



# UNCONFIRMED

## Ordinary Council Meeting Minutes 17 July 2024

**Please Note: These minutes and the decisions recorded therein have not yet been confirmed by Council as a true and accurate record of the meeting.**

### **The Shire of Moora Vision and Mission Statement**

#### **Vision**

Our vision is that:

***Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.***

#### **Mission**

Our mission is:

***To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.***

# SHIRE OF MOORA

## MINUTES OF THE ORDINARY MEETING OF COUNCIL

### HELD IN THE COUNCIL CHAMBERS, MOORA

#### 17 JULY 2024

#### TABLE OF CONTENTS

<b>1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS .....</b>	<b>2</b>
<b>1.1 DECLARATION OF OPENING.....</b>	<b>2</b>
<b>1.2 DISCLAIMER READING .....</b>	<b>2</b>
<b>2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE.....</b>	<b>2</b>
<b>3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....</b>	<b>2</b>
<b>4. PUBLIC QUESTION TIME.....</b>	<b>2</b>
<b>5. PETITIONS / DELEGATIONS / PRESENTATIONS .....</b>	<b>3</b>
<b>6. APPLICATIONS FOR LEAVE OF ABSENCE .....</b>	<b>3</b>
<b>7. ANNOUNCEMENTS BY THE PRESIDING MEMBER .....</b>	<b>4</b>
<b>8. CONFIRMATION OF MINUTES .....</b>	<b>4</b>
<b>8.1 ORDINARY COUNCIL MEETING - 19 JUNE 2024 .....</b>	<b>4</b>
<b>9. REPORTS OF OFFICERS .....</b>	<b>4</b>
<b>9.1 GOVERNANCE AND CORPORATE SERVICES .....</b>	<b>4</b>
9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15 .....	4
9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 MAY 2024.....	6
9.1.3 WRITE OFF DEBTOR BALANCES .....	7
9.1.4 2024/2025 BUDGET .....	9
<b>9.2 DEVELOPMENT SERVICES.....</b>	<b>15</b>
<b>9.3 ENGINEERING SERVICES.....</b>	<b>15</b>
<b>10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>15</b>
<b>11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL ..</b>	<b>15</b>
<b>12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....</b>	<b>15</b>
<b>13. CLOSURE OF MEETING.....</b>	<b>15</b>

#### Separate Attachments

- 9.1.1 List of Payments Authorised Under Delegation 1.15
- 9.1.2 Statement of Financial Activity for Period Ended 31 May 2024
- 9.1.4 2024/2025 Budget, and 2024/2025 Fees and Charges

## **1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

### **1.1 DECLARATION OF OPENING**

*The Shire President declared the meeting open at 5.35pm and announced:*

*I would like to acknowledge the traditional custodians of the land we are meeting on today, the Yued people, and pay our respects to Elders past, present, and emerging.*

### **1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.*

*It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.*

## **2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

### **ATTENDANCE**

TL Lefroy	-	President
DV Clydesdale-Gebert	-	Councillor
KM Seymour	-	Councillor
SA Bryan	-	Councillor
TL Errington	-	Councillor
TW Dugan	-	Councillor
GW Robins	-	Chief Executive Officer
MM Murray	-	Executive Support Officer
Travis Bate	-	Financial Accountant, RSM Australia

### **APPROVED LEAVE OF ABSENCE**

Sj Gilbert	-	Deputy President
------------	---	------------------

### **PUBLIC**

Sarah Stribley	Louise Lawson	Katie Rodan
----------------	---------------	-------------

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **4. PUBLIC QUESTION TIME**

**Katie Rodan** (questions received 16/7/24 from website Public Question Time online form)

**Q1.** Will the construction of the Carnaby Cockatoo Statue involve the demolition of the skate park or youth centre building?

If these community facilities are going to be demolished, then when and where are the shire planning to build a replacement for these community services?

**Shire President response**

The demolition of the skate park and or youth centre is one of the three options available to the Shire –

- Construction of a new facility deeper into the sport and recreation complex
- Refurbishment of the existing facility
- Taking no action at all

The Shire preference is to leave the skate park and Youth Centre undisturbed, other than to carry out work to upgrade the skate park to make it more contemporary and challenging for users. If the Shire were to demolish either facility, they would be replaced with updated facilities deeper into the sport and recreation complex. This work is subject to funding of the various stages of the upgrading of the sport and recreation precinct by government and the shire.

**Q2.** Has the shire got an updated Corporate Business Plan for 2024-2028 to replace the Corporate Business Plan 2019-2023 (18/09/2019) and why has this not been published to the online Document Centre to be made available to the general public?

Does the shire review and report the outcomes of the previous Corporate Business Plan at the end of the 5 year period, to review the progress on the priority projects in section 1.4 of the Corporate Business Plan and are these findings made public?

**CEO response**

The Shire's Corporate Business Plan has reached the end of its cycle and is currently being updated. When endorsed by Council, the document will be placed on the Shire website. The new plan will include a section that addresses the objectives contained in section 1.4 of the former plan.

**5. PETITIONS / DELEGATIONS / PRESENTATIONS**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

The Shire President announced that a written request for Leave of Absence had been received from Cr Ken Seymour for the Ordinary meeting of Council scheduled to be held on 21 August 2024.

**COUNCIL RESOLUTION**

***51/24 Moved Cr Bryan, seconded Cr Dugan that leave of absence be granted to Cr Ken Seymour for the Ordinary meeting of Council to be held on 21 August 2024.***

**CARRIED 5/0**

FOR: Cr's Lefroy, Clydesdale-Gebert, Bryan, Errington, and Dugan

## 7. **ANNOUNCEMENTS BY THE PRESIDING MEMBER**

The following Council associated engagements were attended;

Cr Lefroy, President

- 20/6 panel speaker at the AgZero2030 Forum on renewable energy transition
- 21/6 Avon-Midland Zone meeting in Dalwallinu
- 25/6 Wheatbelt Forum organising committee meeting (Zoom)
- 26/6 Living Well in the Wheatbelt – draft strategy presentation (Zoom)
- 27/6 meeting with Western Power and PoweringWA re renewable energy transition
- 27/6 meeting with the National Network of Regional Leaders for Australia's Renewable Future
- 2/7 ALGA Regional Forum, Canberra
- 3-4/7 ALGA NGA, Canberra
- 5/7 ALGA Mayors + Presidents Forum, Canberra
- 8/7 meeting with the CEO of Wimmera Southern Mallee Development, and representatives from West Arthur Shire re renewable energy and community benefit funds
- 9/7 meeting with GreenWind Energy, Moora
- 10/7 invited observer of Environment and Infrastructure Policy meeting at WALGA re land use policy, Perth
- 10/7 WALGA State Council Strategic Forum (as Avon-Midland Zone representative), Perth
- 10/7 WALGA State Council Meeting (as Avon-Midland Zone representative), Perth

## 8. **CONFIRMATION OF MINUTES**

### 8.1 **ORDINARY COUNCIL MEETING - 19 JUNE 2024**

#### **COUNCIL RESOLUTION**

***52/24 Moved Cr Bryan, seconded Cr Seymour that the Minutes of the Ordinary Meeting of Council held on 19 June 2024 be confirmed as a true and correct record of the meeting.***

**CARRIED 6/0**

FOR: Cr's Lefroy, Clydesdale-Gebert, Seymour, Bryan, Errington, and Dugan

## 9. **REPORTS OF OFFICERS**

### 9.1 **GOVERNANCE AND CORPORATE SERVICES**

#### 9.1.1 **LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15**

**REPORT DATE:** 1 July 2024

**OFFICER DISCLOSURE OF INTEREST:** Nil

**AUTHOR:** Gavin Robins, Chief Executive Officer

**SCHEDULE PREPARED BY:** Charlene Sawyer, Creditors Officer

**ATTACHMENTS:** Accounts Paid Under Delegated Authority

#### **PURPOSE OF REPORT**

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

**BACKGROUND**

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

**COMMENT**

Accounts Paid under delegated authority are periodically presented to Council.

**POLICY REQUIREMENTS**

Delegation 1.15 – Making Payments from Municipal and Trust Funds

**LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

**STRATEGIC IMPLICATIONS**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS**➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

Payments are in accordance with the adopted budget.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

**53/24 Moved Cr Errington, seconded Cr Bryan that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.15**

Municipal Funds	EFT31528-31751	-\$1,053,620.45
Municipal Cheque	62620 - 62623	-\$2,668.75
Credit Card	DD16207.15	-\$3,657.97
Direct Debit	DD16168.1-DD16207.16	-\$116,417.51
NETT Pay	04/06/2024	-\$101,649.96
NETT Pay	18/06/2024	-\$107,026.44

**PAYMENT TOTAL FOR JUNE 2024** **-\$1,385,041.08**

**CARRIED 6/0**

FOR: Cr's Lefroy, Clydesdale-Gebert, Seymour, Bryan, Errington, and Dugan

**9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 MAY 2024**

**REPORT DATE:** 9 July 2024

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Travis Bate, Financial Accountant (RSM Australia)

**ATTACHMENTS:** Statement of Financial Activity for the Period Ended 31 May 2024

**PURPOSE OF REPORT**

To receive and endorse the Statement of Financial Activity for the period ended 31 May 2024.

**BACKGROUND**

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

**COMMENT**

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

**POLICY REQUIREMENTS**

Nil

**LEGISLATIVE REQUIREMENTS**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

**STRATEGIC IMPLICATIONS**

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

**SUSTAINABILITY IMPLICATIONS**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

Year to date income and expenditure is provided by program to enable comparison to 2023/24 adopted budget.

**VOTING REQUIREMENTS**

Simple Majority Required

**COUNCIL RESOLUTION**

**54/24 Moved Cr Clydesdale-Gebert, seconded Cr Dugan that Council endorses the Statement of Financial Activity for the period ended 31 May 2024.**

**CARRIED /0**

FOR: Cr's Lefroy, Clydesdale-Gebert, Seymour, Bryan, Errington, and Dugan

### 9.1.3 **WRITE OFF DEBTOR BALANCES**

**FILE REFERENCE:** F/SUDI

**REPORT DATE:** 17 June 2024

**APPLICANT/PROPONENT:** Shire of Moora

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Amy Watts, Manager Community Development & Stakeholder Services

**ATTACHMENTS:** Nil

**PURPOSE OF REPORT:**

This report recommends that Council agree to write off one outstanding debtor balance of \$1,014.00.

**BACKGROUND:**

The annual fee invoice for the Central Midlands Basketball Association was issued on 23 September 2023. On 18 April 2024, Andrea Cockman, Treasurer of the Central Midlands Basketball Association, contacted the Shire of Moora's debtor officer to report that the 23/24 Basketball Season did not happen and requested the fee be waived.

**COMMENT:**

Amy Watts, Manager Community Development & Stakeholder Services, met with Ms Cockman on 10 May 2023 and confirmed that there was no 22/23 Basketball Season and that there would be likely no 23/24 Season either due to financial hardship or lack of volunteers. This has been confirmed again this year, and the Association removed from our Fees & Charges schedule. Mrs Watts will continue to work with the Central Midlands Basketball Association and Basketball WA to revive the sport.

Gavin Robins, Chief Executive Officer, approved the waiver of this fee on 17 June 2024 considering there was no 23/24 season and the Basketball Association being in hardship.

Should Council not want to write off the debtor balances, there is the option to pursue further legal action to recover these debts. The risk associated with this is that such legal costs may not be recovered in the event of the amounts not being recovered in full.

**POLICY REQUIREMENTS:**

Nil

**LEGISLATIVE REQUIREMENTS:**

**Local Government (Financial Management) Regulations 1996**

**5. CEO's duties as to financial management**

- (1) Efficient systems and procedures are to be established by the CEO of a local government —
  - (a) for the proper collection of all money owing to the local government; and
  - (b) for the safe custody and security of all money collected or held by the local government; and
  - (c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and
  - (d) to ensure proper accounting for municipal or trust —
    - (i) revenue received or receivable; and



- (ii) expenses paid or payable; and
  - (iii) assets and liabilities.
- and
- (e) to ensure proper authorisation for the incurring of liabilities and the making of payments; and
  - (f) for the maintenance of payroll, stock control and costing records; and
  - (g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.
- (2) The CEO is to —
- (a) ensure that the resources of the local government are effectively and efficiently managed; and
  - (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
  - (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

#### **STRATEGIC IMPLICATIONS:**

Nil

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

##### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

##### ➤ **Social**

There are no known significant social implications associated with this proposal.

#### **FINANCIAL IMPLICATIONS:**

Writing off the outstanding balances will result in an amount of \$1,014.00 previously invoiced no longer being collected.

#### **VOTING REQUIREMENTS**

Simple Majority Required

#### **COUNCIL RESOLUTION**

**55/24 Moved Cr Errington, seconded Cr Seymour that Council agree to write off the debtor balance as noted, totalling \$1,014.00.**

**CARRIED 6/0**

FOR: Cr's Lefroy, Clydesdale-Gebert, Seymour, Bryan, Errington, and Dugan

**9.1.4 2024/2025 BUDGET**

**REPORT DATE:** 12 July 2024

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Travis Bate, RSM and Gavin Robins, Chief Executive Officer

**ATTACHMENTS:** 2024/2025 Budget and 2024/2025 Fees and Charges

**PURPOSE OF REPORT:**

For Council to consider the adoption of the 2024/2025 Budget.

**BACKGROUND:**

The 2024/2025 draft Budget has been prepared consistent with the requirements of the Local Government Act 1995, Local Government (Financial Management) Regulations 1996, Australian Accounting Standards (AAS) and Australian International Reporting Financial Standards (AIFRS) the budget document has been prepared in its statutory format.

**COMMENT:**

The Budget for the 2024/2025 financial year includes the following information:

- Shire of Moora Draft Statutory Budget
- Capital Expenditure Program
- Road Replacement Program
- Schedule of Fees & Charges

Key features of the budget include:

- The draft budget is based on a suggested overall indexation of rate increase of 5%.
- Fees and charges, including refuse collection have increased on average by 6% from the base of set as the 2023/24 financial year.
- The sewerage service fees and charges and rate in the dollar have increased on average by 5% from the 2023/24 financial year.
- A capital works program totalling approximately \$14.4M for investment in property, plant and equipment and construction of infrastructure is planned. This includes a \$5.8M investment in roads, drainage and footpaths.
- An estimated surplus of \$5.493M is anticipated to be brought forward from 30 June 2024. However, it should be noted that this is an unaudited estimate and may change. Any change will be addressed as part of the year end audit and or a future budget review.
- Principle grant funding for the year is estimated from:
  - Wheatbelt Secondary Freight Route - \$3.5M
  - Roads to Recovery - \$829K
  - Regional Road Group - \$245K
  - Financial Assistance Grants - \$342K

**POLICY REQUIREMENTS:**

The Budget is consistent with adopted Council policies and the Shire of Moora Rating Strategy. This strategy is available on the Shire's webpage [www.moora.wa.gov.au](http://www.moora.wa.gov.au).

**LEGISLATIVE REQUIREMENTS:**

LGA S6.2 requires that by no later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2024/2025 budget as presented is considered to meet statutory requirements.

### **STRATEGIC IMPLICATIONS:**

The draft budget includes a number of operating and capital projects which will help Council deliver the priorities it has identified in its Community Strategic Plan and Corporate Business Plan.

The budget is based on an overall rate increase of 5%.

### **SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS:**

The result of the following resolutions will be the adoption of the 2024/2025 Budget.

### **VOTING REQUIREMENTS**

Absolute Majority Required

### **OFFICERS RECOMMENDATION**

*That Council adopts the 2024/2025 Statutory Annual Budget and Notes forming part of the budget for the year ending 30 June 2025 as presented including the following:*

- (1) Imposing General Rate for Gross Rental Value (GRV) properties – the general rate be set at 9.1714 cents in the dollar on Gross Rental Values for all rateable land within the district;*
- (2) Imposing General Rate for Unimproved Value (UV) properties – the general rate be set at 0.5490 cents in the dollar on Unimproved Values for all rateable land within the district;*
- (3) Imposing Minimum Payment (Rates) for Gross Rental Value (GRV) properties – the Minimum Payment (Rates) be set at \$830 per assessment for GRV properties;*
- (4) Imposing Minimum Payment (Rates) for Unimproved Value (UV) properties – the Minimum Payment (Rates) be set at \$830 per assessment for all UV properties in the Shire of Moora;*
- (5) Imposing Sewerage Rate – the sewerage rate in the dollar be set at 8.0513 cents in the dollar, and that the following apply:*

- a. That the minimum annual sewerage rates be as follows;
 

Residential properties	\$455
Commercial properties	\$465
Vacant Land properties	\$455
Ex-Gratia Commercial/Industrial properties	\$465
  - b. That the maximum annual sewerage rate be as follows;
 

Residential properties	\$1,195
Vacant Land properties	\$1,195
Commercial properties	\$5,635
  - c. Non-Rateable Properties connected to sewer
 

Class 1 Institutional/Public & Charitable Purposes for each property:

First major fixture	\$295 per annum
Each additional major fixture	\$125 per annum

Class 2 State and Local Government properties of a commercial nature: \$1,645 per Connection
- (6) Rubbish Removal Charges (per annum) – be set at;
- (i) Residential – Non-pensioner \$465 per 240-litre bin (weekly) & recycling bin (fortnightly)
  - (ii) Residential– Pensioner \$350 per 240-litre bin (weekly) & recycling bin (fortnightly)
  - (iii) Non-Residential \$465 per 240-litre bin (weekly)
  - (iv) Transfer Station Key \$265 (Watheroo and Miling)
- (7) Incentive for Early Payment of Rates – Council is offering a \$600 cash prize to ratepayers who pay their 2024/2025 rates, rubbish charges and arrears in full within 21 days from the issue date of the rate notice;
- (8) Instalment Plan – The following options be made available to ratepayers: -
- a. To pay in full within 35 days of service of the rates notice.
  - b. To pay by 2 equal instalments as under.
    - (i) 50% of the rates within 35 days
    - (ii) 50% of the rates within 2 months of (i)
  - c. To pay by 4 equal instalments as under.
    - (i) 25% of the rates within 35 days
    - (ii) 25% of the rates within 2 months of (i)
    - (iii) 25% of the rates within 2 months of (ii)
    - (iv) 25% of the rates within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of service of the notice.

In accordance with regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for the payment of rates and charges in the 2024/2025 financial year:

Issue Date	26 <sup>th</sup> July 2024
Payment in Full	30 <sup>th</sup> August 2024

***Payment by Instalments***

<i>First Instalment</i>	<i>30<sup>th</sup> August 2024</i>
<i>Second Instalment</i>	<i>1<sup>st</sup> November 2024</i>
<i>Third Instalment</i>	<i>24<sup>th</sup> January 2025</i>
<i>Fourth instalment</i>	<i>28<sup>th</sup> March 2025</i>

- (9) *Instalment Plan Interest Rate – a charge be set at 3% per annum calculated by simple interest method and applied to Rates and Rubbish Removal Charge;*
- (10) *Instalment Plan Administration Charge – a charge of \$12.00 per instalment excluding the first instalment and applied to Rates and Rubbish Removal Charge;*
- (11) *Late Payment Interest Rate – (Rates and Rubbish Removal Charge) - a charge be set at 5.5% per annum, calculated by simple interest method, be applied for instalments past the due date, or where the instalment option is not in place, 35 days after the date of issue of the rate notice;*
- (12) *Late Payment Interest Rate – (Sundry Debtors Charges) - a charge be set at 5.5% per annum, calculated by simple interest method, be applied for outstanding sundry debtors past the due date, 30 days after the date of issue of the invoice.*
- (13) *Reserve Accounts – Council confirms the names and purposes of its Reserve Accounts as listed within the Shire of Moora Budget 2024/2025.*
- (14) *Materiality Threshold – that the materiality threshold for monthly financial reporting (Statement of Financial Activity – Program) be set at plus or minus 5% and greater than \$10,000 at Program and Category levels.*
- (15) *Confirms the meeting fees to be paid to all Councillors at \$xxx per Committee meeting; and for Council meetings \$xxx per meeting to Councillors and \$xxx per meeting for the Shire President. Shire President's allowance is set at \$xxx per annum and Deputy President at \$xxx.*
- (16) *In accordance with section 6.16 of the Local Government Act 1995 adopt the schedule of fees and charges as attached.*

**AMENDMENT Overall percentage rate increase motion**

**56/24 Moved Cr Errington, seconded Cr Clydesdale-Gebert that the rate increase contained within the Officers Recommendation for the adoption of the 2024/2025 Shire of Moora Budget be reflected as a 6.0% overall increase in rate income rather than 5.0% overall increase in rate income.**

The amendment was put and **CARRIED 4/2**

FOR: Cr's Lefroy, Clydesdale-Gebert, Bryan, and Errington  
 AGAINST: Cr's Seymour and Dugan

## COUNCIL RESOLUTION

**57/24 Moved Cr Bryan, seconded Cr Errington that Council adopts the 2024/2025 Statutory Annual Budget and Notes forming part of the budget for the year ending 30 June 2025 as presented including the following:**

- (1) Imposing General Rate for Gross Rental Value (GRV) properties – the general rate be set at 9.8395 cents in the dollar on Gross Rental Values for all rateable land within the district;**
- (2) Imposing General Rate for Unimproved Value (UV) properties – the general rate be set at 0.5393 cents in the dollar on Unimproved Values for all rateable land within the district;**
- (3) Imposing Minimum Payment (Rates) for Gross Rental Value (GRV) properties – the Minimum Payment (Rates) be set at \$830 per assessment for GRV properties;**
- (4) Imposing Minimum Payment (Rates) for Unimproved Value (UV) properties – the Minimum Payment (Rates) be set at \$830 per assessment for all UV properties in the Shire of Moora;**
- (5) Imposing Sewerage Rate – the sewerage rate in the dollar be set at 7.3558 cents in the dollar, and that the following apply:**
  - a. That the minimum annual sewerage rates be as follows;**

<b>Residential properties</b>	<b>\$461</b>
<b>Commercial properties</b>	<b>\$472</b>
<b>Vacant Land properties</b>	<b>\$461</b>
<b>Ex-Gratia Commercial/Industrial properties</b>	<b>\$472</b>
  - b. That the maximum annual sewerage rate be as follows;**

<b>Residential properties</b>	<b>\$1,210</b>
<b>Vacant Land properties</b>	<b>\$1,210</b>
<b>Commercial properties</b>	<b>\$5,690</b>
  - c. Non-Rateable Properties connected to sewer**

**Class 1 Institutional/Public & Charitable Purposes for each property:**

<b>First major fixture</b>	<b>\$299 per annum</b>
<b>Each additional major fixture</b>	<b>\$125 per annum</b>

**Class 2 State and Local Government properties of a commercial nature: \$1,660 per Connection**
- (6) Rubbish Removal Charges (per annum) – be set at;**
  - (i) Residential – Non-pensioner** **\$472 per 240-litre bin (weekly) & recycling bin (fortnightly)**
  - (ii) Residential– Pensioner** **\$353 per 240-litre bin (weekly) & recycling bin (fortnightly)**
  - (iii) Non-Residential** **\$472 per 240-litre bin (weekly)**
  - (iv) Transfer Station Key** **\$265 (Watheroo and Miling)**

- (7) **Incentive for Early Payment of Rates – Council is offering a \$600 cash prize to ratepayers who pay their 2024/2025 rates, rubbish charges and arrears in full within 21 days from the issue date of the rate notice;**
- (8) **Instalment Plan – The following options be made available to ratepayers: -**
- a. **To pay in full within 35 days of service of the rates notice.**
  - b. **To pay by 2 equal instalments as under.**
    - (i) **50% of the rates within 35 days**
    - (ii) **50% of the rates within 2 months of (i)**
  - c. **To pay by 4 equal instalments as under.**
    - (i) **25% of the rates within 35 days**
    - (ii) **25% of the rates within 2 months of (i)**
    - (iii) **25% of the rates within 2 months of (ii)**
    - (iv) **25% of the rates within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of service of the notice.**

**In accordance with regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for the payment of rates and charges in the 2024/2025 financial year:**

**Issue Date                      26<sup>th</sup> July 2024**  
**Payment in Full                30<sup>th</sup> August 2024**

**Payment by Instalments**

**First Instalment                30<sup>th</sup> August 2024**  
**Second Instalment            1<sup>st</sup> November 2024**  
**Third Instalment               24<sup>th</sup> January 2025**  
**Fourth instalment              28<sup>th</sup> March 2025**

- (9) **Instalment Plan Interest Rate – a charge be set at 3% per annum calculated by simple interest method and applied to Rates and Rubbish Removal Charge;**
- (10) **Instalment Plan Administration Charge – a charge of \$12.00 per instalment excluding the first instalment and applied to Rates and Rubbish Removal Charge;**
- (11) **Late Payment Interest Rate – (Rates and Rubbish Removal Charge) - a charge be set at 5.5% per annum, calculated by simple interest method, be applied for instalments past the due date, or where the instalment option is not in place, 35 days after the date of issue of the rate notice;**
- (12) **Late Payment Interest Rate – (Sundry Debtors Charges) - a charge be set at 5.5% per annum, calculated by simple interest method, be applied for outstanding sundry debtors past the due date, 30 days after the date of issue of the invoice.**
- (13) **Reserve Accounts – Council confirms the names and purposes of its Reserve Accounts as listed within the Shire of Moora Budget 2024/2025.**
- (14) **Materiality Threshold – that the materiality threshold for monthly financial reporting (Statement of Financial Activity – Program) be set at plus or minus 5% and greater than \$10,000 at Program and Category levels.**

- (15) ***Confirms the meeting fees to be paid to all Councillors at \$180 per Committee meeting; and for Council meetings \$350 per meeting to Councillors and \$466 per meeting for the Shire President. Shire President's allowance is set at \$19,636 per annum and Deputy President at \$4,909.***
- (16) ***In accordance with section 6.16 of the Local Government Act 1995 adopt the schedule of fees and charges as attached.***

**CARRIED BY ABSOLUTE MAJORITY 5/1**

FOR: Cr's Lefroy, Clydesdale-Gebert, Seymour, Bryan, and Errington  
AGAINST: Cr Dugan

**Reason for change from recommendation**

Council accepted the application of a 5% increase in rates for 2024-2025. In the intervening period, the Shire received its 2024-2025 insurance premium notice advising that insurance premiums had increased by 13.5%. At its meeting of 17 July 2024, Council decided its financial responsibility required it to recognise the impact of significantly higher insurance and other costs as provided for in the draft budget by increasing rates by 6%.

**9.2 DEVELOPMENT SERVICES**

Nil

**9.3 ENGINEERING SERVICES**

Nil

**10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**

Nil

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**13. CLOSURE OF MEETING**

***There being no further business, the Shire President declared the meeting closed at 6.05pm.***

**CONFIRMED**

**PRESIDING MEMBER**