solar Farm Proponents meeting on the 25<sup>th</sup> March
- Regional Housing Alliance meeting in Dalwallinu on the 26<sup>th</sup> March
- Chamber Sundowner - GWN advertising campaign launch on the 9<sup>th</sup> April
- Wheatbelt Conference in Merredin on the 11<sup>th</sup> and 12<sup>th</sup> April
- Regional Aged Care Planning sundowner on the 15<sup>th</sup> April

Cr Humphry

- Wheatbelt Conference in Merredin on the 11<sup>th</sup> and 12<sup>th</sup> April
- Rural media breakfast with the Department of Agriculture and Food

**8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING                      -                      20 MARCH 2013****COUNCIL RESOLUTION**

*38/13 Moved Cr Humphry, seconded Cr Hawkins that the Minutes of the Ordinary Meeting of Council held on 20 March 2013 be confirmed as a true and correct record of the meeting.*

**CARRIED                      8/0**

## **SUSPENSION OF STANDING ORDERS**

### **COUNCIL RESOLUTION**

**39/13 Moved Cr Hawkins, seconded Cr McLagan that the meeting suspend standing orders at 5.43pm to allow item 10.3 Application to Operate Mobile Food Van in the Moora Shire to be considered prior to item 9.**

**CARRIED                      8/0**

### **10.3 APPLICATION TO OPERATE MOBILE FOOD VAN IN THE MOORA SHIRE**

Cr Clydesdale-Gebert declared an indirect financial interest in the item as the she operates a food outlet in Moora CBD and left the meeting at 5.43pm

**FILE REFERENCE:** TP15/1213  
**REPORT DATE:** 27 March 2013  
**APPLICANTS/PROPONENT:** Warren Pattison  
**OFFICER DISCLOSURE OF INTEREST:** Nil  
**PREVIOUS MEETING REFERENCES:** 21/11/12 (138/12)  
**AUTHOR:** Alan Leeson, Chief Executive Officer  
**ATTACHMENTS:** Nil

#### **PURPOSE OF REPORT:**

For Council to consider an application for a mobile food van to trade in a public place within the Shire of Moora, namely the Great Northern Highway.

#### **BACKGROUND:**

Council is in receipt of an application to trade from a public place, namely a mobile food van from which it is proposed to sell food from parking bays within the Shire of Moora along the Great Northern Highway.

Application fee	\$41.20
License Fee per event	\$283.25
License Fee per annum	\$566.50
Stall Holder fee per event	\$30.90

Council does not currently have a Local Law which regulates the administration of trading from a public place. It is anticipated the 'Trading in Public Places' local law will be put in place over the coming months.

The author has researched and tried to find comparisons with other Councils as to how they administer such applications. Some of the feedback is detailed hereunder;

#### **Dandaragan Shire – Excerpt from email**

*"These are controlled via a Local Law. Cannot operate within 300m of an existing business that sells the same type of product etc. We have previously had someone selling "spuds" and because of conflict with business in town selling food this was quickly stopped."*

#### **Gingin Shire – Excerpt from email**

*"We don't approve any business activity along IOD or Brand Highway. We do have a trading in public places licence fee that are applied to businesses."*

*I have noticed recently that there is a flower seller along great Northern Highway in Middle Swan (City of Swan) that has been set up recently maybe they have something in place? However I suspect that they would just allow the activity and only act on complaint.”*

There needs to be a clear distinction between a one off event whereby a mobile food van may set up for a Fete / sporting event as against a mobile business that can effectively set up a full time business in direct competition to established business's operating from business premises carrying with them significant overheads such as shire rates, water rates and the like.

On this basis Management believe the license fee for a permanent mobile business such as a food van needs to better reflect some of the recurrent overhead costs incurred if they were to operate from a business premise within a townsite.

#### **COMMENT:**

In discussion with Main Roads WA, Northam they clearly indicated that should they receive an application to trade within a road reserve, the application would be refused. In saying this they acknowledged that there are many occasions where itinerant businesses e.g. fish vans, food vans, flowers, fruit & vegie vehicles and the like operate from public car parks within road reserves. So in essence Main Roads will not approve applications to trade within road reserves in their jurisdiction. They will however, follow up any complaints in relation to traders on a road reserve and will stop the activity if the matter becomes an issue of disruption and unnecessary hazard to the normal activity within a road reserve.

#### **POLICY REQUIREMENTS:**

There are not any policies of Council that directly implicate this proposal. It is recommended that guidelines be adopted as a Council policy in the administration and management of mobile food vans and traders.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known strategic implications with this proposal.

##### ➤ **Economic**

There are no known Economic implications with this proposal.

##### ➤ **Social**

There are no known Social implications with this proposal.

#### **FINANCIAL IMPLICATIONS:**

##### Current Fees 2012/13 Budget

Application fee	\$41.20
License Fee per event	\$283.25
License Fee per annum	\$566.50
Stall Holder fee per event	\$30.90

**SUMMARY:**

In relation to Mr Pattison's application Council does not have authority in the authors view to grant approval to operate a mobile food van along the Great Northern Highway within the Shire of Moora. On this basis it is recommended Council does not approve Mr Pattison's request.

In a more general sense it is recommended that Council adopt a guideline from which it can administer and manage mobile food vans and traders within the Shire of Moora on a more consistent basis. One of the more important issues within the guideline for consideration is in relation to "exclusion zones"

**VOTING REQUIREMENTS**

Simple Majority Required

**COMMITTEE RECOMMENDATIONS**

*That it be recommended that Council*

1. *advise Mr Warren Pattison that it will give further consideration to his request for the operation of a Mobile Food Van "Mikes Munchies" along the Great Northern Highway within the Shire of Moora, upon presentation to Council of written authorisation from Main Roads W.A that he has their approval;*
2. *adopts the Mobile Food Vans and Traders Permits "Guidelines and Application Form" as attached.*

**COUNCIL RESOLUTION**

**40/13 Moved Cr McLagan, seconded Cr Cocking that Council**

1. ***advise Mr Warren Pattison that it will give further consideration to his request for the operation of a Mobile Food Van "Mikes Munchies" along the Great Northern Highway within the Shire of Moora, upon the Chief Executive Officer receiving verbal advice from Main Roads W.A that they have no objection;***
2. ***adopts the Mobile Food Vans and Traders Permits "Guidelines and Application Form" as attached.***

**CARRIED                      5/2**

At 6.00pm Cr Clydesdale-Gebert rejoined the meeting and the members of the public left.

**RESUMPTION OF STANDING ORDERS****COUNCIL RESOLUTION**

**41/13 Moved Cr McLagan, seconded Cr Hawkins that Council resumes Standing Orders at 6.00pm.**

**CARRIED                      8/0**



## **9. REPORTS OF OFFICERS**

### **9.1 CORPORATE SERVICES**

#### **9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31**

**REPORT DATE:** 4 April 2013

**OFFICER DISCLOSURE OF INTEREST:** Nil

**AUTHOR:** Leanne Parola, Manager Finance & Corporate Services

**ATTACHMENTS:** Accounts Paid Under Delegated Authority

#### **PURPOSE OF REPORT**

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

#### **BACKGROUND**

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

#### **COMMENT**

Accounts Paid under delegated authority are periodically presented to Council.

#### **POLICY REQUIREMENTS**

Delegation 1.31 – Payments from Municipal and Trust Funds.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications associated with this proposal.

#### **SUSTAINABILITY IMPLICATIONS**

##### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

##### **➤ Economic**

There are no known significant economic implications associated with this proposal.

##### **➤ Social**

There are no known significant social implications associated with this proposal.

#### **FINANCIAL IMPLICATIONS**

Payments are in accordance with the adopted budget.

#### **VOTING REQUIREMENTS**

Simple Majority Required

<b>COUNCIL RESOLUTION</b>
---------------------------

**42/13 Moved Cr Hawkins, seconded Cr Bryan that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.31**

<b>Municipal Fund</b>	<b>Cheques 61156 to 61192</b>	<b>\$150,798.31</b>
	<b>EFT 9464 to EFT 9589</b>	<b>384,987.87</b>
	<b>Credit Card 16/2/13 to 15/3/13</b>	<b>3,331.50</b>
	<b>Net pays – PPE 13/3/13</b>	<b>104,955.20</b>
	<b>Net pays - PPE 27/3/13</b>	<b>77,312.49</b>
<b>Trust Fund</b>	<b>Cheques 4840 to 4849</b>	<b><u>140.00</u></b>
<b>Total</b>		<b>\$721,525.37</b>

**CARRIED            8/0**

**9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 MARCH 2013**

**REPORT DATE:** 5 April 2013

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Leanne Parola, Manager Finance & Corporate Services

**ATTACHMENTS:** Statement of Financial Activity for the Period Ended 31 March 2013

**PURPOSE OF REPORT:**

To note and receive the Statement of Financial Activity for the period ended 31 March 2013

**BACKGROUND:**

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

**COMMENT:**

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

**POLICY REQUIREMENTS:**

Nil

**LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

**STRATEGIC IMPLICATIONS:**

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

Year to date income and expenditure is provided by program to enable comparison to 2012/13 adopted budget.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

**43/13** *Moved Cr Hawkins, seconded Cr Gardiner that Council notes and receives the Statement of Financial Activity for the period ended 31 March 2013.*

**CARRIED                      8/0**

**9.1.3 ADOPTION OF SHIRE OF MOORA STRATEGIC COMMUNITY PLAN 2012-2021**

**FILE REFERENCE:** PD/STPI

**REPORT DATE:** 9 April 2013

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Rebecca McCall, Manager Community Economic Development

**ATTACHMENTS:** Shire of Moora Strategic Community Plan 2012-2021

**PURPOSE OF REPORT:**

For Council to re-adopt the Shire of Moora Strategic Community Plan 2012-2021 with minor amendments to ensure compliance with the Local Government Act 1995.

**BACKGROUND:**

The Shire of Moora Strategic Community Plan 2012-2021 was previously adopted at the Ordinary Meeting of Council held 20 February 2013, however the Department of Local Government has advised that it did not meet statutory requirements and instructed the Shire to make the following changes:

1. *Include within the SCP an overview of its current and future resource capacity to meet the priorities of the SCP. This is in accordance with regulation 19C.(5)(a), and is also described in more detail on page 12 of the Advisory Standard.*
2. *Include within the SCP the consultation information provided on pages 5 and 6 of the Acquittal Report. This is needed for regulation 19C(10).*

3. *Please elaborate on page 6 of the plan how the community were involved in developing the plan. It is a regulatory requirement 19C (10) to document how the plan was developed with the community.*
4. *The Strategic Planning Grant was provided under the Country Local Government Fund administered through DLG. Please replace the RDL logo with the joint DLG/RDL logo (attached).*

The required changes have now been made and the new Draft Shire of Moora Strategic Community Plan 2012-2021 was advertised for public submissions on 28 March 2013 with submissions closing 16 April 2013. At the time of writing this report there were no submissions received.

#### **COMMENT:**

This 10 year Strategic Community Plan has been developed to ensure that a clear strategic direction is mapped out which will lead to improved services and outcomes for the people of the Shire of Moora, and to ensure that the Council will provide a planned approach to leadership in a challenging and changing environment.

The Strategic Community Plan is a requirement under the Local Government Act 1995 and is designed to connect community aspirations with long term Local Government strategies and resourcing.

The Strategic Community Plan 2012–2021 has been developed with reference to all the plans and strategies of the Shire, with relevant regional and state plans, and with input from community consultation.

The Shire has undertaken extensive community and stakeholder consultation between 2011- 2012 in association with the following Shire plans and strategies:

Community Safety & Crime Prevention Plan 2011-2016  
 Community Cultural Plan 2012-2016  
 Moora Youth Centre Strategic Plan 2012-2016  
 Moora District Child Care Centre Strategic Plan 2012-2016  
 Sport & Recreation Strategic Plan 2012-2016  
 Tourism Development Strategy 2012-2016  
 Economic Development Strategy 2012-2016  
 Asset Management - Service Delivery  
 Strategic Community Plan 2012-2021

This consultation, together with that for the Age-Friendly Communities Study in 2011, involved some 415 community participants.

The Strategic Community Plan provides a high level, aspirational vision statement, together with an organisational mission statement (why we exist, whom we serve, what we deliver). These high level statements provide a context for goals (high level outcomes linked to achieving the vision), which have in turn provided the strategic framework for the outcomes (to attain goals) and strategies (specific activities to achieve the outcomes).

Specific actions and projects to implement the Plan Strategies are developed through the Shire's Business Planning process. These are defined at the Business Unit level and link the Strategic Plan to Council operations, services and resources. The diagram below illustrates the interrelationship of these parts of the Strategic Community Plan.



The Shire of Moora’s Strategic Community Plan drives the development of the Corporate Business Plan and is integrated with the Council’s Asset Management, Workforce and Long Term Financial Plans. The integration of asset, service and financial plans means the Shire’s resource capabilities are matched to the Moora community’s needs.

Implementation of the Strategic Plan is achieved through the development of priority actions and projects as part of the Corporate Business Planning process. Key Performance indicators at the strategic and operational levels provide valuable information on how efficiently the Shire is delivering its services, actions and projects and how successful it is in achieving its outcomes and goals set out in the Strategic Community Plan.

#### **POLICY REQUIREMENTS:**

Nil

#### **LEGISLATIVE REQUIREMENTS:**

All local governments are required to produce a plan for the future under Section 5.56 (1) of the Local Government Act 1995. The Integrated Planning and Reporting Framework has been introduced in Western Australia as part of the State Government’s Local Government Reform Program. There is a requirement to complete the process by 30 June 2013.

#### **STRATEGIC IMPLICATIONS:**

This document will be the guide and set the strategic direction for the Shire for the next Ten Years.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are known environmental implications associated with this Plan as there is a strategic focus to protect and enhance the natural environment.

##### ➤ **Economic**

There are known economic implications associated with this Plan as there is a strategic focus to develop a thriving and diverse local economy and further enhance the built environment that supports economic and community growth.

##### ➤ **Social**

There are known social implications associated with this Plan as there is a strategic focus to build a vibrant, healthy and safe community.

**FINANCIAL IMPLICATIONS:**

There are financial implications to Council in relation to this item as the Strategic Plan Framework outlines goals and outcomes. To achieve these outcomes necessary resources will be identified in the Shire of Moora's Ten Year Financial Plan and determined during annual budget deliberations.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

**44/13 Moved Cr McLagan, seconded Cr Clydesdale-Gebert that Council adopts the Shire of Moora Strategic Community Plan 2012-2021.**

**CARRIED 8/0**

**9.1.4 OUTSTANDING SUNDRY DEBTORS & RATES AS AT 31 MARCH 2013**

**FILE REFERENCE:** F/SUDI

**REPORT DATE:** 2 April 2013

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** N/A

**AUTHOR:** Leanne Parola, Manager Finance & Corporate Services

**ATTACHMENTS:** Outstanding Debtors as at 31 March 2013  
Outstanding Rates as at 31 March 2013

**PURPOSE OF REPORT:**

To advise Council of all debts that have been outstanding for 90 days or more as at 31 March 2013 and to recommend several to be written off.

**BACKGROUND:**

Council policy requires a detailed listing of all outstanding debtors to be presented to Council at the April Council Meeting.

The attached listings of overdue sundry debtors and rates are current as at 31 March 2013.

**COMMENT:**

The percentage of rates outstanding at the end of March has markedly improved this year over the previous two years as follows:

March 2013	7.68%
March 2012	9.5%
March 2011	9.8%

Staff have worked diligently with Council's new debt collection agent, CS Legal, to encourage people to make repayment arrangements where they have been unable to pay their rates in full or by instalments. The many of the ratepayers on payment plans will have paid their rates in full prior to 30 June 2013, and history has shown that a lot of people will continue to make regular payments to be in credit for the start of the next financial year. Currently rates payments in advance total some \$35,000.

A list of the outstanding rates as at 31 March 2013 is attached for Council information. Also attached is a table of outstanding debtors as at 31 March 2013 whose debts are more than 90 days in arrears.

## **POLICY REQUIREMENTS:**

### **9.7 Outstanding Debtors Policy**

At each April meeting of Council a detailed listing of all outstanding debtors will be presented. All debts that are 90 days or over shall be listed individually and shall contain such details as:

- (i) Name of debtor (rates need only show assessment number)
- (ii) Nature of debt;
- (iii) Age of debt; and
- (iv) Action that has been taken to date.

Further, at the April meeting of Council a listing of proposed debt write - offs will be presented for Council consideration.

## **LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

## **STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS:**

There is a significant amount of outstanding rates and debtors which Council needs to be aware of as it has an impact on the cash flow of the organisation.

## **VOTING REQUIREMENTS**

Simple Majority Required

## **COUNCIL RESOLUTION**

**45/13 Moved Cr Hawkins, seconded Cr Cocking that Council:**

- 1) Note the attached tables of outstanding rates and outstanding debtors as at 31 March 2013.
- 2) Write off the following bad debts:
 

a. Central Midlands Aboriginal Progress Association	\$2,084.22
b. Chris Blight	\$100.00

c. <i>E Kingi</i>	<b>\$424.60</b>
d. <i>Evelyn Rose Dawson</i>	<b>\$100.00</b>
e. <i>Natasha Warrell</i>	<b>\$59.90</b>
f. <i>Peter Prior</i>	<b>\$200.00</b>

**CARRIED 8/0**

### 9.1.5 **LOCAL GOVERNMENT ORDINARY ELECTIONS: 2013**

**FILE REFERENCE:** EM/ELC6

**REPORT DATE:** 11 April 2013

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** N/A

**AUTHOR:** Leanne Parola, Manager Finance & Corporate Services

**ATTACHMENTS:** Nil

#### **PURPOSE OF REPORT:**

For Council to resolve to appoint the Western Australian Electoral Commission to carry out the 2013 Ordinary Election as a Postal Election.

#### **BACKGROUND:**

Until 2009 the Shire of Moora Local Government elections were managed in house as it was seen as a cost effective means of processing the elections.

Many Local Governments utilise the services of the Electoral Office in managing the election process as it streamlines the process and allows staff to progress other priority areas within the organisation.

Shire of Moora has engaged the Western Australian Electoral Commission to carry out the past two Ordinary Elections as Postal Elections.

#### **COMMENT:**

Many positive comments were received from Councillors, staff and members of the public in regard to the use of postal voting for the 2009 and 2011 Ordinary Elections.

The benefits in utilising the Electoral Commission included:

- Voter turnout increasing from 27.84% in 2007 to 48.75% in 2009 and 43.04% in 2011
- Less interruptions to the day to day administration of the Shire
- Administration processes that were streamlined and more efficient reporting due to standardised processes used
- Increased perception of independence of the Returning Officer from Council and staff

The quote obtained from the Electoral Commission as an estimate for the 2013 elections is \$12,000 including GST. This is based on:

- 1,600 electors
- Response rate of 45%
- 5 vacancies
- Count to be conducted at the offices of the Shire of Moora

The quote does not include:

- Non-statutory advertising



- Any legal expenses other than those determined to be borne by the WA Electoral Commission in a Court of Disputed Returns and
- One Local Government staff member to work in the polling place on election day

A letter of agreement has been obtained from the Electoral Commissioner as per the requirements of the Local Government Act 1995.

#### **POLICY REQUIREMENTS:**

Nil

#### **LEGISLATIVE REQUIREMENTS:**

Requirements of the Local Government Act 1995 section 4.20 (4)

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

##### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

##### ➤ **Social**

There are no known significant social implications associated with this proposal.

#### **FINANCIAL IMPLICATIONS:**

There would be a cost of approximately \$12,500 to Council if a postal election is conducted by the Western Australian Electoral Commission.

If an 'in person' election is held, an amount of \$15,300 will need be included in the 2013/14 budget, made up of the following:

Relief Senior Staff	7,700
Statutory Advertising	4,600
Staff Costs for Election Day	3,000
<b>TOTAL</b>	<b>\$15,300</b>

#### **VOTING REQUIREMENTS**

Absolute Majority Required

#### **COUNCIL RESOLUTION**

##### **46/13 Moved Cr McLagan, seconded Cr Hawkins that Council**

- 1. Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2013 ordinary elections together with any other elections or polls which may also be required; and**
- 2. Decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election.**

**CARRIED BY ABSOLUTE MAJORITY 8/0**

## **9.2 HEALTH, BUILDING & PLANNING SERVICES**

### **9.2.1 COMMONWEALTH BANK INSTALLATION OF AUTOMATIC TELLER MACHINE**

**FILE REFERENCE:** TP/PA26/1213

**REPORT DATE:** 21 March 2013

**APPLICANT/PROPONENT:** Computertrans

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Peter Williams, Manager Health, Building & Planning Services

**ATTACHMENTS:** Diagram

#### **PURPOSE OF REPORT:**

Computertrans a contractor for the Commonwealth Bank are seeking Council approval for the replacement and modification of their Automatic Teller Machine (ATM) at the Commonwealth Bank located at Lot 427, 46 Padbury Street Moora, to comply with disabled access requirements (AS1428.2.a) and upgrade the existing signage with the new corporate logo.

#### **BACKGROUND:**

The Commonwealth Bank is located in the Town Centre Zone at Lot 427, 46 Padbury Street and any changes to any buildings that are made are at the discretion of Local Government.

The Objectives and Development Requirements of the Town Centre Zone in the Shire of Moora Town Planning Scheme No 4 (Amendment 10) are as follows:-

#### **3.7.1 Objectives**

- (a) to ensure the town centre remains the principal place for retail, commercial, civic, and administrative functions within the district.
- (b) to encourage development will not adversely affect local amenities, and will enhance the character of the town centre.
- (c) to provide sufficient parking spaces for vehicles without compromising pedestrian movements through the town centre.
- (d) to provide an increased level of public amenities including public toilets, shaded areas, and street furniture.

#### **3.7.3 Development Requirements for the Town centre Zone include:**

- (a) Development shall not exceed 2 storeys in height except where the local government considers that particular circumstances may warrant an exception being made and provided the local government's objectives are not compromised.
- (b) In considering an application for planning approval for a proposed development (including additions and alterations to existing development) the local government shall have regard to:
  - (i) the colour and texture of external building materials; the local government may require the building facade and side walls to be constructed in masonry;
  - (ii) building size, height, bulk, roof pitch;
  - (iii) setback and location of the building on its lot;
  - (iv) architectural style and design details of the building;
  - (v) function of the building;
  - (vi) relationship to surrounding development; and
  - (vii) other characteristics considered by the local government to be relevant.
- (c) Landscaping shall be provided to complement the appearance of the proposed development and the town centre.

- (d) The layout of car parking shall have regard for traffic circulation in existing car parking areas and shall be integrated with any existing and adjoining car park.

The proponent's proposed changes meets the requirements of the Objectives of the Shire's Town Planning Scheme and the development requirements.

The changing of the signage at the bank is exempted under Schedule 5 – Exempted Advertisements. Shops, Showrooms and other uses appropriate to a shopping area are exempted where - All advertisements affixed to the building below the top of the awning or, in the absence of an awning, below a line measured at 5 metres from the ground floor level of the building subject to compliance with the requirements of the Signs Hoarding and Bill Posting Local Laws.

**COMMENT:**

The changing of the ATM and the signage at the Commonwealth Bank located at Lot 427, 46 Padbury Street Moora meets the requirements of the Shire of Moora Town Planning Scheme

**POLICY REQUIREMENTS:**

Nil

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

**47/13 Moved Cr Bryan, seconded Cr McLagan that Council approve the proposal by the proponent Computertrans to replace the ATM at the Commonwealth Bank located at Lot 427/46 Padbury Street Moora with one that meets the requirements of ASI428.2. for disabled access and to renew the sign at the front of the building so it complies with the Commonwealth Bank new logo subject to the following:**

- 1. Safe access is provided to the public using the footpath whilst these changes are being made;**

- 2. *If the footpath has to be closed then a traffic management plan be provided to the shire showing a safe pedestrian access extending out into the roadway which is protected so pedestrians have safe access past the bank.***

**CARRIED                      8/0**

### **9.3 COMMUNITY & ECONOMIC DEVELOPMENT**

#### **9.3.1 MOORA FINE ARTS SOCIETY INCORPORATED**

Cr Clydesdale-Gebert declared an impartiality interest in the item, however did not disclose the nature of her interest.

**FILE REFERENCE:** CC/MFS1

**REPORT DATE:** 10 April 2013

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:**

**AUTHOR:** Rebecca McCall, Manager Community & Economic Development

**ATTACHMENTS:** Nil

#### **PURPOSE OF REPORT:**

That Council endorse to oversee the administration of a trust account, "The Moora Fine Arts Perpetual Trust Account" and undertake the coordination of an art scholarship commencing in 2014

#### **BACKGROUND:**

The Moora Fine Arts Society is disbanding due to lack of volunteers to manage the operations of the Gallery.

The Shire of Moora has been approached by the Society to oversee the administration of a trust account, "The Moora Fine Arts Perpetual Trust Account". This account will hold cash assets that will result from the sale of furniture and equipment together with any other financial assets after all debt and liabilities have been paid.

It is with the understanding and agreement of the Moora Fine Arts Society members that the Shire of Moora will advertise for expressions of interest from artists, on a biennial basis, to write a submission for the purpose of providing financial support in artistic endeavours.

A charitable amount of \$1,000 will be provided in 2014 and every two years thereafter. The amount will be increased in line with Australian CPI. This charity will cease when the trust account has been exhausted.

A panel will be formed to assess the submissions. The panel will include the Shire of Moora Chief Executive Officer, or Shire person nominated by the CEO, a person of artistic merit and a person from the general community. The latter two people will be selected to sit on the panel by the Shire CEO.

#### **COMMENT:**

Management believe that the Shire of Moora can take on this responsibility to assist local artists in addressing financial difficulties that may hinder their creative endeavours through this initiative.

This proposal does not extend the existing scope of the Shire of Moora's Community Cultural Plan or Shire's Strategic Community Plan.

Upon Council's endorsement the proposal will be forwarded to the Commissioner for consideration for approval if granted.

**POLICY REQUIREMENTS:**

Nil

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

The Shire of Moora's Strategic Community Plan 2012-2021 outlines goal one: a vibrant, healthy and safe community. Outcome 1.4: a strong and supportive community identifies strategy 1.4.6: supports arts and culture facilities and services in the community.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are economic implications associated with this proposal through possible development of public art or cultural development.

➤ **Social**

There are possible social implications associated with this proposal through supporting artists with their creative endeavours and to provide the opportunity for artists to contribute towards the community within the realms of art and culture.

**FINANCIAL IMPLICATIONS:**

The financial implications to Council in relation to this item include administrating a trust account to accommodate the cash funds available from the Moora Fine Arts Society Incorporated. An amount of \$1,000 (plus CPI) will be withdrawn from the trust account biannually for the purpose of granting a sponsorship to the successful recipient.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

***48/13 Moved Cr Hawkins, seconded Cr McLagan that council endorse to oversee the administration of a trust account, "The Moora Fine Arts Perpetual Trust Account" and undertake the coordination of a biannual art scholarship commencing in 2014.***

**CARRIED**

**8/0**

### **9.3.2 RESERVE 17878 – CORNER OF DANDARAGAN AND FERGUSON STREETS MOORA – MOORA'S MILITARY SOLDIER**

**FILE REFERENCE:** CC/MMYI

**REPORT DATE:** 11 April 2013

**APPLICANT/PROPONENT:** Nil

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Rebecca McCall, Manager Community & Economic Development

**ATTACHMENTS:** Artist Impression

#### **PURPOSE OF REPORT:**

For Council to endorse the use of Reserve 17878, vested in the Shire of Moora, for the purpose of developing a bronze statue in recognition of the men and women who served in the Australian Army during World War II in twenty seven camps located in the Moora region.

#### **BACKGROUND:**

A number of local community members of Moora have been working on developing a project to enhance the possibilities of tourism and honour the men and women who served in the Australian Army during World War II in the camps situated in the Moora region.

Consultation with the Moora community and local RSL branch has been undertaken over the last few years whilst developing the concept of the project. In addition liaison with various stakeholders and potential contractors has occurred.

Identifying and securing a suitable location for the statue within close proximity of the Moora town site had hindered the progress of the project. Many discussions with local land owners, particularly farmers, have taken place to no avail.

Representatives from Moora's Military Statue project team approached council management regarding consideration of utilising Reserve R17878 located on the corner of Dandaragan and Ferguson Street, Moora for the proposed development.

Reserve R17878 is an area of 2.0230 hectares and is owned by the Department of Planning and vested in the Shire of Moora. The purpose of the reserve is as a gravel quarry that is now depleted and unused.

The estimated project cost equates to approximately \$3-4 million. Upon securing a site, the project team will progress raising the necessary funds through grant submissions and donations.

Interpretative signage will be incorporated to depict the history of military camps reflecting dates, number of soldiers, deaths, purpose and general information.

#### **COMMENT:**

The proposal will strengthen existing tourism attractions across the region adding value and a purpose for visitors to consider lingering longer in the regional towns to explore and essentially spend money within the local communities.

Once the necessary funds are raised the project team have indicated that they will be approaching the Shire of Moora to consider a contribution. This would include the development of the carpark, entries and signage.

Management assumes that ongoing maintenance of the infrastructure would be undertaken by the Shire of Moora.

Management predict that the commencement of any infrastructure development will be a minimum of two to three years away. Therefore, any possible financial contribution towards the development and ongoing maintenance can be considered on its merit when it is presented to Council.

**POLICY REQUIREMENTS:**

Nil

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

The Shire of Moora's Strategic Community Plan 2012-2021 outlines goal one: a vibrant, healthy and safe community. Outcome 1.4: a strong and supportive community identifies strategy 1.4.2: appropriate community initiated and owned projects.

Goal four outlines: a thriving and diverse local economy. Outcome 4.3: recognition and realisation of local tourism opportunities identifies strategy 4.3.1: support initiatives to build and strengthen local and regional tourism.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are potential environmental implications associated with this proposal as the military soldier statue is of a height of thirty metres. Visually the statue will be seen from far and wide. The development will not impose on local fauna or flora.

➤ **Economic**

There are potential economic implications associated with this proposal with the development of the military soldier statue and interpretative signage as many visitors to the region have a genuine interest in the local history relating to the world wars. This development would add value to the region's tourism attractions.

➤ **Social**

There are potential social implications associated with this proposal with the military soldier statue as it recognises and commemorates Moora's heritage and culture.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

**49/13 Moved Cr Clydesdale-Gebert, seconded Cr Hawkins that council endorse the use of Reserve 17878, vested in the Shire of Moora, for the purpose of developing a bronze statue of a military soldier in recognition of the men and women who served in the Australian Army during World War II in twenty seven camps located in the Moora region.**

**CARRIED 8/0**

## **9.4 ENGINEERING SERVICES**

### **9.4.1 CALLING OF TENDERS – STOCKPILING OF ROAD BUILDING MATERIAL, BULLDOZING AND EARTHMOVING SERVICES**

**FILE REFERENCE:** L/TERI  
**REPORT DATE:** 5 April 2013  
**OFFICER DISCLOSURE OF INTEREST:** Nil  
**PREVIOUS MEETING REFERENCES:** Nil  
**AUTHOR:** John Greay, Manager Engineering Services  
**ATTACHMENTS:** Nil

#### **PURPOSE OF REPORT:**

Tenders are required for the supply and delivery of services for a value greater than \$100,000 and the current contract that council has with Ingora Pty Ltd will expire on the 1<sup>st</sup> July 2013.

#### **BACKGROUND:**

Tenders are called on a regular basis for the supply and delivery of services at various times throughout the year or at the expiration of an existing tender. Tenders or quotations are now required for the supply and delivery for the stockpiling of road building material, bulldozing and earthmoving for a three year period.

#### **COMMENT:**

The tender for the stockpiling of road building material has become due. The current contractor, who is locally based, has provided good service in the past and will be invited to tender again assuming that they are interested.

#### **POLICY REQUIREMENTS:**

Calling of tenders or quotations, as per councils purchasing thresholds, for the supply and delivery of services as per the regulations.

#### **LEGISLATIVE REQUIREMENTS:**

Section 3.57 of the Local Government Act 1995  
Regulations 11 (1) & 18 of the Local Government (Functions & General) Regulations 1996

#### **STRATEGIC IMPLICATIONS:**

Council needs to call tenders, for the stockpiling of road building materials, bulldozing and earthmoving services for a three year period.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
It is not economically viable for council to have their own large bulldozer for the stockpiling of gravel along with the associated transport vehicles therefore an external contract will be essential for councils future road building programmes.
- **Social**  
There are no known social implications



**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item in this current year.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

*50/13 Moved Cr McLagan, seconded Cr Cocking that Council call tenders for the stockpiling of road building material, bulldozing and earthmoving for a three year period commencing 1 July 2013.*

**CARRIED                      8/0**

**10. REPORTS OF COMMITTEES****GENERAL PURPOSE COMMITTEE MEETING - 3 APRIL 2013****10.1 MINUTES OF ANNUAL GENERAL MEETING OF THE BUSH FIRE ADVISORY AND APPOINTMENT OF FIRE CONTROL OFFICERS UNDER THE BUSH FIRE ACT**

**FILE REFERENCE:** LO/BUS2-2

**REPORT DATE:** 27 March 2013

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Alan Leeson, Chief Executive Officer

**ATTACHMENTS:** Bush Fire Advisory Annual General Meeting Minutes  
21 March 2013

**PURPOSE OF REPORT:**

For Council to receive the Annual General Meeting minutes of the Bush Fire Advisory Committee held on the 21<sup>st</sup> March 2013 and confirm the appointment of the Shire of Moora Bush Fire Control Officers for 2013/2014.

**BACKGROUND:**

A Local Government may from time to time appoint such persons as it thinks necessary to be its Bush Fire Control Officers under and for the purposes of the Bush Fire Act 1954, and those officers shall appoint the Chief Bush Fire Control Officer and a Deputy Bush Fire Control Officers who shall be first and second in seniority of the other bush fire control officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

The Local Government shall cause notice of appointment under the provisions of the Act to be published at least once in a newspaper circulating the district.

**COMMENT:**

The provisions of the Local Government Act 1995 require that the Annual General Meeting minutes of the Bush Fire Advisory be presented to Council for consideration at the next available Ordinary Meeting.

The minutes of the meeting are now presented to Council and are appended for reference.

The minutes of the Bush Fire Advisory meeting contain a number of procedural resolutions that do not require any further action by Council however the appointment of Bush Fire Control Officers does.

Below is a list of appointed Fire Control Officers for the year 2013/2014 for the Shire of Moora District Bush Fire Brigade network.

Council is required to adopt this list and authorise the publishing of the names in the Central Midlands & Advocate for public information.

**POLICY REQUIREMENTS:**

Shire of Moora Bush Fire Policy 2.1 adopted 18 May 2009

**LEGISLATIVE REQUIREMENTS:**

Bush Fires Act 1954 - (with amendments) and Regulations – Section 38 (1) & (2a).

**STRATEGIC IMPLICATIONS:**

Experienced Fire Control Officers throughout the Shire of Moora district for the protection of rural property.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
Efficient fire control and enforcement for fire breaks protects the natural environment and cereal crops.
- **Economic**  
There are no known significant economic implications associated with this proposal
- **Social**  
There are no known significant social implications associated with this proposal

**FINANCIAL IMPLICATIONS:**

Funding for the Bush Fire Brigades operations is funded from the ESL levy Grant

**VOTING REQUIREMENTS:**

Simple Majority Required

**COUNCIL RESOLUTION  
(COMMITTEE & OFFICER RECOMMENDATION)**

***51/13 Moved Cr Hawkins, seconded Cr Cocking that Council***

- 1. receives the minutes of the Annual General Meeting of the Bush Fire Advisory Committee meeting held on 21 March 2013, and note the contents;***
- 2. adopt the following list of Bush Fire Control Officers for the 2013/2014 season and authorise the publishing of the list in the Central Midlands & Coastal Advocate for public information:***

***Chief Bush Fire Control Officer  
Deputy Chief Bush Fire Control Officer***

***Brendan Pratt  
Derek Stewart***

**Chief Fire Weather Officer**  
**Deputy Fire Weather Officers**

**Hugh Bryan**  
**Brendan Pratt**  
**Derek Stewart**

**Fire Control Officers**

**Toby Ellis (Bindi Bindi)**  
**Les Crane (Bindi Bindi)**  
**Brad Tonkin (Coomberdale)**  
**David McLean (Coomberdale)**  
**Jaden Cocking (Koojan)**  
**Glen Vanzetti (Koojan)**  
**Terry Murray (Koojan)**  
**Tom Sayers (Miling)**  
**Mark Harrington (Miling)**  
**Brad Millstead (Watheroo)**  
**Len Mitchell (Watheroo)**  
**Neil Martin (VFRS)**  
**Vicki Booth (CESM)**  
**Shire of Moora Ranger**

**Fire Permits Only**

**CARRIED 8/0**

## **10.2 2013/2014 Budget – Method Of Rating – General Rating Versus Differential Rating**

Moving into the 2013/2014 financial year budget Council will need to determine the method of rating in wishes to impose. In order to give staff time to implement any changes it is noted for discussion. Council's current position is to rate by a general rate but implementing a strategy to reduce the overall rates levied in unimproved areas - UV "farming" by 0.5% a year and increase town rates "GRV" by 0.5% a year until a mix of 70% UV and 30% GRV is achieved. Currently the mix is approximately 74% Rural UV and 26% GRV.

Although there has been quite some talk of introducing a differential rating system, the reading of the situation by management is that Council only really wanted to address what is perceived to be an imbalance of overall rates levied between UV and GRV, which is being addressed through the strategy of achieving an outcome of 70/30. To that end Management are of the view that Council can achieve its objective with this rating strategy with having a "differential rate".

### **VOTING REQUIREMENTS**

Simple Majority Required

### **COUNCIL RESOLUTION (COMMITTEE RECOMMENDATION)**

**52/13 Moved Cr Hawkins, seconded Cr Clydesdale-Gebert that Council does not introduce "differential rating" as part of its rating strategy for the period 2012-2016.**

**CARRIED 6/2**

**10.3 APPLICATION TO OPERATE MOBILE FOOD VAN IN THE MOORA SHIRE**

Item 10.3 was considered after item 8.1.

**11. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**

Nil

**13. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**14. CLOSURE OF MEETING**

*There being no further business, the Shire President declared the meeting closed at 6.48pm.*

**CONFIRMED**

**PRESIDING MEMBER**