

**SHIRE OF MOORA**  
**MINUTES OF THE ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS, MOORA**  
**20 NOVEMBER 2024**

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Separate Attachments

- 9.1.1 List of Payments Authorised Under Delegation I.15
- 9.1.2 Statement of Financial Activity for Period Ended 30 September 2024
- 9.1.3 Schedule of Meeting Dates for 2025

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS****1.1 DECLARATION OF OPENING**

*The Shire President declared the meeting open at 5.31pm.*

*The Shire of Moora acknowledges the traditional custodians of the land we are meeting on, the Yued people, and pay our respects to Elders past, present, and emerging.*

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.*

*It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.*

**2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE****ATTENDANCE**

TL Lefroy	-	President
SJ Gilbert	-	Deputy President
DV Clydesdale-Gebert	-	Councillor
KM Seymour	-	Councillor
SA Bryan	-	Councillor
TL Errington	-	Councillor
TW Dugan	-	Councillor
GW Robins	-	Chief Executive Officer
MM Murray	-	Executive Support Officer

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Nil

**5. PETITIONS / DELEGATIONS / PRESENTATIONS**

Nil

## 6. **ANNOUNCEMENTS BY THE PRESIDING MEMBER**

The following Council associated engagements were attended;

### Cr Lefroy, President

- 21/10 Accelerating the energy transition: opportunities for WA with Curtin University, Perth
- 22/10 invited as Shire President to the launch of the RRR Network report, Parliament House
- 23/10 radio interview with ABC Radio discussing water licences in the Moora region
- 24/10 Wheatbelt Public Health & Local Government Planning, Teams mtg
- 29/10 meeting with Shire of Dandaragan President Tony O’Gorman, Jurien
- 31/10 meeting with Jack Archer, Regional Development and ESG Advisor, on how to advocate for community benefit – part of communicating the renewable energy transition
- 5/11 Chaired Local Emergency Management Committee meeting, Moora
- 14/11 Regional Leaders Network mtg with RE-Alliance – Renewable energy transition, Zoom mtg
- 19/11 Chaired the Regional Energy Leadership Alliance (RELA) meeting
- 20/11 Conducted Shire scholarship interviews, CMSHS

### Cr’s Gilbert & Seymour

- 4/11 Renewable Energy Community Information meeting (no. 2), Moora Recreation Centre

### Cr Bryan

- 11/11 Remembrance Day service, laid wreath on behalf of Council

## 7. **CONFIRMATION OF MINUTES**

### 8.1 **ORDINARY COUNCIL MEETING - 16 OCTOBER 2024**

#### **COUNCIL RESOLUTION**

***93/24 Moved Cr Errington, seconded Cr Dugan that the Minutes of the Ordinary Meeting of Council held on 16 October 2024 be confirmed as a true and correct record of the meeting.***

**CARRIED 7/0**

FOR: Cr’s Lefroy, Gilbert, Clydesdale-Gebert, Seymour, Bryan, Errington, and Dugan

### 8.2 **SPECIAL COUNCIL MEETING - 30 OCTOBER 2024**

#### **COUNCIL RESOLUTION**

***94/24 Moved Cr Errington, seconded Cr Seymour that the Minutes of the Special Meeting of Council held on 30 October 2024 be confirmed as a true and correct record of the meeting.***

**CARRIED 7/0**

FOR: Cr’s Lefroy, Gilbert, Clydesdale-Gebert, Seymour, Bryan, Errington, and Dugan

## **8. REPORTS OF OFFICERS**

### **9.1 GOVERNANCE AND CORPORATE SERVICES**

#### **9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15**

**REPORT DATE:** 13 November 2024

**OFFICER DISCLOSURE OF INTEREST:** Nil

**AUTHOR:** Gavin Robins, Chief Executive Officer

**SCHEDULE PREPARED BY:** Charlene Sawyer, Creditors Officer

**ATTACHMENTS:** Accounts Paid Under Delegated Authority

#### **PURPOSE OF REPORT**

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

#### **BACKGROUND**

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

#### **COMMENT**

Accounts Paid under delegated authority are periodically presented to Council.

#### **POLICY REQUIREMENTS**

Delegation 1.15 – Making Payments from Municipal and Trust Funds

#### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications associated with this proposal.

#### **SUSTAINABILITY IMPLICATIONS**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

#### **FINANCIAL IMPLICATIONS**

Payments are in accordance with the adopted budget.

#### **VOTING REQUIREMENTS**

Simple Majority Required

## COUNCIL RESOLUTION

**95/24 Moved Cr Gilbert, seconded Cr Errington that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.15**

Municipal Funds	EFT32169-32390	-\$2,095,397.82
Municipal Cheque	62636-62641	-\$3,360.64
Credit Card	DD16481.1	-\$2,784.12
Direct Debit	DD16432.1-DD16463.18	-\$102,086.17
NETT Pay	08/10/2023	-\$106,828.94
NETT Pay	22/10/2023	<u>-\$121,026.79</u>

**PAYMENT TOTAL FOR OCTOBER 2024** **-\$2,431,484.48**

**CARRIED 7/0**

FOR: Cr's Lefroy, Gilbert, Clydesdale-Gebert, Seymour, Bryan, Errington, and Dugan

### **9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 SEPTEMBER 2024**

**REPORT DATE:** 6 November 2024

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** RSM Accountants, Travis Bate

**ATTACHMENTS:** Statement of Financial Activity for the Period Ended 30 September 2024

#### **PURPOSE OF REPORT**

To receive and endorse the Statement of Financial Activity for the period ended 30 September 2024.

#### **BACKGROUND**

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

#### **COMMENT**

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

#### **POLICY REQUIREMENTS**

Nil

#### **LEGISLATIVE REQUIREMENTS**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

#### **STRATEGIC IMPLICATIONS**

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

## SUSTAINABILITY IMPLICATIONS

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

## FINANCIAL IMPLICATIONS

Year to date income and expenditure is provided by program to enable comparison to 2024/25 adopted budget.

## VOTING REQUIREMENTS

Simple Majority Required

## COUNCIL RESOLUTION

**96/24 Moved Cr Errington, seconded Cr Bryan that Council endorses the Statement of Financial Activity for the period ended 30 September 2024.**

**CARRIED 7/0**

FOR: Cr's Lefroy, Gilbert, Clydesdale-Gebert, Seymour, Bryan, Errington, and Dugan

### 9.1.3 2025 COUNCIL MEETING SCHEDULE

**FILE REFERENCE:** EN/COAI

**REPORT DATE:** 1 November 2024

**DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Michelle Murray, Executive Support Officer

**ATTACHMENTS:** Schedule of Meeting Dates for 2025

#### **PURPOSE OF REPORT:**

To provide dates for Council approval for meeting dates for the 2025 year, to enable public advertising as required by the Local Government Act 1995.

#### **BACKGROUND:**

The current format of holding a General Purpose Committee Meeting on the first Wednesday of each month and the Ordinary Meeting of Council on the third Wednesday of each month has been effective and is recommended this format be continued with.

#### **COMMENT:**

Attached is a schedule of proposed dates for Council meetings for the 2025 year.

In past years, the schedule has identified the need to adjust the regular meeting dates for the likes of the Local Government Convention which also provides the opportunity for professional development during the week and Local Government elections. Council has the flexibility and autonomy to change meeting dates around the annual WALGA Convention and other conferences

and conventions of strategic significance. The only requirement in changing meetings dates is to give adequate notice in accordance with legislative requirements.

As the dates for the WALGA Convention have been set from 22-24 September and the following Monday 29<sup>th</sup> is a public holiday, it has left minimal time to provide agenda papers. It is proposed that given there are 5 weeks in October, the meetings of Council be moved forward a week to be held on the 8<sup>th</sup> & 22<sup>nd</sup>.

The 22<sup>nd</sup> can also coincide with the swearing in of newly elected Councillors following the 18 October Local Govt. Elections.

### **POLICY REQUIREMENTS:**

There are no council policies relative to this matter.

### **LEGISLATIVE REQUIREMENTS:**

Section 5.25 (g) of the Local Government Act 1995 stipulates that Regulations may make provision in relation to the giving of public notice of the date and agenda for Council or committee meetings.

Regulation 12 of the Local Government (Administration) Regulations 1996 states;

- I. At least once each year a local government is to give local public notice of the dates on which and the time and place at which –
  - (a) the ordinary council meetings; and
  - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.

Sections 5.98 and 5.99 of the Local Government Act 1995 and Regulation 30 of the Local Government (Administration Regulations) 1996 sets the minimum and maximum amounts for the payment of meeting fees.

### **STRATEGIC IMPLICATIONS:**

Enables Council to provide effective local government to the district.

### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item. The holding of Council meetings including all associated costs is provided for in the current budget and will be provided for in future budgets.

### **VOTING REQUIREMENTS:**

Simple Majority Required

**COUNCIL RESOLUTION**

**97/24 Moved Cr Gilbert, seconded Cr Clydesdale-Gebert that Council;**

- 1. Adopt the meeting schedule for the period February 2025 to December 2025 as attached;**
- 2. Advertise the meeting dates in accordance with section 5.25 of the Local Government Act 1995 and Regulation 12 (1) of the Local Government (Administration) Regulations 1996.**

**CARRIED 7/0**

FOR: Cr's Lefroy, Gilbert, Clydesdale-Gebert, Seymour, Bryan, Errington, and Dugan

### **9.1.4 SALE OF INDUSTRIAL LAND – LOT 162 MELBOURNE STREET, MOORA**

At 5.41pm Cr Clydesdale-Gebert declared a financial interest, as is a trustee of a company that owns property in this industrial area – Lot 213 and left the meeting.

**FILE REFERENCE:** PA/6637

**REPORT DATE:** 15 November 2024

**APPLICANTS/PROPONENT:** Mr Peter Derrick

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Gavin Robins, Chief Executive Officer

**ATTACHMENTS:** Nil

#### **PURPOSE OF REPORT**

To consider an offer to purchase Lot 162 Melbourne Street, Moora for \$50,000.

#### **BACKGROUND**

Lot 162 Melbourne Street is an un-serviced industrial lot owned by the Shire in the Tootra Street industrial precinct. The property has been listed for sale for several years. The Shire has not been able to secure a buyer for the lot which has been offered for sale at a value of \$75,000.

A recent reappraisal of the lots in the industrial precinct determined that lots without water, sewerage or electricity were ambitiously priced in the current market. This is underscored by the absence of offers on the properties. The properties have been listed with Jurien Bay Realty for several years. The offer from Mr Derrick is the first and only offer to purchase the land received by the Shire in approximately four years.

#### **COMMENT**

Section 3.58(3) of the LGA states that if Council wishes to accept an offer for the sale of property, before doing so, the Shire must give local public notice of the proposed disposition inviting public submissions for no less than two weeks. The notice will include details of the property concerned, the names of all interested parties, the consideration to be received and the market value of the property as ascertained by a valuation carried out and declared by resolution of the Shire. There are challenges in receiving a meaningful and reliable valuation for vacant industrial lots in Moora. An Independent Valuation can be expensive, \$2,000-\$2,500, and the contracted Valuers, usually not from Moora, may have relatively limited knowledge of the local market and would rely on a very small sample of sales for their assessment due to low volumes of property movements in the area. For this reason, a market estimate was provided by Jurien Bay Realty based on its property



experience within Moora. This estimate was \$69,500. Considering that no other offers have been made, and the potential economic benefits from the sale that will accrue to the Shire, it is recommended that the disposition of the property for \$50,000 be advertised; this will allow Council to consider, and potentially accept the offer of sale after the two-week public notice period.

## **POLICY REQUIREMENTS**

Nil

## **LEGISLATIVE REQUIREMENTS**

Section 3.58(3) Local Government Act 1995

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives Statewide public notice of the proposed disposition —

(i) describing the property concerned;

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

## **STRATEGIC IMPLICATIONS**

Shire of Moora Community Strategic Plan

Outcome 4.1 A Strong and diversified economic base

Strategy 4.1.4 The sale and provision of commercial land is a strategic strategy of the Shire

## **SUSTAINABILITY IMPLICATIONS**

### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

### ➤ **Economic**

Providing serviced industrial lots for sale will help promote the growth of existing business or the establishment of new business operations in Moora.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS**

Accepting the offer of \$50,000 will be an unbudgeted revenue flow that will offset the years end expenditure balance.

## **VOTING REQUIREMENTS**

Simple Majority Required

## **COUNCIL RESOLUTION**

**98/24 Moved Cr Seymour, seconded Cr Errington that Council before agreeing to the disposition of Lot 162 Melbourne Street, Moora of Certificate of Title Volume 4020, Folio 779 the subject of Deposited Plan # 3553, as per section 3.58(3) of the Local Government Act 1995; the**

***Shire of Moora give public notice of the proposed disposition for \$50,000 to Mr Peter Derrick, inviting public submissions for no less than two weeks.***

**CARRIED 6/0**

FOR: Cr's Lefroy, Gilbert, Seymour, Bryan, Errington, and Dugan

Note: Reappraisal estimate value of Lot under comment of report should have read \$69,500, updated accordingly.

At 5.45pm Cr Clydesdale-Gebert re-joined the meeting.

**9.2 DEVELOPMENT SERVICES**

Nil

**9.3 ENGINEERING SERVICES**

Nil

**9. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**

Nil

**11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**12. CLOSURE OF MEETING**

*There being no further business, the Shire President declared the meeting closed at 5.46pm.*

**CONFIRMED**



**PRESIDING MEMBER**