

**Shire of Moora
Ordinary Council Meeting
18th September 2024**

NOTICE OF MEETING

Dear Elected Member

The next Ordinary Council Meeting of the Shire of Moora
will be held on **Wednesday 18th September 2024**
in the Council Chambers, 34 Padbury Street, Moora
commencing at **5.30 pm**



GW Robins
Chief Executive Officer

12th September 2024

The Shire of Moora Vision and Mission Statement

Vision

Our vision is:

Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.

Mission

Our mission is:

To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.

SHIRE OF MOORA

WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

Chief Executive Officer
Shire of Moora
PO Box 211
MOORA WA 6510

Dear Sir/Madam,

Re: Written Declaration of Interest in Matter Before Council

I, ⁽¹⁾ _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on ⁽²⁾ _____.

Agenda Item & Title ⁽³⁾ _____

The type of interest I wish to declare is: ⁽⁴⁾

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Shire of Moora Code of Conduct for Council Members, Committee Members and Candidates.

The nature of my interest is ⁽⁵⁾

The extent of my interest is ⁽⁶⁾

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Yours faithfully,

Signed

Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

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SHIRE OF MOORA

ORDINARY COUNCIL MEETING AGENDA

18 SEPTEMBER 2024

COMMENCING AT 5.30PM

TABLE OF CONTENTS

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	6
1.1 DECLARATION OF OPENING	6
1.2 DISCLAIMER READING.....	6
2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE.....	6
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	6
4. PUBLIC QUESTION TIME.....	6
5. PETITIONS / DEPUTATIONS / PRESENTATIONS	6
6. APPLICATIONS FOR LEAVE OF ABSENCE	6
7. ANNOUNCEMENTS BY THE PRESIDING MEMBER	6
8. CONFIRMATION OF MINUTES	6
8.1 ORDINARY COUNCIL MEETING - 21 AUGUST 2024	6
9. REPORTS OF OFFICERS.....	7
9.1 GOVERNANCE AND CORPORATE SERVICES.....	7
9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15	7
9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 JULY 2024	9
9.1.3 SPORT & RECREATION PRECINCT REDEVELOPMENT	10
10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	12
11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL	12
12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED	12
13. CLOSURE OF MEETING.....	12

* Separate Attachments

- 9.1.1 List of Payments Authorised Under Delegation 1.15
- 9.1.2 Statement of Financial Activity for Period Ended 31 July 2024
- 9.1.3 2025-2026 CSRFF Forward Planning Round Application, and Planning Support Document

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 DECLARATION OF OPENING****Acknowledgement of Country**

The Shire of Moora acknowledges the traditional custodians of the land we are meeting on, the Yued people, and pay our respects to Elders past, present, and emerging.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**APPROVED LEAVE OF ABSENCE**

TL Lefroy - President

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**4. PUBLIC QUESTION TIME****5. PETITIONS / DEPUTATIONS / PRESENTATIONS****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. ANNOUNCEMENTS BY THE PRESIDING MEMBER****8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING - 21 AUGUST 2024**

That the Minutes of the Ordinary Meeting of Council held on 21 August 2024 be confirmed as a true and correct record of the meeting.

9. REPORTS OF OFFICERS

9.1 GOVERNANCE AND CORPORATE SERVICES

9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15

REPORT DATE: 9 September 2024

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: Gavin Robins, Chief Executive Officer

SCHEDULE PREPARED BY: Charlene Sawyer, Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.15 – Making Payments from Municipal and Trust Funds

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

OFFICER RECOMMENDATION

That Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.15

Municipal Funds	EFT31878-32059	-\$1,235,719.34
Municipal Cheque	62628-62632	-\$13,125.88
Credit Card	DD16356.12	-\$5,407.17
Direct Debit	DD16333.1-DD16356.17	-\$213,633.76
NETT Pay	13/08/2024	-\$103,055.85
NETT Pay	27/08/2024	-\$104,024.49

PAYMENT TOTAL FOR AUGUST 2024 **-\$1,674,966.49**

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 JULY 2024

REPORT DATE: 10 September 2024

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: RSM Accountants, Travis Bate

ATTACHMENTS: Statement of Financial Activity for the Period Ended 31 July 2024

PURPOSE OF REPORT

To receive and endorse the Statement of Financial Activity for the period ended 31 July 2024.

BACKGROUND

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Year to date income and expenditure is provided by program to enable comparison to 2024/25 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

OFFICER RECOMMENDATION

That Council endorses the Statement of Financial Activity for the period ended 31 July 2024.

9.1.3 SPORT & RECREATION PRECINCT REDEVELOPMENT

FILE REFERENCE: B/MORI-3

REPORT DATE: 11 September 2024

APPLICANTS/PROPONENT: Shire of Moora

OFFICER DISCLOSURE OF INTEREST: Treasurer of Central Midlands Hockey Association, Robins Hockey Club and Central Midlands Netball Association

PREVIOUS MEETING REFERENCES: 21/08/2024 (Res#65/24), 21/2/2024 (Res#11/24), 19/4/2023 (Res#41/23), 28/9/2022 (Res#67/22), 29/07/2020 (Res#96/20), 19/2/2020 (Res#9/20)

AUTHOR: Amy Watts, Manager Community Development & Stakeholder Services

ATTACHMENTS: 2025-2026 CSRRF Forward Planning Round Application, and Planning Support Document

PURPOSE OF REPORT

To consider and endorse the Department of Local Government, Sport & Cultural Industries' Community Sport & Recreation Facilities Fund 2025-2026 Forward Planning Round grant application and confirm the Shire's funding position.

BACKGROUND

In approximately 2017, the Shire of Moora considered the future refurbishment of its main sport and recreation facilities. The facilities were ageing, contained asbestos and losing functionality. In 2021, the grandstand and changerooms were demolished due to safety concerns. Between 2018 and 2022, various consultants were engaged to populate the detail necessary to prepare a Sport & Recreation Masterplan. A working group, comprising all sporting associations, was established in 2020 to inform the shire and the consultants as to community expectations of refurbished facilities.

The first version of the Masterplan was released in January 2020 and further work noted the need to reflect even further sport and recreation changes. In 2022, the Masterplan expanded to undertake the assessment of the full range of community sport, recreation and leisure needs and how best plan for these in a rational and prioritised manner. In 2023-2024, further community consultation by Paterson Architects refined and produced a Concept design that was presented to the Sport and Recreation Redevelopment Working Group in early 2024. The presentation defined the works proposed for stages 1 and concepts for stage 2 & 3. The proposed design was endorsed by the group as the basis for the forthcoming funding submission.

At the 21 August 2024 Council meeting, the Sport and Recreation Precinct Redevelopment – Stage 1A and 1B funding applications to be submitted in response to the CSRRF funding round 2025-2026 and the updated concept plans were endorsed.

COMMENT

Following endorsement of the concept plan, the full Community Sport & Recreation Facilities Fund 2025-2026 Forward Planning Round grant application has been attached for Council's review.

To move forward with the application Council must commit to:

- Funding of \$2,152,500 (ex GST) to the project through a Treasury Loan or other form of funding.
- Establish a sinking fund of \$110,171 per annum for the eventual replacement of the new assets.
- Underwrite any shortfalls that arise during the project (noting the significant contingencies written into the application)

For transparency and clarity, the contingencies written into the application should be enumerated above - this will ensure Council can consider the key funding issues as one body of considerations.

Given the nature and complexity of future funding requirements, some level of risk analysis would be helpful as the Council is not likely to assess this element if it is not formally drawn to its attention.

POLICY REQUIREMENTS

The Shire has adopted the principles Government has established for the allocation of grants for the upgrade of sport and recreational complexes.

Central to the Shire's development of the sport and recreation precinct will be the priorities of community benefit, resilience, cohesion, and adaptability. These characteristics will be further amplified in the Community Strategic Plan.

LEGISLATIVE REQUIREMENTS

Apart from complying with the Shire's current general legislative obligations, there are currently no additional obligations for the Shire to meet. Subject to the completion of the sport and recreation upgrade plans, the Shire may need to observe newly introduced legislative criteria as it is proclaimed.

STRATEGIC IMPLICATIONS

Shire of Moora Strategic Community Plan 2018-2028 Outcome 1.1: A healthy community through participation in sport, recreation, arts, culture and leisure opportunities. Strategy 1.1.1: Provide and promote sport, recreation and leisure facilities and programs.

SUSTAINABILITY IMPLICATIONS

- **Environment**
There are no known significant environmental implications associated with this proposal at this time.
- **Economic**
The long-term economic implications of this proposal have been outlined in the grant supporting document.
- **Social**
The long-term social implications of this proposal have been outlined in the grant supporting document.

FINANCIAL IMPLICATIONS

- Funding of \$2,152,500 (ex GST) to the project through a Treasury Loan or other funding facility.
- Establish a sinking fund of \$110,171 per annum for the eventual replacement of the assets.
- Underwrite any shortfalls that arise during the project (noting the significant contingencies written into the application).
- Operating Costs of \$86,784 per annum
- Maintenance Costs of \$22,275 per annum

VOTING REQUIREMENTS

Absolute Majority Required

OFFICER RECOMMENDATIONS***That Council:***

- 1. Endorse the Sport and Recreation Precinct Redevelopment – Stages IA and IB funding applications to be submitted.***
- 2. Commit funding of \$2,152,500 (ex GST) to the project through a Treasury Loan or other allowable financial facility.***
- 3. Establish a sinking fund of \$110,171 per annum for the eventual replacement of the assets.***
- 4. Underwrite any shortfalls that arise during the project (noting the significant contingencies written into the application).***

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED****13. CLOSURE OF MEETING**